

**YOU ARE HEREBY SUMMONED TO A MEETING OF THE ALLOTMENT COMMITTEE of
RUSTHALL PARISH COUNCIL**

**to be held at The Rackliff Centre
on Monday 20th March 2023 at 7.30 pm**

Committee Members: Cllr Doug Smith; Cllr E Ellicott, Cllr Barry Edwards; Cllr P Gripper;
Cllr Dave Funnell; Suzanne French; Leon Banks.

Linda Neusten
Deputy Clerk to Rusthall Parish Council
10th March 2023

AGENDA

No decisions will be taken by the Parish Council on any item not on this Agenda

- 1. Enquire whether anyone present intends to film, photograph and/or record the meeting.**
- 2. To receive and approve apologies for absence.**
- 3. Declarations of Personal and Prejudicial Interests.**
- 4. Declarations of Lobbying.**

5. Open session for questions from the public:

(Members of the public will raise their hand when they wish to speak).

*Constitutionally and in accordance with certain implications of the Local Government Code of Conduct, there can be **no** discussion of these items at this stage. Any issue will either be addressed elsewhere in the agenda or, if not already so listed, be referred to at a future meeting of the Parish Council. If you wish to speak at the Public Session, you will have up to three minutes for this purpose, after which you are welcome to stay as an observer but will **NOT** be allowed to participate in the council's discussions*

- 6. Minutes of the last meeting**
 - i. To approve draft minutes of meetings held on 26th September 2022 and 21st November 2022**
 - ii. Any matters arising from those meetings which are not already on the agenda.**
- 7. To consider the proposal to invite a lay representative from each allotment site to future committee meetings.**
- 8. To discuss boundary issues at Wickham Gardens - update.**
- 9. To discuss action to prevent slippery paths on all sites during the wet winter months.**
- 10. Installation of extra water troughs – update.**
- 11. Update on the waiting lists and vacant plots – to include a discussion on ways to advertise vacant plots.**
- 12. Tenancy of Plot SR32A at Southwood Road Allotments.**

- 13. To discuss Crossways' request to sell produce outside their Kitchen Table Café in Camden Road.**
- 14. To consider whether or not to email a current copy of the tenancy agreement to each plot holder after renewal in October.**
- 15. To discuss the proposals for additions to the existing tenancy agreement.**
- 16. To consider the quotations received for additional security measures at the Southwood Road allotments.**
- 17. To confirm the process and procedures for the 2023 Inspections.**
- 18. To discuss 'No Mow May' and its implications.**
- 19. Date of Summer Prize Giving & BBQ - Saturday 8th July 2023**
- 20. Date of next meeting - Monday 19th June 2023.**