



Marsham Parish Council

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MINUTES OF THE MEETING OF MARSHAM PARISH COUNCIL HELD ON 13th January 2020 AT 7:00PM IN MARSHAM VILLAGE HALL

PRESENT

Mr C Hensby - Chairman

Mrs B Warman - Vice Chairman

Dr J Bailey

Mrs L Willcocks

Mrs V Allen

Mrs W Murphy – Clerk to Marsham Parish

4 Members of the public

1. APOLOGIES FOR ABSENCE

Apologies from D Grapes and B Parke

2. DECLARATIONS OF INTEREST & REQUESTS FOR DISPENSATIONS

None Noted

3. MINUTES

Minutes of the meeting held on the 9th December 2019 had previously been circulated and **agreed** by the council and signed by the Chairman.

4. INFORMATION ON MATTERS ARISING

None noted

5. REPORTS FROM POLICE

As there was no police representative the clerk gave an update on the SNAP meeting as she is now the minute taker for this – she confirmed that there would be 3 priorities for the police to focus on, they would be Visibility, Anti-Social Behaving and Speeding. She also confirmed that PC Lucas Ward would try and attend one meeting a quarter.

6. REPORTS COUNTY AND DISTRICT COUNCILLORS

None

7. TO ADJOURN THE MEETING TO ALLOW MEMBERS OF THE PUBLIC TO SPEAK

A parishioner asked for the website to be updated with the minutes and details of the Neighbourhood plan – the clerk will action this as soon as possible

Restricting Access to Croft Lane from Le Neve road was discussed with there being an issue from the Fire Safety Officer – this is now not a parish council concern and the clerk will contact Highways for an update.

The Village Hall has an AGM on 29th February 2020 and the current chairperson and treasurer will be standing down, if nobody comes forward the committee may have not alternative other than handing over the running of the village hall to the Parish Council. It was decided to find out what happens at the AGM.

8. TO CONSIDER PLANNING ISSUES

a) The following planning applications had been received by the Parish Council

20191916 – Forestry Cottage 23 Allison Street

1) Demolition of Single Storey Side Extension, 2) Replacement Car Port & First Floor Side Extension Over, 3) Single Storey Rear Extension & 4) Installation of Independent Sewage Treatment Tank – *The parish council had no objections*

20200014 – Colenso Farm Barn, Church Lane

Proposed Conversion of 2 Storey Barn and Single Storey Cartshed to a Dwelling (Listed Building) – *The parish council had not objections*

b) PLANNING ENFORCEMENT UPDATE

Hill House Update – Enforcement officer has re-opened the case and letter has been sent out to proprietor – the clerk will get an update on this

9. FINANCE

a) The balance of the community account as of 31st December 2019 £15352.04

The balance of the business account as of the 31st December 2019 £2014.48

b) The following payments were **approved**

No. 1363	URM	Bottle Bank Collection	14.40	Approved
No. 1364	Actagen Accounts	Payroll December Inv 2121	6.00	Approved
No. 1365	Administration	December 19 Pay and Expenses	146.61	Approved
No. 1366	TT Jones Inv 1670	Street Lighting Contract	191.52	Approved
No 1367	HMRC	PAYE	33.60	Approved
No 1368	Marsham Village Hall	Hall Hire	180.00	Approved
No 1369	Marsham Charities	Insurance Contribution	105.72	Approved

It was agreed that the Bank should be changed from HSBC to Barclays as this would be more convenient for the clerk and councillors to go to

10. PARISH CLERK'S REPORT

Correspondence

No correspondence received

11. TO ANSWER QUESTIONS FROM COUNCILLORS

No questions asked.

12. COMPOST SITE – WOODFARM & ENVIRONMENT AGENCY

No update received from the agency.

13. MARSHAM VILLAGE HALL

Lesley gave a verbal report and confirmed that the boiler had been fixed and if this needs replacing it would be in the region of £4,000.00. AGM will be held 29th January 2019

14. AMENITIES MATTERS (Peewit Fields / Allotments / Playground)

a) Allotments – Nothing to report

b) Play area – A new bin lid is required – the clerk will arrange for this to be ordered
The new bark has been laid in the play area and there is not a problem with litter at the moment.

15. PUBLIC RIGHTS OF WAY

There are still cars parked on the verge at the Plough Inn and this is an ongoing issue which is being looked into by Highways and PC Lucas

There is an overhanging tree on Shepherd Lane and a resident is attending to this.

There is evidence of a scramble bike riding up and down Shepherds Lane. – This will be monitored.

16. HIGHWAYS

The Clerk has sent an email to Highways for all outstanding work to be looked at and Highways street scene will be coming to Marsham week commencing 17th February 2020.

There is a problem with litter on Allison Street – The clerk will send a letter to Medlers Haulage to make sure that their drivers are not contributing to this.

17. MARSHAM SPEED WATCH AND SAM 2 UNIT

a) Nothing to report on the speed watch.

b) The SAM2 was moved to Up Hill School- The highest speed reached in this location was 55mph an average of 20.9MPH. The battery on the SAM2 has not been replaced and it was not moved to another site.

18. THATCHED SHELTER

Green Oak 30mil thick boards have been attached to the shelter at a cost of £450.00 – The donation from Marsham Show will go towards the cost of this

19. NEIGHBOURHOOD PLAN

A meeting has been arranged for 4th February 2020 at 7pm in the village hall with the residents that wanted to be involved in the first stages. The Clerk and a member of the Parish Council will also attend

20. ANY OTHER BUSINESS

Broadland Council has put forward their preferred site for GNLP and this is Land south of Le Neve Road. The site is likely to accommodate 25-35 homes, 33% of which will be affordable. There is a public consultation at Aylsham Town Council on 11th February 2020 14.00-20.00. Please see more details on the following website

<http://www.greaternorwichgrowth.org.uk/planning/greater-norwich-local-plan/>

23. TO NOTE ITEMS FOR INFORMATION/FUTURE AGENDA

Hill House
GNLP Update
Neighbourhood Plan
Posts Le Neve Road

24. DATE OF NEXT MEETING

To confirm the date of the next Meeting, **Monday 10th February 2020 at 7pm.**

The chairman closed the meeting at 20.55

DRAFT