**MINUTES OF BOMERE HEATH & DISTRICT PARISH COUNCIL HELD IN**

 **BOMERE HEATH VILLAGE HALL ON WEDNESDAY December 14th. AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Messrs M.Keogh, County Councillor J.Everall & P.C. J.Summerfield.**

 PRESENT: Mesdames L.Cowley (chairperson) J.Kaye & S.Briers. Messrs E.Barker,N.Baly,E.Mason,R.Cooke&O.Evans.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None

**3. To approve Minutes of meeting held on November 9th. 2016.**

 **The minutes were approved as a true record P. by R.Cooke & S. by E.Barker.**

**Chairpersons Report**

**S.A.L.C. A.G .M 19TH November 2016 attended by the clerk and Mrs Cowley who gave a report. Mrs Cowley had also had an invitation to visit the nurture room at Bomere Heath Primary school to see how the parish council’s donation has been spent. She was impressed with the set up.**

**Clerks Report**

**Résumé emailed to clerk for Mr Martin Speak (who attended the meeting) in response to vacancies for parish councillors.**

**This was read out by the clerk and it was agreed unanimously that Mr Speak will be co-opted onto the parish council at the January meeting.**

**Email from Mr Stockton in response to vacancies for parish councillors. Mr Stockton attended the meeting to familiarise himself with proceedings.**

**Email forwarded to Mathew Mead re Grafton telephone box and break down of CIL monies already spent. The parish council asked the clerk to contact Mathew re Grafton telephone box to see if we were still able to adopt it.**

**Email from Shropshire Council re Elections bulletin. file**

**4. Matters arising from the Minutes.**

 **Letter from Bomere Heath village hall committee re repairing the fence in front of the village hall. Letter sent advising them that the parish council had agreed to forward a cheque for £500.00 towards the cost.**

**Letter from Leaton Church re concerns over visibility exiting the car park. Reply sent advising them that the parish council have to be guided by highways department and that**

**we have asked the landowner to cut back the hedge.**

**A letter has been sent to Boreatton Explorer Scouts informing them that the parish council agreed to send them a cheque for £700.00 towards their trip t Nepal.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

 Agricultural building at Hussey Farm, Broad Oak REF 16/05169/PMBPA

 Application for prior approval under part 3,class Q of Town & Country planning(General Permitted Development )(England) Order 2015 for the change of use from agricultural to residential use.

Land Opposite The Rowans, Mytton REF 16/01827/REM

Application for approval of reserved matters (siting,landscaping, scale. appearance) pursuant to 13/03841/OUT for the erection of three detached dwellings.Letter received from Shropshire Council advising the parish council of a site meeting taking place 22nd December.

 (b) To receive details of applications approved by Shropshire Council.

7TH November 2016 Gardeners Cottage Mytton 16/04549/VAR GRANTS PERMISSION

29TH November 2016 Proposed telecommunications mast N/E of Bomere Heath GRANTS PERMISSION

**6. Police Report – read out to councillors.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Email from Mathew Mead re reporting mud on the roads \*

Email from N.A.L.C. re bulletin.\*

Email from Mathew Mead re new grant funding for church repairs.\* Mrs Briers has forwarded this information to our local churches.

Email; from Ian Kilby re managing planning enforcement enquiries\*

Email re questionnaire about open spaces from Nathanial Healy (Red Kite Network LTD)\*

Severnside Walkabout in Bomere Heath 6th December 2016 – this was attended by Mrs Cowley, Mrs Briers and Mr and Mrs Barker.

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site – Mrs Cowley in formed the parish council that the viewing

 Figures were increasing and that Mrs Briers is now uploading information onto the

 Website aswell.

 (b) Community LED Plan

 Report from Mr Dan Harmer re increase in costs. Following discussions with Renee` and

 Mathew it was evident the cost will increase to £4582.00, they are approx. £2500.00

 Short. A large chunk of the money is for processing so the committee are going to

 share paper copies between them and process on the computer. They have

 purchased free post envelopes. After a discussion it was P. by Mrs Cowley & S. by Mr

 Mason and agreed unanimously to reserve £2625.00 from the CIL monies for the

 Community LED Plan. Mrs Cowley thanked the committee for all their hard work.

 (c) Traffic Survey - Still ongoing.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

1. Highways.Mrs Briers has met with highways with residents of Fitz to discuss the state of the road it was agreed to make a claim on road contractors (Mouchel

Parkman)

 ii. Street Lights.

1. Other. It was agreed the March & September meetings will be held at Fitz V.Hall

Mrs Kaye will book these and the clerk will book the others at Bomere V.Hall.

(b) Items for inclusion on the next agenda.

 Local Plan Review.

 Planning application Land Opposite The Rowans

**10. Accounts for Payment. P. BY Mr D.Harmer & S.BY Mrs S.Briers**

 For Members to approve payment of the following accounts:

Wages £529.44

M . Harvey £216.00 grass cutting Oct/Nov Community park plus hedge cutting.

Mrs S. Horton £16.48 Refreshments

Shropshire Council £31.10 Address labels CLP

Bomere Heath V.Hall £83.50 Rent & storage.

