

Mabe Parish Council

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Agenda – 11 July 2024

To Members of Mabe Parish Council: Councillors: P Tisdale (Chair), K West (Vice-Chair), C Cole, B Galke, R Phillips, P Simmons, A Thomas, T Tindle, M Wilkinson, A Wills

Cc: C.Cllr Bastin

Dear Councillors,

Notice is hereby given that you are summoned to attend the monthly meeting of Mabe Parish Council on Thursday 11 July 2024 at 1900 hrs, at Mabe WI Hall, Antron Hill, Mabe.

The purpose of the meeting is to consider the agenda items as set out below.

Public Participation – The press and public are welcome at parish council meetings. Members of the public may ask questions or raise issues relevant to the work of the council, 15 minutes is set aside for public participation and individual speakers may speak for up to 3 minutes. Please register to speak by emailing clerk@mabeparish.com in advance of the meeting.

Recording – Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that while every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role.

Yours faithfully

Andrew Bishop

Andrew Bishop MBE, Clerk/RFO, Mabe Parish Council

5 July 2024

AGENDA

Chair's Announcements

| Agenda no: | Agenda Items |
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| FC.24.25.079 | Apologies for absence - <i>To receive apologies for absence.</i> |
| FC.24.25.080 | Members' Declarations of Interests <i>Members to declare disclosable pecuniary interests and non-registerable interests (including details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25)</i> |
| FC.24.25.081 | To approve written requests for dispensation |
| FC.24.25.082 | Cornwall Councillor report |
| FC.24.25.083 | Public Speaking 10 minute presentation by the University. |
| FC.24.25.084 | Minutes of meeting of the Council held on 13 June 2024 |

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| | To resolve – that the minutes of the meeting of the Council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting. |
| FC.24.25.085 | Staffing Committee Report To approve or not the recommendations of the Staffing Committee Meeting as per the minutes previously circulated. |
| FC.24.25.086 | Finance Committee Report No report as the Finance Committee was not quorate. To nominate an additional Councillor to serve on the Finance Committee. |
| FC.24.25.087 | Clerk’s update report |
| FC.24.25.088 | Planning Applications |
| | a) PA24/04425 - Land North Of Antron Lodge Church Road Mabe Burnthouse Penryn Cornwall TR10 9HW. Construction of a dwelling house without complying with condition 2 of decision PA22/05746 dated 24/11/2022 |
| | b) PA24/00680/PREAPP - Pre application advice for development of the site for up to 30 residential dwellings, with associated access from church road, landscaping and open space. Proposals would include policy compliant level of affordable housing. Land Adj to Melrose Church Road Mabe Burnthouse Penryn Cornwall TR10 9HW. For information only, no consultee comment required at this time. |
| | PARISH ISSUES |
| FC.24.25.089 | Devolution of land on Antron Hill – Cornwall Council have stated that the land will not be devolved this year, however, with the stripped back proposal of tree planting and developing the land to a community open space a Management Agreement may be reached whereby the Parish Council can start work on the stripped back scheme in agreement with Cornwall Council whilst the devolution progresses in the background. |
| FC.24.25.090 | Halvasso Flooding – To discuss the latest update on the flooding issue and see if the Council can assist in any way. |
| | ACCOUNTS AND GOVERNANCE |
| FC.24.25.091 | Footpath cutting 2025 – 2028 inclusive – To consider whether any alterations are required to the current cutting schedule before it goes out to tender. |
| FC.24.25.092 | Grants – To consider whether the Council wishes to pay grants through a third party, where the recipient does not have a bank account or proper accounts for the organisation seeking a grant. To consider whether to pay grants for something that has already been paid for. (Local Government Act 1972 Ch 70 S137 & 137A refer) |
| FC.24.25.093 | First Aid Kits – To consider the purchase of a BSI Compliant first aid kit for the Council, at a cost of £29.95 from Cornish First Aid Kits. |
| FC.24.25.094 | Policy Review – Following review of Mabe Parish Council Health & Safety policy previously circulated, it be adopted by the Parish Council and to be adhered to and actioned, as necessary. |

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| FC.24.25.095 | Delegation of financial powers – To delegate financial powers to the RFO, Chair & Vice Chair for the purpose of bill payment for the month of August. These payments to be presented to the Full Council meeting in September 2024. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.096 | <p>Schedule of payments - <i>To approve payments as set out in the payments schedule.</i></p> <table> <tr> <td>Purple Cloud</td> <td>IT Support</td> <td>£150.00</td> </tr> <tr> <td>Purple Cloud</td> <td>Laptops</td> <td>£6888.00</td> </tr> <tr> <td>CALC</td> <td>Training</td> <td>£36.00</td> </tr> <tr> <td>Greens</td> <td>Footpaths</td> <td>£1592.56</td> </tr> <tr> <td>CAB Cornwall</td> <td>Grant</td> <td>£300.00</td> </tr> <tr> <td>Mabe Brownies</td> <td>Grant</td> <td>£893.00</td> </tr> <tr> <td>Mabe Christmas Lights</td> <td>Grant</td> <td>£500.00</td> </tr> <tr> <td>Vodafone</td> <td>Wifi hub</td> <td>£12.58</td> </tr> <tr> <td>Hugofox</td> <td>Website</td> <td>£11.99</td> </tr> <tr> <td>Other</td> <td></td> <td>£852.95</td> </tr> </table> | Purple Cloud | IT Support | £150.00 | Purple Cloud | Laptops | £6888.00 | CALC | Training | £36.00 | Greens | Footpaths | £1592.56 | CAB Cornwall | Grant | £300.00 | Mabe Brownies | Grant | £893.00 | Mabe Christmas Lights | Grant | £500.00 | Vodafone | Wifi hub | £12.58 | Hugofox | Website | £11.99 | Other | | £852.95 |
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| Other | | £852.95 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.097 | Finance report and bank reconciliation - <i>To consider and approve the budget monitoring report and monthly bank reconciliation</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.098 | Conflict of Interest – To resolve that there is no conflict of interest between the Parish Council and BDO LLP the external auditor and sign a declaration to that effect. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | COMMUNITY LINKS & CONSULTATIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.099 | Climate Group – regular update <i>To receive a monthly update from the Climate Group</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.100 | University Update <i>To receive a monthly update from the University</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.101 | <p>Correspondence</p> <p>A thank you has been received from CAB Cornwall for the grant of £300.</p> <p>A thank you has been received from Mabe Brownies for the grant of £893.</p> <p>An invitation has been received to join the Rural Services Group, who campaign on behalf of rural areas to central government. Yearly subscription of £50 plus VAT.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.102 | <p>Agenda items for a future meeting</p> <p>Any matters deferred from, or raised at this meeting</p> <ul style="list-style-type: none"> - To draw up specifications for additional ground works to be included in the footpath maintenance contract for 2024, on the basis of a quote for an hourly rate for works in addition to the budget - To consider use of CIL funds - To adopt Terms of Reference for Committees - Review of the Council’s Financial Risk Assessment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | Matters for decision, information excluded from the press and public | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FC.24.25.103 | <i>If necessary to resolve</i> that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |