

## SUTTON ON TERN PARISH COUNCIL

Minutes of the Annual Parish Meeting , Annual Parish Council meeting and Parish Council meeting of Sutton on Tern Parish Council held at The Festival Centre, Market Drayton on 25<sup>th</sup> May 2016.

Chair:-Cllr A Jackson

Present:- Cllr B Hill, Cllr B Maddox, Cllr R Gittins, Cllr C Swaithes, Cllr M Dams  
Cllr A Davies ( Shropshire Council)

1 member of the public

Locum clerk – Val Brown

### ANNUAL PARISH MEETING

Cllr Jackson welcomed everyone to the meeting- no members of the public wished to make any comments

The outgoing chairman gave her annual report ( attached)

### ANNUAL MEETING & PARISH COUNCIL MEETING

1 Election of Chairman Cllr A Jackson - proposed Cllr Cllr Dam, seconded Cllr Maddox

Cllr Jackson signed the Declaration of Acceptance of Office

2 Election of Vice chairman – Cllr Dams, proposed Cllr Maddox, seconded Cllr Jackson

Both motions carried

3 Election of officers as representatives of external bodies

a) LJC- Cllr Dams – proposed Cllr Hill, seconded Cllr Gittens

b) Helicopter Liaison Group – Cllr Swaithes – proposed Cllr Gittens, seconded Cllr Hill

c) Emergency Planning:- Cllr Swaithes – proposed Cllr Jackson , seconded Cllr Gittens

d) SALC/NSAC – Cllr Gittens – proposed Cllr Jackson, seconded Cllr Dams

e) Planning Committee – Cllr Jackson – proposed Cllr Maddox , seconded Cllr Hill

f) Place plan sub- committee – as before.

4 The chairman welcomed councillors and the public to the meeting.

5 Apologies and/or absent – no apologies and no absentees – all members present

6 Declaration of Disclosable Pecuniary Interests-no members declared any interests

7 Requests for Dispensations of DFPIs – no members requested any dispensations

## Minutes of Sutton on Tern Parish Council – Annual Parish Meeting & Annual Parish council Meeting

### 8 Approval of the minutes of the meeting held on 16<sup>th</sup> March 2016

Cllr Maddox proposed and Cllr Gittens seconded that these minutes were accurate  
Motion carried – the chair signed the minutes

9 Matters arising from and action taken from the minutes ( not otherwise on the agenda)  
Cllr Gittens would put the vacancies for councillors on the website

10 Street Lights/Maintenance and/or repairs; opportunity to report any items requiring attention  
None

11 Correspondence – letter from HAGS re play equipment  
Letter from The Pension Regulator to be passed on to new clerk

12 Courses/Meeting; Salc training – distributed by email - None  
Cllr Swaithe gave a report on the Helicopter Liaison committee - attached

### 13 Finance:-

- a) Balances for information, notification to Bank of change of correspondence details

This has been done

- b) Invoices/Payments to include cancellation of previous Clerk's standing order  
Standing order cancellation signed and sent off

Cllr Jackson proposed – Cllr Hill seconded salaries and payments

Cheque No	Amount	Payee	
Standing Order	£174.03	M Joyce	-clerk's salary – March
Standing Order	£174. 03	M Joyce	- clerk's salary- April
100214	£376. 55	SALC	- affiliation fees
100215	£320. 77	Zurich	- parish council insurance
100216	£ 78. 10	Npower	- street lighting
100217	£ 30. 00	Festival Centre	– room hire
100218	£130.00	SDH Audit	- internal audit fees
Receipts In	£4000.00	Shropshire Council	– precept

- c) Insurance renewal – agreed as before

## Finance cont

d) Approval of Annual Governance Statement

Proposed Cllr Gittens – seconded Cllr Dams= motion carried

Approval of unaudited Annual Accounts

Proposed Cllr Dams – seconded Cllr Jackson – motion carried.

e) confirmation of VAT return 31/3/16- £788.21

f) new clerk to look into internet banking

## 14 –Planning

16/01681/FUL – The Cottage, Woodseaves – erection of porch- GRANTED

16/01685/CPL - The Cottage, Woodseaves- Lawful Development Certificate

For erection of carport/garage GRANTED

16/01837/OHL – Woodseaves Farm, Woodseaves – Replace overhead line – GRANTED

16/01838/OHL – Woodseaves Farm, Woodseaves – upgrade existing overhead line GRANTED

16/01488/FUL - Avenue Farm, Woodseaves – installation of 1225 slimline bunded oil tank GRANTED

16/00897/REM – REM to 14/04148/OUT – Colehurst Fisheries – managers dwelling and fishery office GRANTED

16/01384/VAR – Proposed residential development west of Hillside, Woodseaves  
After discussion it was agreed to make a representation to the planning department over the size of the dwellings-smaller more affordable ones

## 15 Highways/Environmental Health

Pothole reported on Sutton Road.

Footpath from Avenue Farm to Hillside and Tyrley road needs repairs done

Footpath from Woodseaves Grange to Canal – complaints that walkers have been accosted when walking on the fields to Tyrley

16 Housekeeping – defer this until the next meeting when the new clerk will be in attendance.

17 Items for next agenda/Parish matters.

Cllr Davies gave an update on Shropshire Council- the council was still in austerity and council taxes will be going up. He asked if it was better to keep tax low and keep cuts high. He had attended a meeting in London- there are elections next year- Shirehall hall will not be shut – and the council was looking into merging pension funds with other councils

Mr Graham Bould had been appointed as the new parish clerk as from 1<sup>st</sup> June 2016. Cllrs Dams, Maddox & Jackson had interviewed the applicants.

The clerk reported that Market Drayton Town Council were arranging a meeting with Owen Paterson MP re the close of Ternhill Barracks. The council agreed it would like to be kept informed.

Questions were asked if Adastra needed planning permission for the new signs and new business and also if Grove Feeds need permission to hold weekly Car Boot sales on site.

There being no other business the chairman thanked all for attending and closed the meeting at. 8.34p.m

Signed \_\_\_\_\_ Date \_\_\_\_\_