**11. Date and time of next meeting –**

 **Wednesday 11th January 2017 7.30pm**. **BOMERE HEATH VILLAGE HALL**

**MINUTES OFBOMERE HEATH & DISTRICT PARISH COUNCIL**

 **HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY**

 **NOVEMBER 9th. AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

1. **Apologies. Mrs Julie Kaye & E.Mason**

 PRESENT: Mesdames L.Cowley(chairperson) & S.Briers. Messrs E.Barker,R.Cooke, O.Evans,M.Keogh,N.Baly & D. Harmer.

SPEAKER: Mr Herbert (Scout Leader) attended the meeting with two Explorer Scouts to speak re the Scouts proposed trip to Nepal. Ten Explorer Scouts & three leaders are going to Nepal they will be working in children’s homes. They have done various money raising events themselves, but are asking the Parish Council for a donation. After a discussion it was agreed that the Parish Council would give them a cheque for £ 700.00

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

Mrs S.Briers declared a personal interest in the planning g application for 3 Chapel Close as she owns the property next door.

**3. To approve Minutes of meeting held on October 12th. 2016.**

 **The minutes were signed as a true record P. by D.Harmer & S. by R.Cooke.**

**Chairpersons Report**

**Mrs Cowley said that she is constantly updating the website.**

**She informed the parish council that herself and the clerk will be attending the S.A.L.C. A.G.M. on Saturday 19th November and will report back at the next meeting.**

**Clerks Report**

**To discuss the precept figure for 2017/18 there was a lengthy discussion about the proposed figures for the next financial year. However it was agreed to wait for the letter from Shropshire Council before a final decision is made.**

**Damage to play equipment at Community Park. The clerk had a site meeting with Martin Mee from Shropshire Council who is going to order a new part and fit this in due course.**

**Mathew Mead has sent an email requesting information about how much Neighbourhood Fund money had been used this year - clerk to reply**

**4. Matters arising from the Minutes.**

 **Letter from Bomere Heath village hall committee re repairing the fence in front of the village hall. Three quotes have now been obtained and after a discussion it was agreed to give a donation of £ 500.00 towards this.**

**Letter from Eon re repair to street light column 2 The Grove, Bomere Heath – as requested the clerk has asked them to fit an led bulb.**

**Reply sent to the Co-op in support of the A.E.D. Group re defibrillator.**

**Reply sent to B.H.C.C. following request for donation.**

**Letter from Leaton Church re concerns over visibility exiting the car park the parish council contacted Highways department and following advice from them have asked the owner of the hedge to cut it back in accordance with their requirements.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

Proposed residential development Land to the south of Mytton, Shrewsbury –

REF 16/04233/OUT NO OBJECTION

Land off Preston Gubbals Rd, C/O Grange Farm, Bomere Heath REF 16/04538/FUL

Installation of 21m dual lattice mast with 3no antennas,1no 300mmm transmission dish:

2noequipment cabinets and1no meter all housed within a stock proof fence compound

NO OBJECTION

Gardeners Cottage, Mytton, Shrewsbury REF 16/04549/VAR

Variation of condition 2 (approved plans) attached to planning permission 15/05056/FUL dated 4th January 2016 for the erection of a 2 storey extension to side elevations and a single storey extension to rear elevation to enlarge the extension to the rear by 1m.

3 Chapel Close, Bomere Heath REF 16/04694/FUL NO OBJECTION

Erection of single storey extension.

Proposed residential development opp Walford Heath Nurseries,Walford Heath REF 16/04720/REM NO OBJECTION

Reserved matters application pursuant to outline application 13/00847/OUT for the erection of 4 dwellings including 2 with detached garages (to include access, appearance, landscaping, layout and scale) NO OBJECTION

 (b) To receive details of applications approved by Shropshire Council.

13th October REF 13/02058/FUL

 The Romping Cat - GRANTS PERMISSION

28TH October REF16/03945/OUT

 New dwelling plot 1 Hunkington Nurseries – GRANTS PERMISSION

28th October REF 16/03946/OUT

New dwelling plot 2 Hunkington Nurseries –GRANTS PERMISSION

**6. Police Report.**

**Emailed to clerk**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Email from a resident of Cornfield Close re delivery of a salt sack. file

Email via the website re condition of the Hazel hedge by the pavement between Pump Rd & Percy Thrower Avenue. Clerk to contact owners

Email from Shrewsbury Town Council re Local Government Finance Settlement\*

Email from MATHEW Mead re pay phone removal consultation\* clerk to contact Mathew

Email from Dianne Dorrell re Local Plan Review\*

Email re bulletin on national development and meetings tax referendum principles\*

 Email from S.A.L.C. Health Watch Shropshire\*

N.A.L.C. bulletin on national developments\*

Email from Mrs H.Woodman congratulating parish council for getting the footway cleared to Shrewsbury.\*

Email Connecting Broadband Leaton\*

Email link to My Community Assests\*

Letter of thanks re S.K.I.D.S. annual donation.

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Mrs Cowley informed the parish council that 104 people have used our website and

 44% are new users.

 (b) Community LED Plan

 Mr Harmer told the parish council that the committee are nearing the end of the 1st draft questionnaire, 21 pages have been forwarded to Renee to oversee.

