

Bishop Thornton, Saw Mills and Warsill Parish Council

Clerk: David Taylor
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Minutes of the Regular Meeting of the Parish Council held on Tuesday 2nd April 2019 at 7.30pm Bishop Thornton CE Primary School

(2019 – 017) Present were Cllr Tom Shepherd (Chairman), Cllr Paul Steer and Cllr Margaret Atkinson.

(2019 – 018) Also present were David Taylor, Clerk, Cllr Michael Harrison (NYCC), Cllr Margaret Atkinson (HBC) and 2 members of the public.

(2019 – 019) No Apologies were received.

(2019 – 020) No Declarations of Interest were received and so no **Dispensations** were required.

(2019 – 021) It was **resolved** that the minutes of the meeting held on 5th February 2019, having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

(2019 – 022) Cllr Harrison **reported** on the following from North Yorkshire County Council:-

- a. NYCC has secured extra funding for repairs to the County's road network and a programme of works is proceeding apace. The money will be spent wisely and work "bunched" and prioritised.
- b. The A59 at Kex Gill is now stabilized following the landslip damage and the road should be open to 2 way traffic in May. Construction of the re-routed road has started being constructed. This should be a 6 year program but due to the urgency surrounding funding conditions would be completed in 3 years.
- c. A 12-week consultation regarding the options for congestion relief in Harrogate has been approved by the Executive and will commence shortly.
- d. The Harrogate to York rail line is due to be upgraded in order that it can deliver 2 return journeys per hour.
- e. The Allerton Waste Recovery Park is now running at full capacity. It is recovery both energy and reusable waste product such as plastics as they are needed in the marketplace.
- f. Presently 43pence in every £1 of council tax is spent on Health and Social Care in North Yorkshire. This continues to challenge those managing budgets and delivery in this sector. Transport to and from schools is increasing in cost and innovative ways of reducing costs are being thought through. It is recognised that mental health service provision in North Yorkshire is 20 years behind the rest of the Country.

(2019 – 023) Cllr Atkinson **reported** on the following from Harrogate Borough Council:-

- a. The Harrogate Borough Council plan is now been examined by Richard Schofield, of H.M. Government's Planning Inspectorate and a letter outlining his findings can be found on the HBC website at the Local Plan Submissions page. When the plan has been circulated for comment in July 2019, it should be implemented in September.
- b. The future of the old Council Offices is still yet to be confirmed. The developer has paid a non-returnable deposit but is yet to submit a planning application.

(2019 – 024) The Clerk **reported** that:-

- a. He gave his forthcoming holiday dates.
- b. He attended a training session for Responsible Financial Officers run by the YLCA. It was a useful course and filled in a number of gaps in his knowledge.
- c. He attended a training day run by the Society of Local Council Clerks. The day focused on Website management and features, VAT law and pitfalls & post-election protocol.
- d. He is now the SLCC Harrogate district representative.
- e. He is keen to have the paperwork completed that will afford access to the bank account.
- f. He will need to start preparing for the annual return / audit as soon as he returns from holiday.
- g. He has started work on the new Parish Council website. The name is registered with BT community sites.

(2019 – 025) It was reported that EuraAudit (who provide payroll services to the Parish Council) had written to the Clerk to inform the Council of a change of name to Yorkshire Accountants Ripon from 1st April 2019. **Noted.**

(2019 – 026) It was **noted** that an application to change the name of the Parish Council has been successful and the name is now "Bishop Thornton, Shaw Mills and Warsill Parish Council".

(2019 – 027) The meeting **considered** the proposal to move Bishop Thornton C of E School to the site of the vacant school property at Burnt Yates. The School Governor's consultation document was discussed and an account was heard from the public meeting held at Burnt Yates property on 8th March. The time line for the proposed move was noted. Cllr Harrison outlined the background to the Burnt Yates School, the legislative framework and possible financial implications for the future.

(2019 – 028) The following Financial Matters were **considered**:

- a. It was resolved to approve the following accounts for payment:
 - i. Clerks Salary.
 - ii. Standing Office costs.
 - iii. Out of Pocket expenses.
 - iv. TP Jones – Payroll Services to December 2018.
 - v. YLCA RFO training course (one third cost).
- b. The Council heard that it was not possible to provide a bank reconciliation for the period preceding the meeting as the required bank mandates and authorities are not in place and therefore the information is not available to the Clerk.

