

Minutes of the Parish Council Meeting held on Monday 5th December 2022

Present:

Matthew Judson	(MJ)	Chair
Rachel Arnold	(RA)	Vice Chair
Gill Sellars	(GS)	Councillor
Joe Deane	(JD)	Councillor
Keith Hickson	(KH)	Councillor
Tony Pentland	(TP)	Councillor
Trudi Gasser	(TG)	Parish Clerk

In Attendance: 1 Member of the public

Lysette Nicholls (LN) District Councillor
Charlie Maynard (CM) District Councillor

MIN REF	ITEM					
22/150	APOLOGIES FOR ABSENCE					
	Dan Levy (DL) County Councillor					
22/151	DECLARATIONS OF INTEREST					
	No declaration made.					
22/152	APPROVAL OF MINUTES FROM 7th NOVEMBER					
	<p>Minutes had been circulated for comment and were approved for publication.</p> <p>22/121 – a letter to OCC regard to their Transport Strategy and B4449 had been sent – DL had confirmed receipt.</p> <p>22/148 The PC would like to thank Dick Tracey for providing Defibrillator Training. The course was very well received.</p> <p>Thanks were expressed to MJ for arranging the Christmas Tree on the Green.</p>					
22/153	QUESTIONS FROM MEMBERS OF THE PUBLIC					
	No questions were raised.					
22/154	REPORT FROM DC/CC COUNCILLORS					
	<p>County Council: DL provided a report in his absence - see annex.</p> <p>District Council: CM and LN attended and raised the following points (in addition to the report included in annex):</p> <ul style="list-style-type: none"> • South Leigh Solar Farm had been approved just today, a Traffic Management Plan (TMP) is yet to be agreed – the PC requested to be included in the development of the TMP to prevent access via the B4449 via Sutton. • The Windrush Leisure Centre would be reducing their opening hours to cut down on costs. • A plan to improve the Old Airfield site landscaping has been agreed between Hayfield Homes Limited and WODC and notified to representatives of the site residents with help from the District Councillors 					
22/155	PLANNING					
	<p>Two applications had been received and circulate for comment:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">Reference</td> <td>22/03058/FUL</td> </tr> <tr> <td>Alternative Reference</td> <td>PP-11659412</td> </tr> <tr> <td>Address</td> <td>Land At (E) 441112 (N) 205508 Stanton Harcourt Industrial Estate Stanton Harcourt Oxfordshire</td> </tr> </table>	Reference	22/03058/FUL	Alternative Reference	PP-11659412	Address
Reference	22/03058/FUL					
Alternative Reference	PP-11659412					
Address	Land At (E) 441112 (N) 205508 Stanton Harcourt Industrial Estate Stanton Harcourt Oxfordshire					

MIN REF	ITEM
	<p>Proposal Erection of two industrial units together with associated landscaping works and car parking.</p> <p>Stanton Harcourt Parish Council objects to this planning application.</p> <p>The objections are based on noise and traffic from the site.</p> <p>References are made to a 2004 planning application, 04/1139/P/FP. At the time of that planning application, Stanton Harcourt was a very different village and use of the B4449 was much less (numbers and size of vehicles) than is current.</p> <p>The village has had substantial residential development on three sites close to the proposed site, Foxbury Court, the old airfield and the Granary Way development that is nearing completion. Residents of Willowbrook have raised concerns with respect to noise to the Parish Council from the industrial estate, night-time operation of air conditioning and associated machinery. Given the additional homes and the previous complaints, an operating hours condition is required.</p> <p>The additional development of the village as well as increased activity from the industrial estate and the Dix Pit recycling and other industrial operations, with larger vehicles, means that a routing agreement is now also required. In the opinion of the Parish Council, the 2004 application should also have had a routing agreement in place.</p> <p>If working hours, noise levels and routing agreements are in place, the Parish Council would consider the planning application more favourably.</p> <p>Reference 22/03056/FUL Alternative Ref PP-11667383 Address Friars Farm Stanton Harcourt Witney Oxfordshire OX29 5AE Proposal Construction of replacement dwelling together with associated works.</p> <p>The PC have no objections to this application.</p> <p>The PC and DC to continue to monitor for application on field opposite Flexney's Paddock</p>
22/156	<p>VILLAGE HALL</p> <p>Car Park Refurbishment Project: Glanville Consultants had carried out a Topography Survey and provided a design for the number of car park spaces possible, including 2 disabled parking spaces. The next stage is for Deanfield Homes to dig a hole to determine the depth and drainage requirements, then Glanville will come back with a suggestion of possible finishes. Draft Car Park layout plan circulated at the meeting</p> <p>Solar Panels – The back-up batteries are due to be installed in January, the batteries will be capable of providing power during a power cut. The Village Hall Committee had decided against trimming back the trees which were causing a shading problem on the solar panels, as the cost to trim the trees outweighs the benefit.</p>
22/157	<p>GUARDROOM</p> <p>A request had been made by a user of the Guardroom to see if the heating could be improved, as the room was extremely cold. GS is to explore possible heating solutions, in the meantime, oil-filled radiators would be provided as a short-term solution.</p> <p>Outstanding Actions</p>

