

CULWORTH PARISH COUNCIL

Minutes of meeting held on Tuesday 17th January 2023 at 7pm in Culworth Village Hall

1. Present Cllrs A. Wilby, S. Rolt, J. Mullins Blyth, D. Mumford, M. Koster, M. Rowling and the Clerk Mrs J.M. Rowling
2. Apologies for absence Cllr Guinness- childcare
3. Members of public present 3
4. OPEN MEETING-no matters raised
5. Minutes of 17th November 2022 were agreed as correct Proposed Cllr Mullins Blyth and seconded Cllr Mumford and signed by the Chairman
6. Any matters arising not on agenda- None
7. Clerk's notes
 - a. 20mph signs- Helen Howard WNC will review Culworth. Both WNC Cllr Eastwood (local councillor) and Cllr Larratt Chair of Highways are aware.
 - b. Asset mapping- Further meeting 23rd January 2023 at 7pm in Forge Coffee
 - c. Platinum wood- specimen tree to be acquired by Cllr Wilby for centre of circle. Plaque awaits Cllr Rowling mounting and fixing it at Wood entrance
8. Community Park-
 - a. Cllr Koster reported that HS2 will be granting £54,000 towards the park.
 - b. Separate bank account for this park which Cllr Koster had put £20 in to activate account.
 - c. 3 companies have produced plans and now out for tender. Work not likely to start before April. To be overseen by Jon Green project manager.
 - d. PC agreed to use CIL of £5500 towards shortfall
 - e. Generous anonymous donation of £3000 – PC not able to claim gift aid.
 - f. PC agreed to offer £10000 from Cricket Field savings. Proposed by Cllr Koster and seconded Cllr Mullins Blyth to proceed.
9. Culworth Hill Field Trust- and Parish Council

- a. Work has proceeded well in spite of inclement weather. Wicket relocated, Practice nets in situ, pavilion in refurbishment, driveway and new exit nearly completed.
 - b. Boundary treatment. Cllr Wilby proposed and all councillors agreed to obtain from the Woodland Trust hedge type whips to go along edge of boundary with Butts Close and rear of properties in Banbury Lane.
 - c. Security of field- subcommittee of Cllr Rolt, Rowling, Mumford and to co-opt Jim Powell cricket coach to assess way forward.
10. Advertisement for new clerk- Interview panel Cllr Rolt, Guinness and Mullins Blyth
11. Defibrillator- new pads and battery obtained and checked. Cllr Mullins Blyth reported that AJR would be checking telephone box on green for electricity supply and possible relocation. New sign required then in Telephone box. Although located on school wall at school request, the defibrillator is owned by PC and maintained by it. Electricity supply currently is provided by the school. Defibrillator and first aid courses to be arranged with Cllr Mullins Blyth and JMS Greatworth. Free but donations to Air Ambulance. He would leaflet village when he has a date.
12. Litter pick Saturday March 4th 10am at The Forge. Equipment ordered from WNC for collection from Tove Depot on Friday 3rd March and returned on Monday 6th March.
13. Coronation May 6th- Community group considering late afternoon games on Cricket Field on Saturday 6th May and Street Party on Green on Sunday 7th. Funding to come from Section 137 LGA 1972 to date. PC may consider buying loudspeaker system.
14. Annual Parish Assembly 18th April 7pm in Village Hall. No specific speaker yet but to include PC meeting afterwards.
15. FINANCES
- a. Audit 2021-2 comments noted. Website notice had wrong date for public advert whilst NB was correct. Clerical error in addition noted. Risk assessment needs to be completed. Cllr Wilby, Rolt, Mumford and Clerk to provide draft for next meeting
 - b. BUDGET- advertised in December newsletter to all residents. No comments received. Approved by all Councillors

- c. PRECEPT request of £37000 proposed by Cllr Rolt and seconded by Cllr Mullins Blyth and agreed by all councillors. Form completed for WNC Finance Dept.
- d. Receipts
 - i. Sport England final payment 6th January 2023 £65341.00 +£33.94 interest =£65,379.51
 - 1. Community Play area £20 +0.1p interest.
- e. Payments
 - i. AJR replacement street lights O/s Oak End Banbury Lane, Gate house farm, Fulford Cottage £1100+£220 VAT =£1320
 - ii. yu sensors 1-30 November 22 14.87 inc 0.71p VAT
 - iii. yu unmetered 1-30 November 22 77.51 inc £3.69 VAT
 - iv. HMRC3rd instalment £323.60
 - v. WAVE16/8-1/12 £12.16
 - vi. PKF Littlejohn Audit fee 2021-2 £240.00
 - vii. service charge £18.00
 - viii. Verde Sports Ltd Final payment for nets £12,977.12 inc VAT£2162.85
 - ix. yu energy Unmetered supply £88.21 inc £4.20
 - x. yu energy sensors £15.94 inc 0.76 VAT
 - xi. AJR Walnut close light £177.60 inc £29.60VAT
 - xii. Texprep Newsletters Dec £31.40
 - xiii. Mrs J.M. Rowling Salary Oct-Dec £1,475.51
 - xiv. Culworth Village Hall Hire 18/5/21-15/11/22 £117.00
 - xv. Proposed by Cllr Mullins Blyth and seconded by Cllr Rolt these are approved.
- f. Parish Council Current account £37,225.56 on 9th January 2023
- g. Culworth Cricket Field account £65,379.51 transfers pending
- h. Culworth Community Park account £20.01 on 9th January 2023

16.Planning

- a. WNS/2022/2226/FUL
Proposal Installation of black Solar panels on South, East and West facing grey slate roof
Change to quantity and location of solar panels,
description now reads: Installation of black Solar panels on South, East and West facing grey slate roofs
Location Barn Hill Banbury Lane Culworth OX17 2AY

Closing date 2 January. Forwarded to PC on 12 December. NO comments received.

16. Correspondence

- a. NCALC Updates including advertisement for new Clerk
- b. WNC briefings
- c. WNC Budget proposals

17. Items next main meeting. Overgrown hedge Honeysuckle Cottage obstructing the pavement. PC will refer this to Highways via Cllr Eastwood and Cllr Larratt.

18. Meeting closed 8pm