Present: Parish Councillors Mrs S Kennedy (Chairman), S Butler (Vice Chairman), Mrs C Williams, A Newell

Clerk – Mrs A Taylor (Minutes)

Members of the Public

Apologies: County Councillor Gibson and Borough Councillors Mrs Flood and Stallard (expected to arrive late)

Item	Record of Business	Action
1	Apologies of Absence	
	Apologies were received from County Councillor Gibson. Borough Councillor	Note
	Mrs Flood or Stallard were expected to arrive late.	
2	To receive and accept declarations of Interest	
	None declared.	Note
3	To approve the minutes from the meeting held on 13 th May 2015	
-	Cllr Newell proposed the minutes from the meeting held on 13 th May 2015,	
	were accepted as a correct record of proceedings. Cllr Butler seconded, all	
	agreed.	
	Cllr Mrs Kennedy signed and dated the minutes to confirm this resolution.	Note
		NOLE
4	Public Participation	
-	A member of the public notified the riverbank at Balksbury Bridge Playing	
	Field was overgrown and required cutting back.	Note
	Theid was overgrown and required culling back.	NOLE
5	To receive the Clerk's progress report since the meeting held on 13 th	
5	May 2015	
	Clerk has contacted TVBC, who will remove the bonfire remains at an	
	additional cost of \pounds 25.00 plus VAT. A member of the public had raked the	
	area; therefore this was outside of what TVBC had been asked to do.	
	5/12d: A quotation of 30.00 had been obtained to carry out PAT testing at the	0.0
	Pavilion. Cllr Butler to arrange with the contractor a suitable date to carry out	SB
	the testing.	
	Clerk is to investigate whether a sticker should have been applied to the	Clerk
	boiler when the service was carried out at the Pavilion to confirm the date of	
	service.	
	13: Clerk and Chairman will attend a seminar on 'Openness and	
	Transparency', which will advise details of the new legislation come in to	
	force in relation to the recording of meetings.	
	15: S106 funds are available for Play space and informal recreation.	
6	Planning: Councillors to report on the following applications:	
	a. 15/01107/FULLN – Vodafone Site 22426, Winchester Road, Andover (The	
	replacement of the existing 17m mast with a new 21m mast 9including 6 no.	
	new antennas), installation of 2 equipment cabinets, plus ancillary works): No	
	Objection	
	b. 15/01022/LBWN – Hope Cottage, Village Street, Upper Clatford (Removal	Clerk
	of render from west gable end of property, investigation of underlying	
	structure and repair and restoration of west gable end): No Objection, Cllr	
	Newell enquired whether road traffic would be diverted while these works are	

	carried out, as buses and emergency services require adequate access on this route. Clerk will provide these comments to the Case Officer. c. 15/00975/LBWN – Wressle Cottage, Foundry Road, Upper Clatford <i>(External alterations including associated external works and new garden shed):</i> No Objection	
	Cllr Mrs Kennedy reported that a resident had raised concerns that the Parish Council had not submitted a response under the application for the new Tennis Club. It was reiterated that comments had been submitted to TVBC as agreed at the meeting held on 13 th May 2015.	
7	Borough Councillors Report Borough Councillor Mrs Flood and Stallard were not present.	
8	County Councillors Report County Councillor Gibson was not present.	
9	Finance a. To receive and approve the financial statement for the period 1^{st} May $- 31^{st}$ May 2015 Cllr Butler proposed accepting the financial statement for the period 1^{st} May 2015 $- 31^{st}$ May as an accurate record. Cllr Mrs Williams seconded, all agreed.	Note
	Clerk to investigate whether any grass cuts were carried out for the Village Hall during the period 1 st October – 30 th April 2015 in order to obtain reimbursement of costs.	Clerk
	Clerk to invoice the Cricket Club for two games, carried out in May.	Clerk
	b. To approve payments to be made	
	Chq No. Amount Payee	
	1742 £68.24 Office Expenses – A Taylor	
	1743£156.00Rospa Play safety Checks – PlaysafetyPayments made by Standing Orders since the meeting held on 13th May 20158/6/2015Clerks Salary – A Taylor	
10	Councillors to review the recruitment procedure and propose any required amendments. Councillors to propose a job description and person specification and an advertisement for the replacement of the Parish Clerk	
	Cllrs considered the placement of a job advertisement on the HALC website, within the Andover Advertiser and the parish noticeboards for a new Parish Clerk.	
	Borough Councillors Stallard and Mrs Flood arrived at the meeting 8.10pm	
	Clr Mrs Kennedy proposed the Clerk and herself create draft advertisements for the approval of all remaining members of the Council before taking further action. Cllr Mrs Williams seconded, all agreed.	SK / Clerk
7	Borough Councillors Report With the arrival of both Borough Councillors, the Councillors agreed to return	

