

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 18th July 2022 at 7pm

Venue	Abinger Hammer Village Hall																																						
Councillors	Paul Cleaver (PC), Deardre Cunningham (DC), Maria Belcher (MB) Ed Bigland (EB) David Keene (DK) Ros Doree (RD)																																						
Clerk	Beccy Anderson (BA) – Cllr MB acting as Chair for this meeting																																						
Attending																																							
Item																																							
1	Attendance and Apologies for Absence – DK, EB																																						
2	Declarations of Interest – All councillors are the trustee for APRGC.																																						
3	Public Question Time - No members of the public attended																																						
4	Approval of the Minutes of the Parish Council meeting held on 20th June 2022 <ul style="list-style-type: none"> The Minutes of the meeting having previously circulated were taken as read. 																																						
5	Planning <ul style="list-style-type: none"> Councillors noted the minutes of the meeting of 4th July 2022 																																						
6	Matters arising from previous Minutes - The Clerk informed Councillors that all defibrillators are now registered with The Circuit . She has contacted B C at Martin Grant homes regarding training (APC are still waiting to hear back from the BHF) and will be meeting her to show her how to check the defib at AH.																																						
7	To receive Clerk's financial report and to authorise issue of cheques <ul style="list-style-type: none"> Approve bank reconciliation – The June 2022 bank reconciliation was approved. Approve payments – The payments for July 2022 were approved. <table border="1"> <thead> <tr> <th></th><th></th><th>JULY 2022 PAYMENTS</th><th></th></tr> </thead> <tbody> <tr> <td></td><td>Clovers Ground Maintenance</td><td>G/M June 2022</td><td>1,196.06</td></tr> <tr> <td></td><td>AJGIBL Client Nst Account</td><td>APC Insurance 2022/2023</td><td>1,039.28</td></tr> <tr> <td></td><td>Mulberry & Co</td><td>Payroll Service April - June 2022</td><td>126.00</td></tr> <tr> <td></td><td>Rebecca Anderson</td><td>Clerks expenses June 2022</td><td>67.26</td></tr> <tr> <td></td><td>SLCC</td><td>Clerks membership fees 2021</td><td>166.00</td></tr> <tr> <td></td><td>SLCC</td><td>Clerks membership fees 2022</td><td>171.00</td></tr> <tr> <td></td><td>HMRC</td><td>Clerks' PAYE & NI</td><td>418.07</td></tr> <tr> <td></td><td></td><td></td><td></td></tr> </tbody> </table>					JULY 2022 PAYMENTS			Clovers Ground Maintenance	G/M June 2022	1,196.06		AJGIBL Client Nst Account	APC Insurance 2022/2023	1,039.28		Mulberry & Co	Payroll Service April - June 2022	126.00		Rebecca Anderson	Clerks expenses June 2022	67.26		SLCC	Clerks membership fees 2021	166.00		SLCC	Clerks membership fees 2022	171.00		HMRC	Clerks' PAYE & NI	418.07				
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			TOTAL	3,183.67
	<ul style="list-style-type: none"> • Online Banking – The Clerk updated Councillors after speaking to NatWest Business banking team. The Clerk will need to be a signatory on the bank accounts to enable her to be a user of the online service. The online banking would still need 2 signatories to approve payments which would always be 2 councillors. Councillors agreed with this and signed a banking mandate to add the Clerk as a signatory and remove JIN (councillor now resigned) • QTR 1 2022/2023 Budget Report – Councillors reviewed and discussed the budget report. They looked at 2 areas of possible high expenditure and agreed:- a) Budget for playground repairs could be reduced as a new item for AH is no longer needed. b) The Clerk would contact JF for a quote for the hay making at FG c) The Clerk would review the quote from TK for further tree works needed (groups of ash trees) at FG with a view to instruct him in Autumn 2022. 			
8	Surrey Hills Community Forum <ul style="list-style-type: none"> • Cllr RD informed councillors that the meeting for 15/07/2022 was cancelled and will wait for the meeting to be re-scheduled. 			
9	GM Contract for 2022 <ul style="list-style-type: none"> • Cllrs discussed the current contract (which runs for 2021/2022) stating they would be happy to ask JB to quote for 2023/2024. It was agreed that councillors would gain feedback from AHCC and residents as to the future litter picking needs for 2023. 			
10	Abinger Common adopted telephone box <ul style="list-style-type: none"> • Councillors discussed the request from PR for funds for re-painting the phone box and for a bench to be placed next to the telephone box. 			
11	Chairs announcements – Cllr PC informed councillors of a voluntary group involved in planting projects that could be of interest to APC. Cllr PC will contact the group and ask if someone could attend a meeting to inform councillors of their work to see if be suitable for any of the APC managed sites.			
12	Date of next Meeting – Monday 22 nd August 2022, 7pm Walliswood Village Hall			
13	Matters to consider excluding the public -			

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	<ul style="list-style-type: none">• No matters needing discussion
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The meeting closed at 20.20pm