



ASTON CLINTON PARISH COUNCIL

Parish Council Office, Aston Clinton Park, London Road HP22 5HL

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Minutes of the **Facilities Committee** meeting
held at 6.30pm on **15th April 2026** at the
Parish Council Office, Aston Clinton Park, HP22 5HL

PRESENT: Cllr D McCall (Chair), Cllr J Hodge, Cllr M Mason, Cllr C Read & Cllr L Ronson

IN ATTENDANCE: Mrs S Payne (Clerk) and a representative from Aston Park Tennis Club (Present for agenda items F25.66-F25.69 and F25.71viii)

F25.66 Public Participation

The Aston Park Tennis Club representative answered questions regarding the club's request to erect banners.

F25.67 To Receive Apologies for Non-Attendance Received and accepted from Cllr C Judge.

F25.68 To Receive Declarations of Interests or Requests for Dispensation None received.

F25.69 To Approve the Minutes of the Committee Meeting Held on 25th February 2026

The minutes of the meeting held on 25th February 2026 were approved as a true and accurate record and were signed by the Chair.

F25.70 To Review the Council's Memorial Bench Policy

The committee reviewed the Memorial Bench Policy and agreed that it did not currently require updating

F25.71 Grounds Maintenance & Recreation

- i. Path spraying contractor: The contractor had been asked to review their method statement for the application of weedkiller to the park paths following damage to bordering grass. A response was awaited.
- ii. Park path Cllr Read and Cllr McCall reported missing blocks in sections of the path. It was agreed that quotes would be sought **ACTION: Asst. Clerk**
- iii. Community orchard gate: The Clerk advised that the gate into the orchard did not provide adequate wheelchair access and would need to be re-sited further to the left. It was agreed that the Clerk and Cllr Read would arrange for works required works. **ACTION: Clerk/Cllr Read**
- iv. Chiltern Society Corporate membership: Cllr Ronson reported that Council were now a corporate member of the Chiltern Society and could seek advice on implementing the recommendations from the recent Biodiversity report.
- v. Football Foundation's Grass Pitch Maintenance Fund: The Committee noted the report outlining the fund and its potential to support structured improvements to pitch quality. It was noted that the Football Foundation had already assessed the pitches for AC Colts. The Committee agreed to await the finding before considering the merits of pursuing the fund. **ACTION: Clerk**
- vi. Biodiversity Enhancement Report: The Committee noted the Biodiversity Enhancement Report for Aston Clinton Park and its recommendations for habitat improvement and biodiversity enhancement. It was agreed that a working group be established to review and work through the recommendations of the report and to bring proposals back to the Committee for consideration. **ACTION: Clerk**
- vii. Hedge trimmer: The Committee considered the report and options for the purchase of a hedge trimmer for park maintenance . **It was resolved to proceed with Option 1 for a Stihl HSA Cordless Trimmer, or a 60cm Stihl petrol hedge trimmer should this be the Park Keeper's preference, up to a maximum value of £350.**

- viii. The Healing Temple permit: A request to amend the permit period to 1st April 2026 - 31st March 2027 was approved. It was noted that the first Sound Bath session would take place on 26th April 2026.
- ix. Aston Park Tennis Club banner: The request to erect three 8ft x 3ft banners on the fencing was considered. **It was resolved to allow Aston Clinton Tennis Club to erect three 8ft x 3ft banners on the inside of the fencing, facing outwards, with the base approximately 2 feet off the ground in the design presented.**
- x. Replacement of Council's defibrillators: The Committee noted a report on the replacement of the defibrillators located in the park and outside Aston Clinton School, which had reached the end of their warranty life. Replacement units had been ordered through Community Heartbeat Trust, with costs met entirely from the Community Heartbeat Trust replacement fund. Refresher training would be arranged following installation of the new defibrillators. **ACTION: Clerk**
- xi. Allotment update: All tenancy payments and agreements had been received, with one agreement outstanding and being managed in line with procedure. All vacant plots had been reallocated following a recruitment exercise, with additional names added to the waiting list. The Committee noted arrangements for the Allotment Summer Show, confirmation of judges for 2026, plans for the "Grow to Give" scheme, and the scheduled allotment review on 16 April 2026.

F25.72 Events

- i. Family Festival charity partner: **It was resolved to appoint Kirby's Herd as the charity partner for the 2026 Family Festival.**
- ii. Martyn's Law: The Committee noted the report outlining the requirements and implementation timetable for the Terrorism (Protection of Premises) Act 2025 (Martyn's Law), due to come into effect in April 2027. It was noted that clarity would be sought on the application of the Act to Remembrance events, and that third-party hirers and event organisers would be notified of their responsibilities where events fall within scope.

F25.73 Red Kite Pavilion, Churchill Hall & Compound

- i. RKP income: The committee noted the turnover rent figures for the last two years from Your Café in the Park.
- ii. RKP Monodraught maintenance: The Committee considered a quote for the maintenance and service of the monodraught system in the Red Kite Pavilion. **It was resolved to accept the quote from Monodraught for the maintenance and service of the unit at an annual cost of £1,270.**
- iii. Churchill Hall cavity wall Insulation: The Clerk reported that cavity wall insulation had been installed at the Churchill Hall on 30th March 2026.
- iv. Compound CCTV: The Clerk reported that the column for the CCTV cameras had been installed and the three cameras were to be installed on 20th April 2026.

F25.74 Burial Ground

- i. Memorial kerbs: It Committee noted that kerbstones had been installed around graves in breach of burial ground regulations. The Clerk would write to families requesting their removal. **ACTION: Clerk**
- ii. Gate repair: Cllr Read reported that he had received a £500 quote from a welder to re-affix the light fitting to the new gate pillars. Cllr Read would co-ordinate the installation with the stonemason.
- iii.

The meeting closed at 8.02pm

Signed.....Date