MIN REF	ITEM																											
	<ul style="list-style-type: none">Solar energy project, (Panels and battery) – Action: JD had obtained 2 quotes – both around £15k – JD to obtain one further quote, GS to start application for 106 funding.Obtaining an electrician to install dimmer for the overhead lights – Action: GS to obtain quotes.Obtain an Internet provider – Action: JD to contact suppliers to progress.Obtain Paper Hand Towels for Toilets – Action TGObtain Rate reduction as this is a Community Asset – Action TGThanks given to MJ for fixing the main door and the toilet door so they will close. MJ recommended that a new Main door be obtained that is weatherproof. Action GS to provide quote <p>Guardroom Finance Set up costs. £6K received. Circa £1,842 spent year to date On-going costs £1557 for rates, we have not received a water or electric bill yet Income £282 year to date</p>																											
22/158	COUNCILLOR RESPONSIBILITIES <p>KH – continuing to monitor and mark up potholes. MJ – The locks had been changed on the new noticeboards to catches. A quote had been received to carry out the necessary repairs to the existing 2 wooden boards, it was suggested that the board on the Green be relocated to the Village Hall and the smaller board at the hall be removed – a revised quote to be obtained to relocate the board, along with a quote to replace the wooden board with an aluminium board Action TG TP – Speedwatch scheme is now officially registered, 2 volunteers have also registered. The equipment requires calibration, it was hoped that the scheme would be operational early next year. RA – looking to replace the defibrillator at the Guardroom with a new one via funding or company sponsorship.</p>																											
22/159	VILLAGE VOICE <p>The role of Editors had been filled by Matthew Koxton-Duffy, Sarah had completed a handover. The next issue will be in February 2023.</p> <p>GS proposed the PC buy a gift for the retiring editor, RA seconded, all agreed – TG to purchase a gift voucher to the value of £40.</p>																											
22/160	2023/24 BUDGET <p>The budget was discussed, TG to circulate an amended budget. GS proposed a precept of £35k for the next financial year, MJ seconded, all agreed.</p>																											
22/161	FINANCE <p>Payments Made:</p> <table><tr><td>WODC</td><td>Bin Empty</td><td>£148.63</td></tr><tr><td>Glanville</td><td>VH Car Park</td><td>£930.00</td></tr><tr><td>Wel Medical</td><td>Defib Pads</td><td>£103.02</td></tr><tr><td>Various</td><td>VV Delivery</td><td>£99.60</td></tr><tr><td>First & Last</td><td>Donation</td><td>£350.00</td></tr><tr><td>J Deane</td><td>VV Print</td><td>£168.00</td></tr><tr><td>R Smith</td><td>Maintenance</td><td>£16.00</td></tr><tr><td>J Woodward</td><td>Maintenance</td><td>£178.36</td></tr><tr><td>M Judson</td><td>Maintenance</td><td>£413.99 (reimbursements)</td></tr></table>	WODC	Bin Empty	£148.63	Glanville	VH Car Park	£930.00	Wel Medical	Defib Pads	£103.02	Various	VV Delivery	£99.60	First & Last	Donation	£350.00	J Deane	VV Print	£168.00	R Smith	Maintenance	£16.00	J Woodward	Maintenance	£178.36	M Judson	Maintenance	£413.99 (reimbursements)
WODC	Bin Empty	£148.63																										
Glanville	VH Car Park	£930.00																										
Wel Medical	Defib Pads	£103.02																										
Various	VV Delivery	£99.60																										
First & Last	Donation	£350.00																										
J Deane	VV Print	£168.00																										
R Smith	Maintenance	£16.00																										
J Woodward	Maintenance	£178.36																										
M Judson	Maintenance	£413.99 (reimbursements)																										
22/162	CORRESPONDENCE <p>A complaint had been received regarding The Close. The PC had responded asking that the issues be reported on Fixmystreet.</p>																											
22/163	ANY OTHER BUSINESS <p>Nothing to report.</p>																											
22/164	NEXT MEETING:																											