 (c) Traffic Survey

 The quote still stands the original survey group have withdrawn and we are looking to

 find a new one.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights. The street light by the bus stop in Bomere Heath is not working – clerk

 to report.

 iii. Other.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY Mr D.Harmer & S.BY Mr R.Cooke**

 For Members to approve payment of the following accounts:

Wages £529.44

S.A.L.C. £22.00 Fee chairmanship training session

Fitz V.Hall £6.25 Hire Fee

7 DAY SHOP £51.85 Printer cartridges

Boreatton Explorer £700.00 Donation see above

Scouts

Bomere Heath V.Hall £500.00 Donation see above

**11. Date and time of next meeting –**

Wednesday 14th December 2016. At 7.30pm. **BOMERE HEATH VILLAGE HALL**

**Minutes of BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY OCTOBER 12th. AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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**1.Apologies. Mr E.Mason& County Councillor J. Everall**

 PRESENT: Mesdames L.Cowley (chairperson)& S.Briers. Messrs R.Cooke,E.Barker,O.Evans,N.Baly,M.Keogh & D.Harmer

SPEAKER: Mr Gary Higgins – SmartWater

Mr Higgins told the parish council that they are based in Telford and they are working for “We don’t like Crime” Smart Water is a way of identifying your goods if stolen. It will last for 5 years. Each bottle is coded and can be used for 300 items it makes them forever identifiable to you. It was agreed that Mr Harmer will include this as a question in the C.L.P. questionnaire.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

 **Mrs L.Cowley declared a personal interest in the planning application for Newton Farm Upper Berwick, the occupants are known to her.**

**Mr N.Baly declared a personal interest in the planning application Land to the South of Mytton as his land borders it.**

**3. To approve Minutes of meeting held on September 14th. 2016.**

**The minutes were signed with an amendment this was P. by Mr D,Harmer & S. by Mr N.Baly and agreed unanimously.**

**Chairpersons Report**

**Mrs Cowley has contacted Mrs Lisa Holland (governor) Bomere Heath Primary School and made her aware of the public Lottery Fund. She also requested some images of the nurture room to place on the website.**

**Clerks Report**

**Contact via Hugo Fox – email from Mrs H.Woodman re public bench near the reservoir.**

**The seat is in a state of disrepair, she was asking if the parish council would be able to assist. It was agreed that Mr R. Cooke will go and have a look and report back. The clerk mentioned the wooden seat at Merrington aswell and agreed to photograph it and report back to see what action needs to be taken.**

**Letter from Shropshire Council re casual vacancy - Mrs T.Thompson**

**Letter from Shropshire Council re casual vacancy – Mrs M.Nicoll**

**Letter from Shropshire Council re casual vacancy – Mrs J. Burgess – we now have permission to co-opt for all three councillors**

**Email from Shropshire Councils Community Tree Scheme – After a discussion it was agreed to add this to the questionnaire as well to see where the parishioners would like to see new trees planted.**

**Email from S.A.L.C. re A.G.M. – Mrs Cowley & Mrs Horton to attend - clerk to contact S.A.L.C.**

**Letter from Co-op re removing defibrillator from outside the CO-OP.After a discussion it was agreed that the clerk should write a letter in support of the A.E.D. Group**

**Precept – place on November agenda.**

**4. Matters arising from the Minutes.**

 **Letter from Bomere Heath village hall committee re repairing the fence in front of the village hall. It was agreed that it was necessary to wait for 3 quotes before a decision can be made – place on November agenda.**

**Letter from Eon re repair to street light column 2 The Grove, Bomere Heath. It was agreed unanimously to go with the LED lamp quote – clerk to contact Eon.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

 Land at Hunkington Nurseries, Walford Heath – REF 16/03945/OUT - OBJECTION

 Outline application for erection of detached open market self-build swelling to include access

 (plot 1)

 Land at Hunkington Nurseries, Walford Heath – REF 16/03946/OUT - OBJECTION

 Outline application for erection of detached open market self-build dwelling to include access

 (plot 2)

Land adjacent Hunkington House, Walford Heath –REF 16/03947/FUL - OBJECTION

Creation of a field access.

Proposed residential development Land to the south of Mytton, Shrewsbury –

REF 16/04233/OUT voted 4 in favour 1 abstention – NO OBJECTION

Outline application for the erection of 2 no dwellings, improvements to existing access and associated works.

Pre-Application consultation –mobile telecommunications proposals – Land off Preston Gubbals Rd, Bomere Heath. It was agreed to wait until a planning application is received.

Newton Farm, Upper Berwick REF 16/03995/FUL –SUPPORT

Erection of steel framed agricultural building for the purposes of storage of hay and straw and an emergency lambing unit.

 (b) To receive details of applications approved by Shropshire Council.

8.9.16

The Rectory, Fitz -REF 16/02186/FUL –GRANTS PERMISIION

7.9.16

Newdale, Yew Tree Bank, Bomere Heath – REF 16/03146/FUL – GRANTS PERMISSION

27.9.16

Fitz Manor FARM Barns, Fitz – REF 16/03493/LBC – GRANTS PERMISSION

Land at Eamon House, Walford Heath REF 16/00849/FUL – GRANTS PERMISSION

**6. Police Report.**

**Emailed to clerk and read out to councillors.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Thank you letters for donations sent from Community Council, C.A.B. Hope House,Parish News,A4U,Talking Newspaper, Montford Parish News,Air Ambulance,N.S.P.C.C. Diabetes UK, Macmillan,Severn Hospice.

Letter from Bomere Heath Cricket Club asking for donation towards refurbishing the kitchen. After a discussion it was agreed to write to the cricket club informing them that we will need to wait until after the questionnaire has been completed before the parish council can make a decision.

