

Harby Parish Council Minutes

Ordinary Meeting

Thursday 18th May 2017 at Harby Village Hall

Start:19:20	Finish: 21:00	Reference:123/17
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Councillors Present: Howard, Medley, Nolan (Chairman), Parkin, Quibell, Rose and Thursby.

Clerk: Lydia Smithson.

Members of the public present: Two.

Item	Title and Decision	Action Required
123/17/1	Apologies for absence. -	-
123/17/2	Declarations of Interest <i>(in accordance with Localism Act 2011)</i> Cllr Medley item 123/17/10 and 123/17/14	-
123/17/3	<p>10 Minute Public Time</p> <p>A resident spoke to inform the Council that the Church desperately needs new volunteers. The Warden role is vacant and the Church may be under threat of closure if the post is not filled. The Warden is responsible for the fabric of the church and helping lead occasional services.</p> <p>The Churchyard is cut by a volunteers and he has asked if there are any volunteers who could undertake a cut once every couple of months, taking around 1.5hrs to help with the task. For more information please call Phil on 703414 for more information.</p> <p>It was also brought to the Councils attention that there are 16 spaces left in the burial ground and a new burial site will need to be found.</p> <p>It was noted that there will be a new yoga class starting in June at 7pm on Tuesday, with four taster sessions.</p> <p>A resident requested the Council seeks a clear definition from Newark and Sherwood District Council regarding the planning term - sustainability and the implications of this with Harby being a small village.</p> <p>It was raised that visitors to the pub are parking across residents driveways. It was suggested the inconsiderate parking postcards are issued and the Council speaks to the pub.</p> <p>The village sign has been re-painted, but a new wooden post is needed.</p> <p>The new Voluntary Car Scheme is up and running with more information in the Trio newsletter and can be used by anyone in the local villages.</p>	<p>Add news item online and in Trio.</p> <p>Clerk to initiate project on the matter.</p> <p>-</p> <p>Cllr Nolan investigate and Clerk add to next agenda.</p> <p>Cllr Nolan contact PCSO Hyde and speak to pub.</p> <p>Cllr Howard source wooden post and obtain size.</p> <p>-</p>

	<p>The village clean up for the Best Kept Village competition was raised but no date was agreed. RT and JR offered to tidy around the village and plant up the new tubs. JH offered to help secure the new tubs to be sited in front of the village signs.</p> <p>A resident had approached CN regarding the unofficial bus stop on Wigsey Rd. TM agreed to strim around the slabs in May.</p>	<p>JR, RT and JH.</p> <p>TM.</p>
123/17/4	<p>Police: Regular update from PCSO Katherine Hyde including latest crime figures</p> <p>PSCO Hyde was unable to attend the meeting but submitted a written report:</p> <p><i>Since the 23/03 we have had one incident in Harby which was on the 12/04 at 1645 hours on Low Street. Two children had seen a teenager with a BB gun, teenager had pointed it towards the children. Officers attended, BB gun had been removed from teen by parent and teen was given words of advice.</i></p> <p><i>In regards to the speed watch results I did put a request in for the speed van to park up in Harby however they have rejected it as there have been no accidents which is slightly disappointing.</i></p> <p><i>Also would like to make you aware that the rural villages have been victim to some snap lock burglaries targeting vehicles. Offenders are taking the car keys from the house to steal the vehicles. Please can you make local villages aware and ask that their doors remain locked at all times and that they conceal their keys in a safe location.</i></p> <p><i>Let me know if anything arises at the meeting that I can help with.</i></p> <p>It was also noted by a councillor that on Saturday 13th May at 10.30pm a black golf was parked on Church Road with a young male looking around local properties. The incident was reported to police.</p>	-
123/17/5	<p>Approve draft minutes</p> <p>It was <u>resolved</u> to approve the following minutes:</p> <p>Ordinary (Ref 120/17) and Planning (Ref 121/17).</p> <p>It was <u>resolved</u> to approve the following minutes:</p> <p>Annual Parish (Ref 119/17) with one change – <i>Village hall savings split from one figure to breakdown £20,000 savings from C. Withers will and £12,000 in general savings.</i></p>	Clerk add online.