(2019 – 029) Notices having been displayed on notice boards throughout the Parish for the last 6 weeks, it was resolved to invite Mr Andrew Dennis to join the Parish Council. Mr Dennis, who was present at the meeting as a member of the public, accepted the invitation. Papers will be drawn up prior to the next meeting to facilitate Mr Dennis's co-option onto the Parish Council.

(2019 – 030) The following Planning Notices were received:

- c. Enforcement Notice – Low Kettlespring Farm, Spring Lane, Ripley. - **Noted**
- d. Enforcement Notice – Raventofts Hall. - **Noted**
- e. Enforcement Notice - Chapel House Mill Bank Shaw Mills. - **Noted**
- f. Decision Notification - 19-00438-PBR - Land Adjacent To 4 Drovers Fold - Grovehall Estates Ltd. - **Noted**

- g. Decision Notification - 19-00194-PBR - Change of Use of Agricultural Building - Mr And Mrs Shepherd. - **Noted**
- h. 18/02345/FUL - Change of use of land - Mount Pleasant Cottage - Mr And Mrs T Wray. - **Noted**
- i. Application Withdrawn - 18-04421-FUL - Conversion of existing redundant sub-station/boiler house into 1 dwelling house. - Site Of Drovers Inn - Briarhaze Village Homes. - **Noted**

(2019 – 031) The following Planning Applications were considered:

- j. 19-01318-FUL - Erection of single storey extension - 4 Drovers Fold - Mr S Holmes. It was **resolved** to return Option A to Harrogate Borough Council.
- k. 19-00465-FUL - Erection of agricultural workers dwelling - South Lane Warsill - Mr And Mrs Cockburn. It was **resolved** to return Option A to Harrogate Borough Council.
- l. 19-01008-FUL - Demolition of existing building and erection of a new agricultural bldg. – Moorside, Fountains Road – Swales. It was **resolved** to return Option A to Harrogate Borough Council.
- m. 19-01010-COU - Change of Use of Agricultural Building to B1 (Business) and B8 (Storage and Distribution) use. - Thornton Grove Farm Bishop Thornton - Messers G Kirby & Son. It was **resolved** to return Option A to Harrogate Borough Council.
- n. 19-00984-PNG - Prior Approval of Change of use of Agricultural Building Thornton Grove Farm Bishop Thornton - Messers G Kirby & Son. It was **resolved** to return Option A to Harrogate Borough Council.
- o. 19-00732-FUL - Conversion of stores - High Mill Farm Shaw Mills - Mrs P Hutchinson. It was **resolved** to return Option A to Harrogate Borough Council.

(2019 – 032) There were no agenda items forthcoming from Councillors to be considered at the next meeting of the Parish Council.

(2019 – 033) It was resolved that the next meeting of the Parish Council (which will be the Annual Meeting of the Parish Council) shall be on 11th June 2019 and that future meetings will be as listed in Appendix A, below.

(2019 – 034) The meeting closed at 9.15pm.

These minutes were recorded and prepared by the Clerk to the Bishop Thornton, Saw Mills and Warsill Parish Council David Taylor.

Signed as a true record by Cllr Tom Shepherd, Chairman

Date:

At the Regular Meeting of the Bishop Monkton Parish Council held on **11 June 2019** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of Forthcoming Meetings of Bishop Thornton, Saw Mills and Warsill Parish Council:

Schedule of Meetings 2019 – 2020

Tuesday February 5th 2019

Tuesday April 2nd 2019 – including the Annual Parish Meeting

Tuesday June 11th 2019 - the Annual Meeting of the Parish Council.

Tuesday August 6th 2019

Tuesday October 1st 2019

Tuesday December 3rd 2019

Tuesday February 4th 2020

All meetings that are held at Bishop Thornton CE School are held on the 1st Tuesday of the month unless otherwise stated.

All meetings start at 7.30pm unless otherwise advised There will be a public participation session lasting 15 minutes prior to the start of each meeting.

Regular Meetings will be held every other month. Extra **Planning Meetings** will be held where necessary.

Parish Meetings will be held in succession before the Annual Meeting of the Parish Council on 4th June 2019 which will commence no sooner than 7.45pm.