Letter from Leaton Parish Church asking for advice about the use of a two way mirror and traffic warning signs by the exit onto the road from the car park. It was agreed that the clerk will contact Mike Davies at Shropshire Council (Highways) for advice.

S.A.L.C. information bulletin\*

Email from Planning Real Training re training course\*

Email from NHS Future Fit re press release\*

Email Healthwatch – Annual event\*

Email Invite to Remembrance Sunday service St Chads\*

 From P.C. J. Summerfield re Homeless Outreach Street Triage\*

Email from Mrs D.Dorrell -Information bulletin re N.A.L.C.S. update on Gov. Finance proposal to extend referendum to parish councils\*

\*Already forwarded to Members. – No further action

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

Mrs Cowley informed the parish council that she has loaded various items of interest on the website.

 (b) Community LED Plan

Mr D. Harmer gave an update, several meetings have been arranged. Pod voting will be arranged for Bomere Heath Primary School and they are going to include a page in the questionnaire for 11-16 year old.

 (c) Traffic Survey

Mr D. Harmer is still pursuing Shropshire Council and report back at the next meeting. Email from Mr Vane- Stubbs re speeding traffic – the clerk has replied to Mr Vane Stubbs explain that we are in the process of arranging for a traffic survey to be done.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways. – Mrs Briers informed the council of 2 recent accidents at Fitz she has written to Shropshire Council and was told that they need to apply for a road closure before the work can be done. Shropshire Council has said that the repair work on the road form Leaton junction – Girder Bridge will begin the first week in November.

 ii. Street Lights. – see above

 iii. Other.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

Wages £529.44

Petty Cash £50.15 Jan - Oct

Mazars £240.00 audit fee

Bomere Heath V.Hall £83.50 3 p.c. meetings plus storage May- August

Eon £169.31 repair light opp 20 The Crescent

Mr M.Harvey £140.00 grass cutting community park Aug. & Sept.

B.T. Broadband £71.70

N.Power £357.52 quarterly lighting

**Minutes of BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **HELD IN FITZ VILLAGE HALL ON WEDNESDAY SEPTEMBER 14th 2016. AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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1. **Apologies. Mr M.Keogh and Mr O.Evans**

 PRESENT: Mesdames L.Cowley ( chairperson) J.Kaye & S.Briers. Messrs R.Cooke, E.Mason ,

 E.Barker, N.Baly & D.Harmer.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

Mr D.Harmer declared a personal interest in the planning application for Newdale, Yew Tree Bank, Bomere Heath as he owns the property.

**3. To approve Minutes of meeting held on July 13th. 2016.**

 **The minutes were signed as a true record P. by Mr Harmer & S. by Mrs Briers.**

**Chairpersons Report**

 **Mrs Cowley advised the parish council that she had attended part 2 of The Chairmanship**

 **Skills training. She was made aware of the Public Loan Fund which parish councils can apply for at a low rate of interest should they need money to tide them over until the precept is received. She also asked if anyone was able to attend the Town & Parish Workshop on 29th September as she was unable to attend.**

**Clerks Report**

**Email forwarded from Shropshire Council re faulty street light The Crescent, Bomere Heath.**

**This has now been fixed and the gentleman that reported the fault has been notified.**

**Resignations from Mrs M.Nicoll & Mrs J.Burgess as they have both moved away from the area and Mrs T .Thompson due to work commitments. Shropshire Council & S.A.L.C. have been notified & the vacancies have been advertised.**

**Mr Gary Higgins from SMART water will attend the October meeting.**

**Ball Park – There has been an incident concerning youths late at night in the ball park, the police have been informed, this was discussed at length and it was agreed to keep it under constant review.**

**4. Matters arising from the Minutes.**

 **Letter from Bomere Heath village hall committee re repairing the fence in front of the village hall. This was discussed and it was agreed that the parish council need to see 3 quotes as stipulated in their financial regulations before a decision will be made – clerk to contact them.**

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

 Dovecote Barn, Fitz Shrewsbury REF 16/02859/LBC&16/02858/FUL

 Works to facilitate the conversion of garage/outbuilding to create self-contained residential accommodation ancillary to main dwelling to include the insertion of doors, windows and roof lights insertion of internal walls and facilities.(see below withdrawn)

Sunnyvale, Back Lane, Bomere Heath REF 16/02947/FUL- NO OBJECTION

Erection of single storey extensions.

Newdale, Yew Tree Bank, Bomere Heath REF16/03146/FUL – NO OBJECTION

Erection of single storey rear extension and alterations to front elevation

Fitz Manor Farm Barns, Mytton REF16/03493/LBC – NO OBJECTION

Conversion and extension of garage block to a single dwelling

 (b) To receive details of applications approved by Shropshire Council.

11th July 2016 Brooklands, Windsor Lane REF 16/02166/FUL Grants permission

27th July 2016 Barn to north east of Manor Farm Preston Gubbals REF 16./00143/FUL&

REF 16/00144/LBC Grants permission

5th August 2016 Sunnyvale, Back Lane, Bomere Heath REF 16/0294/FUL Grants permission

10th August 2016 Rear of Manor Farm PRESTON Gubbals REF 16/01849/FUL Grants permission

22nd August 2016 Dovecote Barn, Fitz REF 16/02858/FUL WITHDRAWN

**6. Police Report.**

 **July & August emailed to clerk and read out.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Letter from Shropshire Housing - file

Play Area Safety Report (R.O.S.P.A.) – The clerk has contacted Mike Simms at Shropshire Council to see if we need to take any action and after forwarding the report to him he confirmed no action needs to be taken.

