

OFFWELL PARISH COUNCIL

Notice of Meeting of Parish Council

12 February 2026

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of the PARISH COUNCIL, at which your attendance is summoned, will be held in Offwell Village Hall on **Wednesday 18th February 2026 at 7:30pm** for the purpose of considering and resolving the business set out in the following Agenda.

C J Holland

Caroline J Holland

Clerk to the Parish Council

Email: clerk@offwellparishcouncil.gov.uk

Distribution: Cllrs J Tristram, T Norris, C Whithear, D Blackmore, P Hopkins and M Norfolk

AGENDA

Chair's Opening Announcements

Open Public Forum Session

Questions and representations from parishioners relating to reports or business to be conducted on this agenda or regarding other matters which they wish to bring to Council's attention. This is a 15-minute session where any member of the public may speak for up to three minutes. No decisions can be taken on matters raised during the Public Forum unless the subject is already an item on the published agenda

Before speaking, please give your name and address to the Clerk.

25/113 - Apologies for Absence

To receive apologies for absence and to approve reasons given (LGA 1972 S.85 (1))

25/114 - Declarations of Interest

To receive any declarations of interest relating to items outlined in this agenda (this does not preclude the duty to declare further interests as applicable)

25/115 - Minutes

To approve, sign and adopt the minutes of the Parish Council meeting held on 14th January 2026

25/116 - Matters arising from the Minutes

25/117 - Reports

- a) Police
- b) District and County Councillors
- c) Clerk – Training/Handover update; NALC/DALC news
- d) Highways Matters
 - 1) 20mph
 - 2) A35
 - 3) Other Highways matters
- e) Footpaths Report
- f) Defibrillator
- g) Neighbourhood Watch
- h) Cllr Norris Report on East Devon Playing Pitch & Outdoor Sport Strategy
- i) Any Other Reports

25/118 - Correspondence

25/119 - Governance

- 1) Consider and adopt updated Standing Orders
- 2) Consider and adopt the following policies in compliance with the new AGAR Assertion 10
 - a) IT policy
 - b) Data Protection policy
 - c) Website policy
- 3) Appoint a working party to explore options for new website for decision at March meeting
- 4) Yearly Schedule of main discussions/decisions

25/120 - Finance

- a) Current Financial Position
- b) CIL Deadlines
- c) Expenditure to be ratified
- d) Expenditure to be approved for which bills have been received
 - 1) Payment of £737.60 to Clerk as salary payment for period 14th January to 18th February 2026 (comprising 5 weeks salary @ £397.80 plus tax rebate of £339.80 from previous employment)
 - 2) Payment of £126 to SLCC for Invoice 2026/001 for Joining & Membership Fee
 - 3) Payment of £55 to Lawson Design for January Invoice 570
 - 4) Payment of £36 to DALC for Clerks Essentials 1 Training Course
- e) Banking - Instruction to Vary Authority
 - 1) Change address to that of new Clerk
 - 2) Decide number of signatories and add any additional ones
 - 3) Consider adopting online banking

25/121 - Planning Applications

- a) **25/2425/FUL – Colourwheel Nursery Site, Tower Cross, Honiton - Refused**

25/122 - Co-option

25/123 - Agenda Items for Next Meeting

25/124 - Date and Time of Next Meeting