

**Minutes from the Meeting  
held on Thursday 9<sup>th</sup> June 2022 at 19:00  
at The War Memorial Hall, Abbots Ann.**

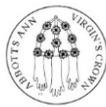
**COUNCIL MEMBERS**

	<b>In Attendance</b>	<b>Apologies</b>	<b>Absent</b>
<b>Councillor Howard (Chairman)</b>	✓		
<b>Councillor Jones (Vice Chair)</b>	✓		
<b>Councillor Jordan</b>	✓		
<b>Councillor Wallis</b>	✓		
<b>Councillor Cole</b>	✓ (19:04)		
<b>Vacancy</b>	-	-	-
<b>Vacancy</b>	-	-	-

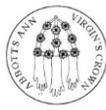
**Also, IN ATTENDANCE**

Amanda Owen - Clerk, Test Valley Borough Councillor - Councillor Maureen Flood and 1 member of the public.

<b>220601</b>	<p><b>To receive Chairman's opening remarks.</b> Councillor Howard welcomed everyone to the meeting and advised that the meeting is recorded by the Parish Council and may be recorded by members of the public.</p>
<b>220602</b>	<p><b>To receive and accept apologies for absence.</b> Apologies from Borough Councillor Coole and Councillor Drew were also noted.</p>
<b>220603</b>	<p><b>To receive declarations of Disclosable Pecuniary Interests relating to items on this agenda.</b> There were no declarations of Disclosable Pecuniary Interest relating to items on this agenda <b>RECEIVED</b>.</p>
<b>220604</b>	<p><b>To approve the minutes of the extraordinary Parish Council Meeting held on Tuesday 3<sup>rd</sup> May and the minutes of the AGM &amp; full council meeting held on Thursday 5<sup>th</sup> May.</b> The minutes of the Parish Council meeting held on Tuesday 3<sup>rd</sup> May and Thursday 5<sup>th</sup> May were <b>APPROVED</b> as a correct record of the meeting.</p> <p>Minutes of the Parish Council Meeting held on Tuesday 3<sup>rd</sup> May. Proposed by Councillor Wallis, seconded by Councillor Jones. This motion was passed on a vote of 3 <b>FOR</b> and 1 <b>ABSTENTION</b>.</p> <p>Minutes of the Parish Council Meeting held on Thursday 5<sup>th</sup> May Proposed by Councillor Howard, seconded by Councillor Wallis. This motion was passed on a vote of 3 <b>FOR</b> and 1 <b>ABSTENTION</b>.</p>
<b>220605</b>	<p><b>To receive updates already published and any further updates provided.</b> The reports submitted for the Parish Council meeting were <b>NOTED</b> and can be found as <b>APPENDIX A</b>.</p> <p>Councillor Howard advised that the footpaths have not yet been cut and that it will be followed up. Due to the lack of quotes received with regards to the Churchyard Footpath a meeting needs to be held with Ray Lucas to discuss how we are going to proceed and the Clerk is to continue following up with the Parish Lengthsman scheme.</p> <p>Councillor Howard advised good news; an individual is expressing an interest in joining the Parish Council.</p> <p>Councillor Jones advised that the Copse has been tidied up.</p> <p>Councillor Flood provided an overview of her report.</p>

