

# ULCOMBE PARISH COUNCIL

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## Minutes of the Meeting held on Thursday, 5 March at 7.15pm at Ulcombe Village Hall.

Those Present: Cllr Titchener (Chairman), Cllr Barlow, Cllr Diamond and Cllr Sharp.  
Clerk: Helen Anderson

There were 2 residents present and Borough Councillor Trzebinski.

1. 

**(a) Apologies for absence** were received and accepted from Cllr Boland and Cllr Charlton (Work Commitments). County Councillor Emberson and Borough Councillor Round also tendered their apologies.

**(b) Declarations of Changes to the Register of Interests** There were no changes to the register of interests.

**(c) Declarations of Pecuniary Interest or other Interests as defined by the Kent Code of Conduct and the Localism Act 2011 on any items on the agenda** There were none received.

**(d) Requests for Dispensations** No requests were made.

**(e) Declarations of Lobbying** None were received.

**(f) Intention to record or film the meeting** Cllr Titchener to record the meeting.

## 2. Public Session

A resident spoke of his recent correspondence with the Maidstone Borough Council Leader regarding the Spring Borough Insight magazine article relating to the Heathlands Garden Development.

A resident spoke on his paper regarding flooding - agenda Item 8(f).

3. **The Minutes** of the meeting held on 5 February 2026. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

The minutes of the extraordinary meeting held on 19 February 2026. It was RESOLVED that the minutes were taken as read and confirmed as a correct record and signed by the Chairman.

4. **County Councillor** – A written report was received.

**Borough Councillor Report** – Cllr Trzebinski gave a short report. He noted that following recent liaison by both Cllr Round and himself, Kent Highways Drainage Team has now been tasked with extending its brief with neighbouring Headcorn, to explore options to address flooding in Ulcombe village.

5. **To receive an update about progress of resolutions from the last meeting.**

1. It was noted that the Post-It Box at the Village Hall will be removed shortly due to the height barrier restricting vehicle access.

2. It was noted that the clothes bank is now in situ and is on a 3 month trial basis. The bin will hopefully be camouflaged and trellis has recently been erected to help facilitate this.

3. The water survey from Katie Lam has been completed. A copy of our recent correspondence to Southeast Water was also forwarded for completeness.

## 6. Planning

(a) There were no planning applications for consideration.

(b) There were no planning appeals received for consideration.

(c) There were no planning decisions received from Maidstone Borough Council.

## 7. Finance

(a) There were no receipts received.

(b) It was RESOLVED to agree that the following payment was made:-

DD	Hugo Fox	Clerk Email Address	2.99
DD	Hugo Fox	Website Hosting 2026	287.86
DD	IONOS	Councillor Email Addresses	36.00
DD	EDF Energy	Pavilion Electricity	23.16
002525	Amesis	Litter Picking Services	393.99
002526	H Anderson	Salary & Expenses	842.46
002527	HMRC	Tax & NI	226.61
002528	P Titchener	Chairman's Expenses 2025/26	726.21
<b>Total</b>			<b><u>£2,539.28</u></b>

(c) The Bank Reconciliation was presented at the meeting. The closing balance per the cash book as of 2 March 2026 was £9,513.26 for the main current account, £105.50 for the deposit account and £32,817.27 for the 95 day liquidity account.

(d) It was RESOLVED to ring fence the sum of £15,000 towards the recreation ground drainage project.

## 8. Correspondence

(a) Notification had been received of the HM Government open consultation for the 'Proposal for Local Government Reorganisation in Kent & Medway. The deadline for comments is 26 March 2026. It was RESOLVED to complete this.

(b) An email has been received from Kent Highways Road Safety & Active Travel Group (RSATG) Seminar on 21 April 2026. It was RESOLVED for Cllr Titchener to attend.

(c) Notification has been received of a Community Energy Parish Survey. It was RESOLVED to complete.

(d) Notification was received of KALC Training sessions. These were duly noted and Councillors should contact the clerk if they wish to attend a designated course.

(e) Notification was received of an MBC Planning Enforcement Training Session on 20 April 2026 via Teams. This was duly noted.

(f) A further follow-up technical paper compiled by a local resident on flooding alleviation proposals was received which would help improve the situation in Ulcombe and downstream in periods of heavy torrential rainfall. It was RESOLVED that the Council would support these proposals being sent to Kent County Council for consideration. (see also 4 – Borough Councillor Report).

9. **Play Area/Recreation Ground**

(a) There was no play area inspection report received.

10. **Reports of any external meetings attended by Councillors**

Cllr Titchener gave a short report on the Ward Cluster meeting and an MBC Neighbourhood Planning Training Session.

11. **Matters for information, urgent matters at the discretion of the Chairman for noting only or any items for further discussion at the next meeting.**

There were no items raised.

Part 2: Exclusion of Public and Press – In accordance with Section 1(2) of the Public Bodies (Admission to meetings Act 1960), the public and press be excluded from the meeting by the reason of its confidential nature.

12. Enforcement – A follow up report was received

13. Report on legal matters pertaining to the recreation ground – Deferred.

The Meeting closed at 8.50pm

**Approved by:**

**Date:**