Letter from Eon re column 2 The Grove, Bomere Heath – it was agreed unanimously that the work needs to be done – clerk to contact Eon.

Letter from Mrs H.Woodman forwarding correspondence concerning R.A.F. Shawbury to be filed.

\*Media release launch of Shrewsbury & Telford hospital NHS Trust`s organisational strategy

\*S.A.L.C. Bulletins x 2

\*Email from Shropshire Housing Group

\*Contact via Hugo Fox re cricket nets

\*Email from Shropshire Council resurfacing works

\*Email from Safer West Mercia Plan Consultation

\*Email from Shropshire Council re Shropshire Way Main Route Consultation

\*Email from My Community Round Up

\*Email from Connecting Shropshire Broadband update

\*Email from Western Power re Power cut new phone number 105 launches in September this information has been placed on the website and in the news letters.

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Mrs Cowley advised the parish council that she is putting information on the website as

 she receives it.

 (b) Community LED Plan

 Mr Harmer gave a report everything is moving forward the committee met at the start of

 Summer and last Wednesday they met with Renee and have started the ball rolling

 working on headings. They have agreed a timetable and are hoping to have the

 Questionnaire ready after Christmas, he agreed to put an update in the parish news.

 (c) Traffic Survey

 Mr Harmer informed the parish council that after asking the consultants to go ahead with the survey the price increased considerably. Shropshire Council has agreed to levy their charges. The cost will be £3850.00 plus vat the parish council agreed to payment of this. As long as permits are in place we should be able to proceed.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 ii. Street Lights.

 iii. Other.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY Mrs J.Kaye & S.BY Mr R.Cooke.**

 For Members to approve payment of the following accounts:

ANNUAL AUDIT

Audited Accounts signed off and agreed by Mazars (official auditors)

Wages £529.44 August

“”””””” £529.44 September

Playsafety Limited £96.60 playground inspection fee

S.A.L.C. £22.00 Chairmanship Skills part 1 fee

Shropshire Council £15.00 hire of community play equipment C.L.P.

Mrs S.Briers £12.10 22x2nd class stamps (postage C.L.P.)

Shropshire R.C.C. £150.00 Renee (advisor C.L.P.)

Mrs S.Briers £25.20 Community Led Plan - Expenses

**Minutes of BOMERE HEATH & DISTRICT PARISH COUNCIL**

**HELD IN BOMERE HEATH VILLAGE HALL ON WEDNESDAY July 13th 2016 AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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**1. Apologies. Mr E.Barker.**

 PRESENT: Mesdames L.Cowley(chairperson) S.Briers,J.Burgess,J.Kaye,M.Nicoll. Messrs R.Cooke,E.Mason,N.Baly,M.Keogh & D.Harmer. County Councillor J.Everall.

**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting. None.

**3. To approve Minutes of meeting held on June 8th. 2016.**

**//The minutes were signed as a true record P. by Mrs M. Nicoll & S. by Mr M.Keogh.**

**Speaker: Mr Gary Higgins – SMART WATER**

**Mr Higgins didn’t make the meeting – Clerk to contact him.**

**Chairpersons Report**

**Mrs Cowley passed on information she had gained from the Chairmanship Skills Course and S.A.L.C. meeting. Shropshire Council are experiencing further cuts to their 2017/18 budget they are thinking of forming clusters of parish councils in the future to share the costs of services.Parish councils will be asked to put jobs out to tender then Shropshire Council will pay.**

**Invitation from Shropshire Housing group about the Neenton Community Society 13th July**

**Mrs Cowley informed the parish council that together with the community they had reinstated a derelict pub.**

**4. Matters arising from the Minutes.**

 **Clerk has emailed Shropshire Council Highways re concerns over speeding traffic at Leaton**

 **Cross and it has been added to the list as an area of community concern.**

 **Letter from Friends of Bomere Heath Primary School requesting a donation towards the**

 **Nurture room. Following the parish councils request they sent more information and costs**

 **After a discussion Mrs Burgess P. that we gave them the full amount of £450.00 this was**

 **agreed unanimously. It was also agreed to make them aware of Awards for All England for**

 **the future.**

 **To discuss a change of policy re commenting on parish councillors planning applications**

 **Previously the parish council did not make comment on parish councillors planning applications. It was agreed that w.e.f today the parish councillors planning applications will be treated the same as everyone else’s.**

 **To discuss venues for parish council meetings.**

**It was agreed that March & September meetings will be held at Fitz village hall and the remainder at Bomere Heath. For the remainder of this year if Fitz were unable to rebook the hall the parish council have agreed to pay the costs.**

Mr A. McIlroy phoned the clerk to invite 4 members of the parish council to the official opening of the cricket nets Friday 22nd July.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

 Barn to the north east of Manor Farm, Preston Gubbals REF16/00143/FUL - No Objection

 Conversion of single agricultural building into 2 dwellings and associated infrastructure

 Barn to the North East of Manor Farm,Preston Gubbals REF16/00144/LBC – No Objection

 Conversion of single existing agricultural building into 1 dwelling and associated

 Infrastructure

 TREE PRESERVATION ORDER SC/00268/16

 Land opposite the Rowans, Mytton

 (b) To receive details of applications approved by Shropshire Council.