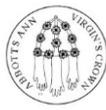


	Following Councillor Flood's report, it was agreed by Councillor Jones and Councillor Cole that they would attend the Waste and Recycling event on Wednesday 6 <sup>th</sup> July.																																																																				
<b>220606</b>	<p><b>To note the current financial situation and the reconciliation of the bank balance.</b> The current financial situation and the reconciliation of the bank balance were <b>NOTED</b> with the bank balance as 31<sup>st</sup> May 2022 being £54,752.79. The bank reconciliation can be found as <b>APPENDIX B</b>.</p>																																																																				
<b>220607</b>	<p><b>To approve the requests for payments for June.</b> The payments as listed in the table below were <b>APPROVED</b> for payment. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to accept this resolution.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4" style="text-align: center;">June Payment Requests</th> </tr> <tr> <th style="width: 25%;">TO</th> <th style="width: 45%;">FOR</th> <th style="width: 15%;">INVOICE NO</th> <th style="width: 15%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Staff</td> <td>Salaries</td> <td>May</td> <td style="text-align: right;">£1,038.36</td> </tr> <tr> <td>Staff</td> <td>Staff Expenses</td> <td>May</td> <td style="text-align: right;">£31.06</td> </tr> <tr> <td>Karen Ross</td> <td>AGM Meeting Cover - May</td> <td>002-22/23</td> <td style="text-align: right;">£72.30</td> </tr> <tr> <td>HALC</td> <td>CILCA Training</td> <td>Inv 5156</td> <td style="text-align: right;">£408.00</td> </tr> <tr> <td>HALC</td> <td>CILCA Qualification</td> <td>QL201465-1</td> <td style="text-align: right;">£410.00</td> </tr> <tr> <td>Maryann Wardman</td> <td>Hoover for Pavilion (agreed at December Meeting)</td> <td></td> <td style="text-align: right;">£51.19</td> </tr> <tr> <td>HALC</td> <td>LCPD Gold Membership April 22 - March 23</td> <td>Inv 5222</td> <td style="text-align: right;">£258.00</td> </tr> <tr> <td>TVBC</td> <td>Grounds Maintenance 2022 / 2023 (by monthly direct debit)</td> <td>10051811</td> <td style="text-align: right;">£195.50</td> </tr> <tr> <td>ROSPA Play Safety</td> <td>Playground Inspections 2022</td> <td>Inv 62661</td> <td style="text-align: right;">£193.20</td> </tr> <tr> <td>Eleanor Greene</td> <td>Internal Audit invoice for year end 31st March 2022</td> <td>Inv 12/1244</td> <td style="text-align: right;">£320.00</td> </tr> <tr> <td>Hampshire County Council</td> <td>The Green - Lease 20 May 2022 to 19 May 2023</td> <td>3910036593</td> <td style="text-align: right;">£1.00</td> </tr> <tr> <td>Scandor</td> <td>Grounds Maintenance - May 2022</td> <td>18608</td> <td style="text-align: right;">£809.95</td> </tr> <tr> <td>Datacenta</td> <td>Email accounts 24 June 2022 - 23 June 2023</td> <td>Inv_31305</td> <td style="text-align: right;">£60.00</td> </tr> <tr> <td>Fasthosts</td> <td>Domain name renewal</td> <td>9145000557</td> <td style="text-align: right;">£73.20</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">£3,921.76</td> </tr> </tbody> </table> <p>Councillor Howard extended thanks to Karen Ross for her assistance at short notice for attending the previous meeting.</p>	June Payment Requests				TO	FOR	INVOICE NO	AMOUNT	Staff	Salaries	May	£1,038.36	Staff	Staff Expenses	May	£31.06	Karen Ross	AGM Meeting Cover - May	002-22/23	£72.30	HALC	CILCA Training	Inv 5156	£408.00	HALC	CILCA Qualification	QL201465-1	£410.00	Maryann Wardman	Hoover for Pavilion (agreed at December Meeting)		£51.19	HALC	LCPD Gold Membership April 22 - March 23	Inv 5222	£258.00	TVBC	Grounds Maintenance 2022 / 2023 (by monthly direct debit)	10051811	£195.50	ROSPA Play Safety	Playground Inspections 2022	Inv 62661	£193.20	Eleanor Greene	Internal Audit invoice for year end 31st March 2022	Inv 12/1244	£320.00	Hampshire County Council	The Green - Lease 20 May 2022 to 19 May 2023	3910036593	£1.00	Scandor	Grounds Maintenance - May 2022	18608	£809.95	Datacenta	Email accounts 24 June 2022 - 23 June 2023	Inv_31305	£60.00	Fasthosts	Domain name renewal	9145000557	£73.20			Total	£3,921.76
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<b>220608</b>	<p><b>To note the internal Auditors report and accept recommendations therein.</b> The Internal Auditor report was <b>NOTED</b>.</p> <p>The Clerk advised the meeting:</p> <ul style="list-style-type: none"> <li>- <i>Standing orders were not reviewed in 2021.</i> Due to the recent commencement of my employment, I was not aware of this requirement. However, they have been reviewed at this years Annual Meeting (May 2022).</li> <li>- <i>Purchasing by Councillors / working groups.</i> All purchases made on behalf of the Parish Council as expenses, or otherwise must be address to 'Abbotts Ann Parish Council c/o the Clerk's Home Address'.</li> <li>- <i>Transparency Code.</i> To ensure that policies are reviewed and issued correctly with clear references to relevant legislation.</li> <li>- <i>Member DPI forms.</i> To ensure that all DPI forms are marked as 'none' rather than left blank.</li> </ul> <p>It was proposed that the recommendations be <b>ACCEPTED</b>. Proposed by Councillor Howard, seconded by Councillor Jordan. All member voted unanimously to accept his resolution.</p>																																																																				



