



Minutes

Ordinary Meeting of Chadwick End Parish Council

Held on: Tuesday 13th October 2020 at 2.00pm
Place: Online

Present: Cllrs Rob Horsfield (Chair), Jeff Davies and Mike Playdon
In attendance: Kerry Finlayson (Parish Clerk) **Members of the public:** 0

112/20 WELCOME and APOLOGIES

Councillors received and accepted apologies from Pat Burrows who had no internet service.

113/20 DECLARATION OF INTEREST

There were no interests declared in any item of business on the agenda

114/20 CONFIRMATION OF MINUTES

The minutes of the Ordinary Parish Council meeting held on 8th September 2020 were **confirmed** and **signed**.

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

115/20 OPEN FORUM

There was nothing reported.

116/20 FINANCIAL MATTERS

i. RFO Report

Payments:

Date	Invoice N	Payee	For	TOTAL
02/09/20	74	J Bowen Electrical	Hall Refurb	1,255.00
05/03/20	75	SMBC	Hall Mtce	169.69
21/09/20	76	Fortress September	Waste	55.77
02/10/20	77	opus October	Electricity	67.72
31/08/20	78	TCL Tool Hire	Hall Refurb	242.04
18/09/20	79	Maintain	Hall Refurb	257.00
30/09/20	80	K Finlayson	Salary	344.62
30/09/20	81	NEST September	Pension	70.00
01/10/20	82	Fairways October	Grounds/Dog Bins	321.00
04/10/20	83	K Finlayson	Allowance etc.	46.29
04/10/20	84	R Horsfield	Expenses	52.45
30/09/20	85	Unity	Bank Charges	18.00
07/10/20	86	Zoom	Online Meetings	50.35
				2,949.93

Proposed Cllr Davies

Seconded Cllr Horsfield

All in favour

Receipts

Invoice	Receipt	Date Rec'd	Payee	Details	TOTAL
	10	07-Sep	SMBC	Precept	6,412.50
	11	01-Sep	LL Jackson	Misc	6.00
I0003	12	24-Sep	Allure	Hall Hire	18.00
					6,436.50

- ii. Debit Card
Following some checks it was agreed that that the clerk should get a debit card for the account for purchases to avoid her paying for items then having to claim back subject to a transaction limit of £250 unless authorised by 2 Cllrs.
(Following the meeting it was noted that the card available from Unity Bank was a multi-pay corporate credit card)
- Proposed Cllr Davies Seconded Cllr Horsfield All in favour**

117/20 PLANNING

- i. PL/2020/02033/PNCUDW Log Home Farm
No objection but would request that a condition be added that the ancient hedgerow can only be cut back as far as the splay and no further.
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- ii. PL/2020/02208/PPFL Blythe Farm
No comment
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- iii. PL/2020/02216/MINFHO St Bernard
No objection
Proposed Cllr Horsfield Seconded Cllr Davies All in favour

118/20 REMEMBRANCE SUNDAY

Cllrs agreed to purchase a wreath at a cost of £22.25 to be laid at the Village Hall flagpole.

Proposed Cllr Horsfield Seconded Cllr Davies All in favour

119/20 VILLAGE HALL

- i. Special Conditions
Approved. Cllr Playdon would complete the Hall Risk Assessment form asap in order for it be given to all hirers in conjunction with the standard paperwork.
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- ii. Carpet Quote
Cllrs approved the quote of £1320
Proposed Cllr Playdon Seconded Cllr Horsfield All in favour
- iii. Polling Station Costs
WCC had requested to hire the Hall for the election next year and had provisionally requested to hire the days either side. Cllrs agreed that the extra dates should be charged at £150 alongside the normal £450 fee for the hire day.
Proposed Cllr Horsfield Seconded Cllr Davies All in favour
- iv. External Cladding
Following a finance review by the RFO and Cllr Davies it was agreed that in order to go ahead with this the PC would need to seek a grant for at least £5k in order to ensure that there were enough contingency funds available.
Cllr Horsfield had already applied to WALC and would also apply to the National Lottery.
Cllr Horsfield would contact the company in order to try and secure the agreed price for next Spring.
- v. Water Heaters
Cllr Horsfield would pursue this with the contractor.
- vi. Emergency Works
The following works had been done:
Water leak - £49
Playground bolts - £25
- vii. Cleaner
Cllr Horsfield was now working as the Village Hall cleaner at a rate of £10ph and would submit a monthly invoice to the Clerk.

viii. Bookings

Cllr Playdon was concerned about the current hall lettings and felt that the maximum capacity should be reduced to 15. This would mean that a regular hirer contract would need to be suspended. It was agreed that Cllrs Playdon and Horsfield would look into the legalities and come back to the rest of the PC with their findings.

120/20 COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS

Nothing reported.

121/20 DATE OF THE NEXT MEETING

- Thursday 5th November 2020 at 1.00pm (Full Ordinary)

122/20 TO CONSIDER CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

The meeting was closed at 14.59

Proposed Cllr Horsfield

Seconded Cllr Playdon

All in favour

Dated:

Signed: