

Newnham Parish Council - AUDIT SHEET

2019 - 2020 Bank Reconciliation

Receipts and payments summary

1	Balance Brought Forward from 1st April 2019	£2,077.96
2	Plus Income 2019/20	£15,659.81
3	Plus Lengthsman income 2018/19	£14,300.00
4	Less Expenditure 2018/19	£11,958.40
5	Less L/M Expenditure 2018/19	£14,300.00
6	Balance	£5,779.37

Reconciliation

7	Bus Inst Access / Savings Account	£5,619.48
8	Current / Treasurers Account	£791.68
9	TOTAL BANK ACCOUNTS	£6,411.16
10	Plus Income outstanding	£0.00
11	Less cheques to clear	£631.79
12	Balance to date	£5,779.37

Notes

13	Cheques to clear at Box 11 =	
	769: PGGM Diger hire and Green mowing	£415.79
	770: Clerk's allowable expense	£216.00
	Total	£631.79

June James, Chairman

..... Date 13th May 2020

Susan Turner, RFO

..... Date 13th May 2020

NEWNHAM PARISH COUNCIL - EXPENDITURE 2019/20 - YE

Date	Supplier	Description	Cheque No	Fin / Admin	Salary	Expenses	Training	Villager	GREEN	Mainten-ance	Projects	VAT	Total	
18/04/19	Assert Property Serv	Bus shelter balance	746c								£2,850.00	£570.00	£3,420.00	
28/04/19	Clerk	Salary April 2019	SO		£309.25								£309.25	
15/05/19	The Villager	Villager 18-2019	747c					£626.78					£626.78	
03/05/19	ND - FP Warden	Post-crete-Fingerpost TitheB	748c							£3.96		£0.79	£4.75	
28/05/19	Clerk	Salary May 2019	SO		£309.25								£309.25	
22/06/19	HALC	HALC (incl NALC) subs	749c	£261.00									£261.00	
22/06/19	ST for NFU Mutual	Mower (tractor) insurance	750c	£179.45									£179.45	
22/06/19	ST for Came&Co	Insurance	751c	£537.69									£537.69	
22/06/19	Roy Wood	Moles 21st Mar - 20th June 19	752c						£150.00				£150.00	
22/06/19	Peter Brown	Internatl audit 2018/19	753c	£50.00									£50.00	
22/06/19	Assert Property Serv	Bus shelter - amends	754c								£150.00	£30.00	£180.00	
28/06/19	Clerk	Salary June 2019	SO		£309.25								£309.25	
18/07/19	ST for Go Daddy	Internet name reg - 2 years	756c	£41.04								£0.00	£41.04	
18/07/19	ST for Altay Ali	WE-Sleepersx15-postsx4	757c								£214.00		£214.00	
		https://www.facebook.com/marketplace/item/284291792526014/												
18/07/19	PGGM	WaterEnd-planters-lessLMhrs	758c								£640.00	£128.00	£768.00	
18/07/19	Richard Fouracre	Green mowing July	759c						£105.00			£21.00	£126.00	
18/07/19	PH for ??	Water End Planting	760c								£50.00		£50.00	
29/07/19	Clerk	Salary July 2019	SO		£309.25								£309.25	
28/08/19	Clerk	Salary August 2019	SO		£309.25								£309.25	
01/10/19	Clerk	Salary Sept 2019	SO		£309.25								£309.25	
28/10/19	Clerk	Salary Oct 2019	SO		£309.25								£309.25	
28/11/19	Clerk	Salary Nov 2019	SO		£309.25								£309.25	
20/12/19	June James	Parish Assembly expenses	761											
20/12/19	Roy Wood	Moles Sept / Oct Nov 2019	762c						£150.00				£150.00	
20/12/19	PKF Littlejohn	External audit 2018/19	763c	£200.00								£40.00	£240.00	
20/12/19	PGGM	Topsoil fof Clubroom chicanes	764a							£22.00		£4.40	£26.40	
		Wood treatmetWE bus shelter	764b							£30.00		£6.00	£36.00	
		Removal spoil Kingsbridge	764c							£22.08		£4.42	£26.50	
		Digger Hire Green ditches	764d						£140.00			£28.00	£168.00	
28/12/19	Clerk	Salary Dec 2019	SO		£309.25								£309.25	
22/01/20	PGGM	Digger Hire Green ditches	765c						£140.00			£28.00	£168.00	
22/01/20	Dale Valley Training	Tree inspection course PJ	766c				£160.00					£32.00	£192.00	
28/01/20	Clerk	Salary Jan 20	SO		£309.25								£309.25	
28/02/20	Clerk	Salary Feb 20	SO		£309.25								£309.25	
28/03/20	PGGM	Digger Hire -Barracks	767							£140.00		£28.00		
		Replacement boots (oil)								£24.00		£4.80		
		Ist Green cut							£140.00			£28.00		
	PGGM for Boston Seeds	Clover mix for verge(BostonSeeds)							£49.99			£1.00	£415.79	
28/03/20	Clerk	Salary March 20	SO		£309.25								£309.25	
31/03/20	Clerk	Allowable expenses	768			£216.00							£216.00	
	Totals:				£1,269.18	£3,711.00	£216.00	£160.00	£626.78	£874.99	£242.04	£3,904.00	£954.41	£11,958.40