	to item 7: Cllr Mrs Flood reported TVBC have set up an app that can be used to report issues such as dog fouling, uncollected bins and fly tipping. A Business Fayre will be held in the High Street, Andover on Friday 19 th June 2015. The Local Plan will be a prioritised item for new Councillors of the Borough to get finalised.	Note
11	 a. Cllrs to resolve, in view of the confidential nature of the business about to be discussed being in the public interest, that the public and the press be temporarily excluded and they are instructed to withdraw, using the authority of the Public Bodies (Admission to Meetings) Act 1960. Cllr Mrs Kennedy proposed the public and press are excluded from the meeting in view of the confidential nature of the business about to be discussed. Cllr Mrs Williams seconded, all agreed. b. Councillors to discuss a boundary issue. 	
	Councillors passed a resolution to instruct the Solicitor to act in relation to a boundary issue.	
	Members of the public were invited to return to the meeting a. To report the weekly Monitoring of Play Park Equipment: Cllr Newell reported that nails were protruding from the fencing at Balksbury Bridge Playing Field. Cllr Newell reported he would carry out necessary repairs to make safe. It was noted that the nuts for the cradle swings were beginning to rust. Clerk to contact Wicksteed whether replacement nuts can be obtained. The perimeter of the playing field requires strimming back due to overgrowth. Suckers have appeared on a number of trees that require removal. Cllr Newell reported littering was found on Anna Valley Playing Field, which has been removed. The tarmac area is to be brushed over to remove small shards of glass. Low hanging branches require removal and the perimeter of the playing field requires strimming back. Clerk to arrange for this to be carried out. Clerk to arrange for a quotation for replacement signs at the Anna	Clerk Clerk Clerk
	 Valley Playing Field. b. Cllrs to review the equipment at the play parks: Cllrs will review the Rospa reports for both playing fields. Cllr Newell provided the results of the recent survey carried out amongst residents as their opinion of the play park facilities within the Parish. Cllrs are to review the data for further discussion at the next meeting. c. Cllrs to propose acceptance of the agreement renewal for Water treatment services at the Pavilion: Cllr Butler proposed accepting the cost of £214.00 plus VAT for the renewal of the Water treatment schedule for the Pavilion, Cllr Newell seconded, all agreed. Clerk to submit a signed agreement to the contractor. 	Clerk
	d. Cllrs to consider quotations for maintenance works at the Pavilion: Cllr Butler has obtained a quotation to dig a trench to the front of the Pavilion to prevent flooding at a cost of £897.85, plus VAT. A further quotation was £1050.00 plus VAT. A third quotation is required to be in line with the Council's financial regulations.	SB
	Cllr Butler reported the Football Club were happy to contribute costs to the repair to the goal mouth.	Note

	Cllr Mrs Kennedy proposed requesting a grant of £800.00 from the May Fayre Committee for a bench to be installed at the Balksbury Bridge Playing Field. Cllr Butler seconded, all agreed. Clerk will complete the grant application form.	Clerk
13	Trees and Open Spaces a. Councillors to propose the response to be submitted to TVBC in relation to the tree work application 15/00969/TREEN – 6 Bury Hill Farm, (Fell 1 Christmas tree and 1 Twisted Willow): No Objection	Note
14	 Footpaths and Highways a. Cllrs to report any footpath issues: Cllr Butler reported footpath 2 requires strimming back. Clerk to arrange for this to be carried out. b. Cllr Newell to report any street lighting issues: Nothing to report. c. Cllrs to record potholes within the Parish for reporting to HCC for repair: Clerk to contact County Cllr Gibson and inform of the number of pot holes that still require repair. 	Clerk Clerk
15	 External Committee and Events a. Cllr Butler to report on changes to the website: Nothing to report b. Cllr Mrs Kennedy to report upcoming events at the Village Hall: Cllr Mrs Kennedy reported the WI have purchased a defibrillator. This will be located at the Village Hall, with a demonstration arranged during a Thursday coffee morning in due course. c. Clerk to report the correspondence received: Clerk reported a complaint had been received from a resident about dogs on the Green. The Clerk informed that dogs, although not encouraged, were allowed on The Green. 	Note
16	Councillors to request any items to be included within the agenda for the Meeting to be held on Wednesday 8 th July 2015 Councillors to review the play park equipment survey results	
	The meeting was alread at 0.52mm	

The meeting was closed at 9.53pm