 Land adjacent Grafton House,Grafton REF 13/01108/FUL PERMISSION GRANTED

 17 The Grove Bomere Heath REF 16/01992/TPO PERMISSION GRANTED

**6. Police Report.**

**Emailed to clerk. The police were able to attend and introduced two new C.S.Os Joe Bradley & Tim Griffiths they informed the parish council that we will soon receive new posters to display in the noticeboards and website.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Letter from Mr G.Furber (Bomere Heath AED) - file

Letter from Mr R.Hunt (chairman Bomere Heath Village Hall) asking for a grant to replace the wooden fence in front of the village hall. It was agreed that the clerk should write and request more information before a decision could be made.

\*Email from police &crime commissioner consultation

\*Email from D.Dorrell re-funding opportunity

\*Email from Shropshire Council –revised communication process for Highways works across Shropshire.

\*Email from NALC re part funding of services

\*Email from D.Dorrell –follow up to meeting with Cllr Malcolm Pate &Clive Wright

\*Email from D.Dorrell – meeting of town and parish councils 14th June

\*Email from Shropshire Council Early Help newsletter

\*Email from Ben Walker at Shropshire Council re Connecting Shropshire broadband update

\*Email from NHS Future Fit re hospital plans to progress to next stage

\*Email D.Dorrell Information bulletin

\*Already forwarded to Members.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Pictures of the parish party have been put on together with details on faster broadband.

 MARY Lou has requested that we include details about the Severn Loop newsletter aswell.

 (b) Community LED Plan

 Mr Harmer gave an update the parish party was a massive success 28 households attended together with our local M.P.. A steering group of 9 are going to meet next Wednesday Mr R. Cooke & Mrs S.Briers will assist.They are hoping to have some results by next Easter. Severnside didn’t attend however they have forwarded some information from their questionnaire. Mr Harmer said they will feed back on a monthly basis. The High Sheriff of Shropshire has requested some photos of people volouteering in the community.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 1. Highways.

 Mrs Briers informed the parish council that the works are due to begin the start of

 August by the Girder Bridge. Also the hedges are going to be cut & flayled by the

 Fifth Milestone & Leaton Cross.

 2. Street Lights. No problems

 3. Other.

 Mr Harmer mentioned applying to Awards for All for possible WIFI, projector screens/interactive whiteboards for both village halls. This was discussed as a possibility to consider for the future.

Mrs Briers said she has already booked Bomere Heath village hall for January and February.

(b) Items for inclusion on the next agenda.

**10. Accounts for Payment. P. BY S.BY**

 For Members to approve payment of the following accounts:

ANNUAL AUDIT – now complete and agreed by Mazars the external auditor forms passed around for councillors to see it was P. by Mrs J.Burgess & S. by Mrs S.Briers that the figures are correct.

Corrections from internal auditor’s comments

Items have been paid but not minuted

Bomere Heath village hall £43.50 paid 10.7.15

Eon Energy Solutions £87.80 paid 13.1.16

Mrs S.Briers Weedkiller £54.48

Mrs S.Briers C.L.P. £5.99 25X Laminated visitor badges

Eon Energy Street lighting £519.96

Wages £529.44

Mr M.Harvey £140.00 grass cutting community park April/May

N.Power £353.61 quarterly lighting

Shropshire Council £30.00 Maps of parish for C.L.Plan

B.T. Broadband £71.70

Friends of Bomere Heath £450.00 Donation for nurture room

School

**Minutes of BOMERE HEATH & DISTRICT PARISH COUNCIL**

 **WHICH WAS HELD IN BOMERE HEATH VILLAGE HALL**

 **ON WEDNESDAY June 8th. AT 7.30pm.**

**PUBLIC SESSION**

Prior to the start of the meeting, members of the public will be invited to make comment on any matters included in this agenda or raise issues affecting the Parish.

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**AGENDA**

1. **Apologies. O.Evans & County Councillor J.Everall**

**Present Mesdames L.Cowley (chairperson) J.Burgess,J.Kaye,M.Nicoll & S.Briers. Messrs E.Barker,M.Keogh, R.Cooke, D.Harmer, E.Mason & N.Baly.**

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**2. Declaration of Personal or Prejudicial Interests.**

For Members to disclose any personal or prejudicial interests in any items on the Agenda for this meeting.

 **Mr D.Harmer declared an interest in the email from the Scouts as he is their Chairman.**

**3. To approve Minutes of meeting held on May 11th. 2016.**

 **The minutes were signed with an amendment P. by Mr M.Keogh & S. by Mr D.Harmer**

**Speaker: Dianne Dorrell re talk about Transparency Code**

 **Mrs Dorrell explained the criteria and handed out copies of her presentation a copy of which is filed with the minutes.**

**4. Matters arising from the Minutes.**

Mrs J.Kaye has arranged for Gary Higgins to speak at the July parish council meeting.

 Email from Mike Davies Highways dept) Shropshire Council in reply to our email re concerns over speeding traffic at Leaton Cross junction and asking for a traffic survey. He advised the parish council that we need to make it an area of community concern and quoting price of £550.00 for a traffic survey-Mr D.Harmer offered to look into this further.

**5. Planning Applications.**

(a) To consider and respond to applications received from Shropshire Council.