220609	<b>To complete Section 1 of the AGAR.</b> Section 1 of AGAR was <b>COMPLETED</b> and <b>SIGNED</b> .
220610	<b>To complete Section 2 of the AGAR.</b> Section 2 of the AGAR was <b>COMPLETED</b> and <b>SIGNED</b> .
220611	<b>To consider the ashes interment request for Martyn Bradford-Brown.</b> It was agreed that the Clerk was to advise the applicant that the request would be considered when the interment was applied for, but would meet no objection from the Councillors present at this meeting.
220612	<b>To consider a request to install a bench at the War Memorial Hall for Mr &amp; Mrs Whittle at the family's expense.</b> It was <b>RESOLVED</b> that the request to install a bench was accepted but noted that the maintenance is the responsibility of the family. Proposed by Councillor Howard, seconded by Councillor Jordan. All members voted unanimously to <b>ACCEPT</b> this resolution.
220613	<b>To agree to move £1140.72 to earmarked reserve – Sportsfield / Pavilion due to the sale of equipment.</b> It was <b>AGREED</b> to move £1140.72 to earmarked reserve – Sportsfield / Pavilion due to the sale of the equipment. Proposed by Councillor Jordan, seconded by Councillor Wallis. All members voted unanimously to <b>ACCEPT</b> this resolution.
220614	<b>To consider the following planning application:</b>
220615.01	<b>22/01338/TREEN</b> <b>G1 - Group of Cypress in frontage of property - cut back all branches over hanging boundary toward number 24 Hillside, in line with boundary. Reduce height of one small Cypress within group by 4m.</b> <b>Old Trees House, 25 Hillside, Abbots Ann.</b> The Parish Council had <b>NO OBJECTION</b> to this application. Proposed by Councillor Jordan, seconded by Councillor Cole. All members voted unanimously to <b>ACCEPT</b> this resolution.
220616	<b>To confirm the date of the next meeting as Thursday 7<sup>th</sup> July.</b> The date of the next meeting was confirmed as Thursday 7 <sup>th</sup> July 2022.

There being no other business, the meeting closed at: 19:36



## APPENDIX A

### Reports – June 2022

#### Sports and Recreation update June 2022

- The grass topper and field roller have been sold on eBay for £1200 and £700 respectively (total £1798.50 after selling fees). The proceeds have been paid in to the PC account.
- We now have a vacuum cleaner in the pavilion.
- Nil else of note this month

Chris Wallis

#### Environment Portfolio Update June 2022

The extra growth at the end of the Burial Ground has been raised by a few visitors. It is hoped that this will be tidied up soon by the new grounds maintenance contractors so that the bench can be accessed again.

As mentioned at the Parish Assembly two plum trees have been removed due to a problem with canker. The supplier has refunded the cost which has gone back into the maintenance fund until we are able to replace the trees in the autumn

Nothing more to report.