MIN REF	ITEM
	Monday 6 th February 2023 – in The Village Hall

Signed

Date

COUNTY & DISTRICT COUNCILLOR REPORTS

County Council Update – Dan Levy

5 December 2022 Stanton Harcourt

Environment and transport

HIF2

As you will have seen, the likely cost of the HIF2 A40 scheme is now judged to have exceeded the funding from Homes England, because of the high level of inflation. The scheme has therefore been paused to be reviewed.

I spoke at Cabinet last week to call for the review to be thorough, and to retain those parts of the scheme which add most value. It was predictable from the start that the scheme would cost more than planned and that the benefits are difficult to be confident about, and my predecessor as your County Councillor, Charles Mathew, and I were united in our position on the scheme.

It is likely that the review will report back to Cabinet by March 2023.

Oxford traffic filters and Botley Road:

At a rather rowdy Cabinet meeting last week, the proposals to introduce traffic filters to the city were passed. As a reminder, there will be nowhere in the city that cannot be reached by car that currently is accessible to cars. The filters just make the route different, to speed up buses.

A small number of those speaking against the scheme actually based their objections on what is being proposed. Interestingly, nobody called for the removal of the traffic filters which have been in place for decades, such as the one on the High Street.

Rather more disruptive will be the closure of Botley Road by Network Rail, at the railway bridge. This will last for a year from January. Buses will continue to run, up to the west side of the bridge, and pedestrians and cyclists will be able to cross the railway. My expectation is that more people will use the train to get to the city centre, and have asked Network Rail to assess whether parking provision is adequate at Hanborough and other stations.

Freight strategy. The cabinet member responsible has suggested that the new strategy is being prepared. I will continue to press for heavy traffic to be routed away from villages and for proper enforcement – the use of APNR cameras on Newbridge demonstrates their effectiveness.

Prevention of HGVs in Sutton should be an obvious step.

Budget

The County Council budget is out for consultation, as is that of WODC. There will have to be cuts, unless HM Government provides adequate funding in its settlement, which seems very unlikely. Council Services are already stretched, in key areas including Adult Social Care, Special Education Needs, and highways maintenance. Please do take part in both consultations.

Parliamentary Constituencies

As expected, the Boundary Commission issued its final report on the new boundaries, which will come into effect for any general election after June 2023. Stanton Harcourt will be in the Witney constituency, whereas Eynsham will be in the new Bicester and Woodstock constituency. There are no changes as part of this parliamentary review to the local government boundaries.

As ever, please contact me with comments, queries and suggestions.

Dan Levy

Dan.levy@oxfordshire.gov.uk

South Leigh Solar Farm - at the Lowlands Planning meeting today the solar farm between South Leigh and Tar Road was approved. A Construction Traffic Management Plan will be worked out before work starts. I emphasised that the passing places on Tar Road need to be improved before the HGVs use it and be in good shape once they have finished construction.