Newnham Parish Council

2019 - 2020 Significant Variations: AUDIT SHEET

Difference between current and previous year greater than both 10% and £100 in Section 1, boxes 2, 3, 4, 5, 6, 9 and 10

	Item	Previous YR Parish C 2018/2019	Previous Yr Lenghman (HCC) 18/19	Previous Year 2018/19 Total	Current Yr Parish C 2019/2020	Current Yr Lenghman (HCC) 19/20	Current Year 2019/20 Total	Difference	Diff %
1	Balance Brought Forward	£6,945.46		£6,945.46	£2,077.96		£2,077.96	£4,867.50	-70.08%
2	Annual Precept	£8,965.00		£8,965.00	£9,862.00		£9,862.00	£897.00	10.01%
3	Total Other Receipts	£4,651.96	£16,800.00	£21,451.96	£5,797.81	£16,900.00	£22,697.81	£1,245.85	5.81%
4	Staff Costs	£3,711.00		£3,711.00	£3,711.00		£3,711.00	£0.00	0.00%
5	Loan interest/capital repayments	£0.00		£0.00	£0.00		£0.00	£0.00	NA
6	Total other payments (excl salaries)	£14,773.46	£16,800.00	£31,573.46	£8,247.40	£16,900.00	£25,147.40	£6,426.06	-20.35%
7	Balance carried forward	£2,077.96		£2,077.96	£5,779.37		£5,779.37	£3,701.41	178.13%
8	Cash & short term investments	£2,077.96		£2,077.96	£5,779.37		£5,779.37	£3,701.41	178.13%
9	Fixed assets & long term assets	£13,188.00		£13,188.00	£13,188.00		£13,188.00	£0.00	0.00%
10	Total borrowings	0		0	0		£0.00	£0.00	0
11	Trust funds	NA		NA	NA		NA	NA	NA

Box 2 Annual precept		2018/19	2019/20	Difference
Explanation for variation of	£897.00			Precept request of 10% rounded up to nearest £

Box 6 Total other payments (excl salaries)		2018/19	2019/20	Difference
Explanation for variation of	£6,426.06			
Expenses		£460.25	£216.00	£244.25
Finance / admin		£1,223.60	£1,269.18	£45.58
Training		£110.00	£160.00	£50.00
Maintenance		£70.00	£242.04	£172.04
Community - Events and donation		£477.43	£0.00	£477.43
Old House at Home campaign		£4,979.00	£0.00	£4,979.00
Newnham Green		£1,433.95	£874.99	£558.96
Noticeboard		£127.00	£0.00	£127.00
Bench 18/19 Planter 20/21		£569.00	£904.00	£335.00
Bus shelter		£2,650.00	£3,000.00	£350.00
Villager - Parish Magazine		£749.54	£626.78	£122.76
VAT		£1,923.69	£954.41	£969.28
Lenghman Scheme		£14,199.96	£14,299.96	£100.00
Lenghman VAT		£2,600.04	£2,600.04	£0.00
TOTALS		£31,573.46	£25,147.40	£6,426.06