Anne Jones

### Report for Parish Council 9 June 2022

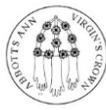
My main focus at the present time is the sewerage and water issues that the parish continues to face particularly the hill from Monxton, Mill Lane, Little Ann Bridge and Foundry Road. The Abbots Ann Parish Council is a member of the Pan Parish Forum with all the other parish councils to liaise with Southern Water to bring pressure to bear and to try to hold them to account.

Southern Water assert that the sewerage system is large enough to cope with current demands on it, but it is water getting into the pipes that causes the problems further upstream. Another cause of the problems is what they call “rag” and is caused when people flush nappies, wet wipes and use the super cushioned toilet paper.

They have an ongoing programme of lining the pipes to prevent water getting in and they’ve made quite some progress with this. But is not clear whether the work that’s been done and is being planned will address the issues that our parish faces.

At the meeting with Southern Water’s senior management on 17 May, I raised the point that there is nothing in their implementation plan that specifically relates to Abbots Ann parish. Because **Southern Water do not know where the problems are in their infrastructure under Abbots Ann**, I also requested that they undertake a survey of the whole network to establish its condition so that they can identify areas that need **repair, maintenance or replacement and then devise a scheme of works to address the issues identified.**

At this same meeting, Southern Water explained that they’re looking at other options as well as the ongoing pipe lining, including things like slowing the flow and creating a wetland. Each option has a different profile of pros and cons, and most of them will take many years to achieve.



You will have seen from Cllr Jordan's message in the last parish magazine that the "jury is out" in relation to how much impact the Pan Parish Forum is having on Southern Water's addressing of the issues with their infrastructure. I have to say that I share his concerns, but I will ensure that we lobby as hard as we can to ensure that they address the issues that Abbots Ann faces.

The next Pan Parish Forum is on 8 June 2022. I will provide an update on the meeting at the Parish Council on 9 June 2022.

### **Councillor Judith Cole**

#### **7 June 2022**

##### Clerk Report

Unfortunately, no positive news to report with regards to the Churchyard Footpath. Powell Paving Ltd and Andover Groundworks have confirmed that they are unable to quote and responses have not been received from GLS Groundworks or RS Surfacing. The Burial Ground fence quotes remain the same, only one has been received.

The maintenance contract has now been signed and received. I am still waiting for a schedule of dates for when work will be conducted. Gordon has kindly been following up with Barry from Scandor whilst I have been on leave.

Amanda Owen

### **Test Valley Borough Councillor Report – Maureen Flood June 2022**

#### **TVBC Jubilee Public Art**

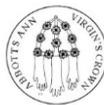
TVBC has commissioned two new artworks for the north and the south of the Borough to honour the Queen's 70 years of service.

Amy Goodman, (artist for Romsey War Horse/Romsey War Memorial park) will create sister sculptures featuring Her Majesty to be placed in central locations in Romsey and Andover and unveiled in early summer 2023. The specific locations will be announced closer to the time.

A brand-new adventure 18 hole golf course at Andover's Charlton Lakeside is now open.

Brand New Market – Andover starting this Sunday 11<sup>th</sup> June

**Second** Sundays Andover 10.00am 4.00pm - seasonal food and drink producers, designer-makers and artists alongside street food, craft drinks, workshops and music. Showcasing some of the very best talent the region has to offer on the second Sunday of every month.



APPENDIX B

Date: 06/06/2022

Abbotts Ann Parish Council

Page 1

Time: 12:17

**Bank Reconciliation Statement as at 31/05/2022  
for Cashbook 1 - Lloyds Treasurers Account**

User: AMANDA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Treasurers Account	31/05/2022		54,752.79
			<u>54,752.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			54,752.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			54,752.79
		<b>Balance per Cash Book is :-</b>	<b>54,752.79</b>
		<b>Difference is :-</b>	<b>0.00</b>