 Proposed residential development opposite The Rowans, Mytton, Shrewsbury REF 13/03841/OUT Application for approval of reserved matters(siting,landscaping, scale, appearance) pursuant to 13/03841/OUT for the erection of 3 detached dwellings.

The Rectory, Fitz, Shrewsbury REF 16/02186/FUL &16/02187/LBC -SUPPORT

Works to include re-establishment of existing southern driveway entrance, repairs to north entrance pier, refurbishment of existing gates, provision of new gates, piers and railings to reopened south entrance, and renewal of landscaping to driveway following removal of various trees.

Brooklands, Windsor Lane, Bomere Heath, Shrewsbury REF 16/02166/FUL -SUPPORT

Erection of 2 storey extension to rear, conversion of existing garage and erection of detached garage and workshop.

To fell 1 no Wellingtonia tree protected by The Salop County Council (Baschurch Road, Bomere Heath) Tree Preservation Order 1973 and varied 2003(as the Parish Council do not have a tree warden the decision has been left with the Tree Team at Shropshire Council) After a discussion it was agreed that Mr Barker would contact Shropshire Council and request that in future they replace any trees that need to be felled with a new tree.

Rear of Manor Farm, Preston Gubbals REF 16/01849/FUL

Erection of replacement dwelling , erection of garage, installation of package treatment plant and formation of vehicular access (revised scheme) A vote was taken on the parish councils decision for this 2 votes object reasons( out of keeping both size and position), 1 abstention and 7 votes no objection therefore a decision of NO OBJECTION was passed.

 (b) To receive details of applications approved by Shropshire Council.

 Buildings at Albion Hayes Farm, Bomere Heath REF 15/04916/FUL –PERMISSION GRANTED

**6. Police Report.**

**Emailed to clerk –It was agreed that the clerk should contact Pc Summerfield and ask for more notice to be given for the police surgeries to enable us to advertise them.**

**7. Correspondence.**

To consider and where necessary, respond to items of correspondence received since the last meeting.

Letter from Friends of Bomere Heath Primary School asking for a donation to complete work to their nurture room – it was agreed it is a worthy cause and that the clerk should ask them for a breakdown of costs before a decision is made.

Letters forwarded from Mr & Mrs Woodman re their concerns over the noise from the helicopters- file

\*S.A.L.C. Bulletin

 \*Police Crime Commissioner consultation.

 \*Email from Dianne Dorrell re transfer of services.

 \*Already forwarded to Members.

 Email from local Cub Scout Leader asking for permission to use the Community Park to

 Celebrate the Queens 90th birthday this was agreed.

**8. Items raised at the last meeting or requested by Councillors.**

 (a) The Parish Council Web Site.

 Mrs Cowley gave an update saying that Mrs Pam Furber had written a great article

 about the Community Park. Mrs Marella Nicoll has been trained to put information on

 the website and she has also created a twitter account and linked it to the website.

 (b) Community LED Plan

 Mr Harmer advised the parish council that the banners are going to be put up to advertise the event, and he hoped everyone had received their invitations. Hopefully people will be interested in forming a committee. Mrs S. Briers thanked people for donating draw and tombola prizes. She also mentioned Severnside Housing had sent out a questionnaire

We are included as supporting it, but no notice was given to the parish council – Mr Harmer will contact them.

 (c) Donations

 Mrs Cowley said that we need to consider whether we want to leave them as they are or amend them in the future. Mr Harmer P. to leave them as they are this time and in the C.L.P. questionnaire ask what the community want us to give to in the future. S. by Mrs L.Cowley and agreed unanimously.

**9. Exchange of Information.**

(a) For Members to bring to the notice of the Council any items requiring urgent attention

 regarding:

 i. Highways.

 Mrs S. Briers told the parish council about the 2 recent accidents at Leaton, 1 serious. She has contacted D.Kawczynski to talk to the local press about speeding in and around Bomere Heath. Mrs J.Kaye suggested making individual notes of speeding traffic and keep records.

 ii. Street Lights.

 iii. Other.

(b) Items for inclusion on the next agenda.

 Smart water talk - Gary Higgins

 Website

 Statutory Business Mrs T.Thompson declaration of acceptance

**10. Accounts for Payment. P. by Mr D.Harmer & S. by Mrs S.Briers**

 For Members to approve payment of the following accounts:

Wages £529.44

Parish News £20.00(CLP leaflet distribution) already paid

Mrs S.Horton £45.45printer cartridgesx4

Mrs S.Horton £20.00 gift for auditor

A request was made by Mrs Briers to buy more weedkiller it will be a similar amount to last year this was agreed.

Letter to Lloyds bank to transfer £9565.80 C.I.L. MONEY into C.I.L. account signed by 2 signatories.

ANNUAL AUDIT

The balanced accounts for the year ending 31st March 2016 were agreed as correct and signed by the chairperson.

Bomere Heath & District Parish Council

Minutes of the meeting held in Bomere Heath village hall on

 Wednesday

11th May 2016 at 7.30pm.

PUBLIC SESSION

Mr M. Davies spoke about the speeding traffic at Leaton. His main concern was the speed traffic is travelling from Shrewbury to Montford Bridge. His daughter catches the Corbet school bus and cars are overtaking on the path, his daughter is pushed into the hedge. A traffic survey was suggested between the hours of 7.30 – 9am & 4.30 7pm. John Everall said he would take it up with Shropshire Council.