June James, ChairmanDate 13th May 2020

Susan Turner, RFODate 13th May 2020

NEWNHAM YEAR END FIGURES AND BUDGET						19/20 Year End	20/21 budget Jan2020
Item	14/15 Year End	15/16 Year End	16/17 Year End	17/18 Year End	18/19 Year End		
INCOME							
Precept	£6,122.00	£6,735.00	£7,409.00	£8,150.00	£8,965.00	£9,862.00	£10,845.00
General Grant	£1,100.00	£1,100.00	£1,100.00	£550.00	£0.00		
Other Grants	£1,841.00	£376.00	£1,385.00	£970.00	£1,855.00	£839.00	£1,342.00
S106		£447.00	£0.00	£0.00	£0.00		
						£3,500.00	
NGPA Contribution	£0.00	£0.00	£0.00	£0.00	£0.00		
Interest	£5.24	£5.86	£5.82	£5.31	£3.23	£2.36	£2.00
Returned funds	£16.50				£20.00	£331.00	
				£100.00	£100.04	£200.04	£200.00
VAT reclaim	£147.40	£44.77	£664.31	£1,543.50	£1,923.69	£925.41	£1,000.00
LM vat recalim				£874.00	£750.00		
Total Income	£9,232.14	£8,708.63	£10,564.13	£12,192.81	£13,616.96	£15,659.81	£13,389.00
EXPENDITURE							
Expenses	£378.00	£364.50	£457.00	£216.00	£460.25	£216.00	£400.00
Finance / Admin	£775.72	£1,131.21	£1,089.82	£1,044.55	£1,223.60	£1,269.18	£1,200.00
Training					£110.00	£160.00	£200.00
Salary	£3,158.69	£3,284.40	£3,756.47	£3,526.20	£3,711.00	£3,711.00	£4,320.00
Capital			£1,100.00				
Maintenance	£250.00	£40.45	£861.00	£385.00	£70.00	£242.04	£500.00
Clubroom	£300.00	£300.00	£300.00	£944.70			
PROJECTS'							£3,000.00
Community/donations	£550.00	£470.00	£420.00	£420.00	£477.43		
Project- Barracks		£2,770.00	£0.00				
Project - Pub			£2,739.15	£2,701.50	£4,979.00		
Project - bridge/bench				£1,160.00	£569.00		
Project - bus shelter					£2,650.00	£3,000.00	
Project - planters						£904.00	
Project - noticeboard					£127.00		
Green	£960.00	£600.00	£1,691.01	£1,193.75	£1,433.95	£874.99	£1,300.00
Villager	£767.25	£564.75	£833.00		£749.54	£626.78	£659.50
VAT	£44.77	£664.31	£702.52	£840.98	£1,923.69	£954.41	£1,000.00
LM hours over 16/17				£1,630.00			
Total Expenditure	£7,184.43	£10,189.62	£13,949.97	£14,062.68	£18,484.46	£11,958.40	£12,579.50
LENGTHSMAN INCOME							
LM hours over 16/17				£1,630.00			
Lengthsman hours			£6,000.00	£12,000.00	£13,000.00	£13,000.00	£15,000.00
Lengthsman admin			£600.00	£1,200.00	£1,300.00	£1,300.00	£1,500.00
L/M vat refund				£2,725.98	£2,600.04	£2,600.04	£3,000.00
Total Income	£0.00	£0.00	£6,600.00	£17,555.98	£16,900.04	£16,900.04	£19,500.00
LENGTHSMAN EXPENDITURE							
Lengthsman hours			£4,370.00	£13,630.00	£12,999.96	£12,999.96	£15,000.00
Lengthsman admin			£600.00	£1,100.00	£1,200.00	£1,100.00	£1,300.00
LM contrib to audit				£100.00	£100.04	£200.04	£200.00
Lengthsman VAT			£874.00	£2,725.98	£2,600.04	£2,600.04	£3,000.00
Total Expenditure	£0.00	£0.00	£5,844.00	£17,555.98	£16,900.04	£16,900.04	£19,500.00
SURPLUS/DEFECIT	£2,047.71	£1,480.99	£2,629.84	£1,869.87	£4,867.50	£3,701.41	£809.50
BALANCE TO T/O	£12,926.16	£11,445.17	£8,815.33	£6,945.46	£2,077.96	£5,779.37	£6,588.87