Minutes of the Parish Council meeting held on 19th October 2026, at The Village Hall, Rubys Avenue, Fernwood.

Present:
Parish Councillors: Cllr Phillips, Cllr Wood, Cllr Mack, Cllr Mison and Cllr Armstrong
Clerk & Assistant Parish Clerk

District: 0 County:0 Public:0

653. Declaration of any intentions to record the meeting - None

654. To receive apologies for absence – Cllr Shepherd & Cllr Rixon

655. To receive declarations of interest - None

656. Public Open Forum (15 minute session) - ***Fernwood Parish Council is committed to community engagement and, therefore, warmly invites members of the public to contribute during this part of the meeting. It should be noted that in accordance with the Parish Council's Standing Orders, the maximum time permitted for contributions is 5 minutes per item. Unless permitted to do so by The Chair, only matters on the agenda can be discussed during this forum.***

657. Approval of the minutes of the Parish Council meeting held on 21st September 2026 - Approved

658. Councillors' and Clerk's reports – Councillors' and Clerk's reports delivered

659. County and District Councillors' reports – None present

660. Finance

a. Bank reconciliations up to 30th September 2026, to be noted - Noted
b. Items of income to be noted - Noted
c. Expenditure since the last meeting under delegated powers/previously agreed expenditure to be noted - Noted
d. Approval of invoices due for payment - Approved
e. Approval of expenses - None
f. Items of expenditure for consideration
g. To note the Conclusion of Audit & Certified Annual Governance & Accountability Return - Noted
h. To note receipt of an email from our current Internal Auditor who can no longer provide services to the council. Council to instruct the Clerk to investigate availability of other potential auditors and make proposals once completed. – Noted, Clerk to investigate alternative auditors

661. Planning

To consider the following applications –
26/01264/FUL New detached dwelling, separating fence, re-configuration of driveway and rear access gate at land adjacent 2 Great North Road, Fernwood NG24 3JU. Comments required by 26th October 2026. – Considered and no objection submitted

26/01571/NMA Application for a non-material amendment to planning permission **18/00526/RMAM** to amend the description of development and re-word Condition 15 to reflect the updated plans.
Site: Land North & East of Fernwood West & East of Spring Lane / Hollowdyke Lane South of A1 and West of Railway Line– Fernwood. **No consultation advised**.

662. Cllr Mison is to asking the clerk to investigate the options open to the council as a 3rd tier authority to move the council's web domain to the.gov.uk domain which will bring with it a much higher level of data security. Using the Microsoft 365 service will also provide secure data storage for the council's records. The clerk should bring the annual licensing requirements and costs and the work required for migration activities forward to the council for approval as soon as possible.

There have been recent attempts to phish and send malicious emails potentially harmful to the council's IT devices and councillors' personal devices. Our current service is a low-cost option that is relatively insecure. This puts the authority at risk, and given the current risks we face, it is increasingly necessary to upgrade our service. – **Clerk to obtain costings and suppliers**

663. Correspondence – Concerns raised from a member of the public regarding the surface treatment works and associated notices and signage, all of which are the responsibility of Notts. County Council and Via. - Noted

664. Staffing matters – Appraisals – All staffing appraisals completed

The meeting closed at 7:41PM

Minutes approved by: _____

Date: _____