APOLOGIES: Mr M.Keogh

PRESENT: Mesdames J.Burgess, J.Kaye, M. Nicoll,L.Cowley & S.Briers. Messrs E.Barker,N.Baly,D.Harmer,O.Evans,E.Mason & R.Cook.

In Attendence

County Councillor John Everall

STATUTORY BUSINESS:

Election of chairman It was P. by Mr R.Cooke & S.by Mr N.Baly and agreed unanimously that Mrs Louise Cowley will be the new chairperson.

Election of Vice Chair It was P. by Mrs S.Briers & S. by Mrs L.Cowley

That Mr Dan Harmer will be the new vice chairman.

Election of chairman’s advisory committee It was P.by Mr D.Harmer & S.by Mr E.Mason that the chairpersons advisory committee will remain the same Mrs S.Briers & Mr E.Barker.

Election of S.A.L.C. Area rep. It was P. by Mrs S.Briers &S. by Mr D.Harmer that Mrs L.Cowley will be the new S.A.L.C. Area Rep,

Election of Councillor for Environmental Issues It was P.by Mrs S.Briers & S.by Mr R.Cooke that Mr E.Mason will still be the councillor for environmental issues.

Election of Finance Committee It was P. by Mr D.Harmer & S. by Mr E.Mason that the finance committee will remain the same Mr E.Barker & Mrs S.Briers.

Election of L.J.C. Representative It was P. by Mr R.Cooke & S. by Mr E.Mason that Mrs Louise Cowley will be the new L.J.C. rep.

Declaration of Personal or Prejudicial Interests.

No interests were declared.

 Minutes of the meeting held on April 13th 2016 held at Bomere Heath village hall.

A motion to approve the minutes which had been circulated was proposed and seconded unanimously supported and signed by the Chairperson as a true record.

Matters arising from the minutes

1. Footway at Albrighton

It has been agreed that the above footway will be inspected and cleaned as required (Ian Walshaw Highways manager Shropshire Council)

Planning Applications.

1. This application has been approved by Shropshire Council

10 New Banks Grafton REF 16/00052/FUL

Malt House Farm, Bomere Heath REF 16/00430/FUL

1. This application has been refused by Shropshire Council

Proposed dwelling adjacent to Circassion, Preston Gubbals Rd REF16/00458/FUL

Police Report.

A police report was not received.

Correspondence.

Members considered the following items of correspondence received by the Clerk.

Mrs Dianne Dorrell has kindly offered to arrange some training for the parish council re Transparency Code the date of 26th May was chosen – clerk to contact her.

Fly Tipping (Preston Gubbals) this was reported by the Clerk to Shropshire Council

Request for white posts (Leacot Windsor Lane) – the Clerk has contacted Highways dept at Shropshire Council who will assess the situation and contact Mr Cliffe direct.

Reply from Bomere Heath Cricket Club re donation of £5000.00 thanking the Parish Council for their support.

Shropshire Council (precept)- The new precept will be credited to our account in April.

Mathew Mead – Planning workshop\*

Shropshire Council –Recycling collection\*

Dianne Dorrell –Health Matters\*

Rospa Play Safety -Notification of play area inspection

\*Already forwarded to members.

Letter from Graham & Pam Furber to update the parish council on Bonmere Heath A.E.D. They also asked for a donation towards the running costs of the telephone system. Mrs Briers felt that the parish should support this very good cause and it was P. by Mr D.Harmer & S. by Mr E.Mason and agreed unanimously that a cheque for £120.00 should be forwarded to them.

The Parish Council Website

Mrs Cowley mentioned an item forwarded by Hugo Fox re Parish Paths; this is run by our footpath warden Mr.D.Groucott who is responsible for our local footpaths. It was agreed that their information will be placed on our website, Mrs Cowley will email him.

Dog Fouling

It was agreed to put the phone number of Shropshire Council in the newsletters and advise parishioners that they need to contact them.

Community LED Plan

Mr D.Harmer gave an update. They have had more really positive meetings and leaflets advertising the party 1st July will be placed in local churches and newsletters, also there will be a press release. It was agreed that we need to check our public liability – Clerk to email.

Letter to Bomere Heath Primary School re Logo

A letter has been sent to Bomere Heath Primary school re logo design, as yet no reply.

Exchange of Information.

Highways

Pot hole reported by Leaton Cross – Mrs S.Briers will report to Shropshire Council.

Mr N.Baly offered to speak to Baschurch parish council to explore how the Baschurch allotments work and what is involved. Mrs Cowley said they will include it in the Community LED Plan.

Mrs J.Kaye notified us that Mr Garry Higgins has agreed to talk to the parish council re Smart Water, she will find out when he can attend.

Items for inclusion on next agenda

Community LED Plan

Donations (May meeting)

Chairpersons Advisory Committee

Accounts for Payment.

It was resolved to pay the following accounts:

Wages £529.44

S.A.L.C. £488.50 (provision of locum clerk)

Fitz village hall £25.00 room hire

Bomere Heath village hall £98.00 room hire & storage

Eon £90.20 street light repair Magnolia Close

N.Power £353.23 quarterly street lighting

B.T. Broadband £71.70

Mrs S.Horton £5.00Printer paper

Bomere Heath AED £120.00 Donation phone system

Date and time of next meeting