Terra Development at Marsh Furlong at Aston – at the same planning meeting, this application for 40 houses was turned down on a number of grounds, with both your district councillors voting against it. It's quite possible that the developer will appeal.

Hayfield Green – a plan has now been agreed between the developer and WODC's planning enforcement team. The agreed action plan covers the following:

- 1) Removal of dead & dying shrubs in POS areas. To commence October 2022.
- 2) Cutting and strimming of open space areas – To commence October 2022 and be repeated monthly through to April 2023 thereafter.
- 3) Stone picking of necessary POS areas – Initial stone pick October/November 2022. To be repeated regularly through to April 2023.
- 4) Overseeding of POS areas and fert/roll – To commence October/November 2022 (subject to soil and weather conditions).
- 5) Removal of failed trees – To commence October/November 2022.
- 6) New replacement tree planting - Through November and December (as supply becomes available).
- 7) Planting bed replacement planting within POS areas – To commence October/November 2022.
- 8) Laying of turf to particular problem areas – To commence November/December.
- 9) Watering of replacement tree planting and turf will be undertaken as required (based upon weather conditions) throughout the period October to April to best enable establishment and growth.
- 10) Maintenance visits to cut and trim open space areas will be monthly throughout the period to April 2023. Maintenance visits will also occur monthly to inspect condition and safety of footpaths and POS areas, with any actions to be taken as necessary. A second visit (further to an already completed visit in September 2022) will take place in October 2022.
- 11) NMA application to regularise any necessary amendments to planning approved position (such as extent of swale at entrance, fencing to Guardhouse, updated landscaping, etc.) to be made October/November 2022.

Sewage –

1. Lidia Arciszewska, Alaric Smith, WODC officers and I have now met Thames Water three times in three months. The more we get into TW's data, the less sound it appears. We're seeking to come to an understanding of which sewage treatment works are below their capacity requirements and what work will be conducted to upgrade them when.
2. We've been working with officers to ensure that every development that comes forward now must include key data on the relevant sewage treatment works as part of the standard development "Validation Check List". This will make it immediately clear whether there is or is not sufficient capacity for further development in the relevant sewage treatment works.
3. We're also working with officers to include a standard condition so that a sewage treatment works must have sufficient capacity before new houses are occupied. We've been told by Thames Water that a stronger condition where the works must have capacity before construction starts will be struck down by national inspectors.

ACTIONS CARRIED FORWARD FROM EARLIER MEETINGS:

	ACTIONS CARRIED FORWARD	
Pre-June	GS – B4449 Reducing the noise and vibration BT OpenReach replaced the wrong manhole cover. The one by 10 Beaumont Green has been recorded as Urgent by both OCC Highways and BT OpenReach	Cfw
CFW from June mtg	21/064 TG to create and circulate a list of current policies (a PC Policy Register) ready for review.	Cfw
CFW from July mtg	21/092 All/PC to continue logging TW complaints with DL/OCC None received – Notice to be put on Village Voice (Hardcopy & Facebook) asking all issues to be sent to Parish Clerk with the Title ‘Water Issues’ PC will then progress with Thames Water. Action MJ TG to report on issue type statistics at future meetings (standard agenda point) ----- 21/097 S106 MJ to obtain quotes for additional Play Equipment	Cfw
CFW from Nov mtg	JD to look at sensors for electric lights once transferred to the PC ----- 21/122 Public Session Archive in the Guard Room? GS to see if we can install sufficient storage	Cfw
CFW From Feb Mtg	22/008 Guard Room Update TG to investigate a separate bank account for Guard Room Accounts.	Cfw
	22/009 Village Hall GS to circulate the original Car Park refurbish plan to the VHC for review for completeness GS to return to Parish Council with quotations for Car Park refurb ----- 22/010 RECREATION AREAS GS to identify whether the VHC would like the equipment moved from the Bury Mead play park to the Leys to provide additional options for the Village Hall long term strategy	Cfw
CFW from June Meeting	22/0269 Welcome Pack JD currently drafting a document	