123/17/6	<p>Update on matters arising from the above minutes:</p> <p>a. Local Council Foundation Award Application The Council and Clerk were commended on their application, with two small updates being required.</p>	Clerk re-submit.
123/17/7	<p>Update on the appointment of a Clerk and ratify interview panel's recommendation</p> <p>It was resolved to move this item into closed session under item 123/17/14</p>	-
123/17/8	<p>Community Speed Watch Scheme update The latest monitoring session was carried out last week carried and over the four sessions held 22 speeding vehicles were recorded. The three triangular speedwatch signs have been erected on lampposts on each of the entrances to the village.</p> <p>A suggestion was made by a resident to a volunteer to hold a monitoring session on a car boot sale day, which will be actioned.</p>	Clerk submit paperwork to police.
123/17/9	<p>Community Led Plan (CLP) update The AGM for CLP Monitoring Group was held last week. Thorney gave an update on Voluntary Car Scheme. The Next meeting is the 15th August.</p> <p>The recent Harby meeting focused on setting up a community texting service.</p>	<p>-</p> <p>Add to next agenda.</p>
123/17/10	<p>Consider request to carry out drainage works on Station Road Field</p> <p>It was resolved to move the item to the end of the meeting.</p>	-
123/17/11	<p>Financial</p> <p>a. Budget update A budget update was provided based on the budget papers circulated prior to the meeting.</p> <p>b. Approve latest bank reconciliation Deferred.</p> <p>c. Approve documents for payment, including regular payments for the year It was resolved to approve the documents for payment.</p> <p>The approval of the regular payments were deferred pending the appointment of the new Clerk, in order to confirm costs.</p> <p>d. Update on the Consuls account closure The government closed the historical Consuls account and total funds of £150.61 were received in 2016/17. The</p>	<p>-</p> <p>-</p> <p>Clerk make payments.</p> <p>Clerk add to next agenda.</p> <p>-</p>

	original stock was £150.11 and an application to apply for the funds was made with a charge of £50.00. The Consuls account is therefore now closed with the income having entered the current account.	
123/17/12	Correspondence a. Nominated Neighbour Scheme Noted. b. NS Homes community grants available Noted. <i>The members of the public left the meeting.</i>	Clerk add information in Trio article. Clerk circulate.
123/17/13	<i>Due to the confidential nature of the business to be transacted, the Council resolve to go into closed session in accordance with the Public Bodies (Admissions to Meetings) Act 1960 for item 123/17/13.</i> Update on the appointment of a Clerk and ratify interview panel's recommendation A second round of interviews has taken place following the first appointment falling through. Consequently, it was resolved to ratify the interview panel's latest recommendation for the appointment of the new Clerk.	- Clerk notify applicants and supply offer letter to chosen candidate.
123/17/14	Consider request to carry out drainage works on Station Road Field The tenant was invited to update the Council on the matter, including plans and costs. An indication of costs had been submitted to the Clerk prior to the meeting. The work would involve laying 3 pipes straight down the field which would drain into the dyke at Ox-pasture. <i>Cllr Medley left the meeting and did not return due to having a disclosable pecuniary interest in the matter.</i> The Council resolved to seek further guidance on the matter as a number of factors will need to be taken into consideration.	Clerk arrange meeting with the Council's land agent.

Payment to	Particulars of payment	Amount
Collingham Parish Council	May speed gun hire 5 days	£5.00
Belina Boyer	Internal audit & annual return	£37.50
Notts BKVC	Best Kept Village Entry	£5.00
Clerk	April salary	£152.60
Clerk	May salary	£135.20
HMRC	May tax	£17.40
Engraving Village	Plaque for Sophie Wells Photo - reimburse Clerk	£11.50
Pearsons nursery Collingham	3 Village Planters - reimburse clerk	£54.00
Suffolk ALC	Local Council Award - Panel Fee	£60.00
NALC	Local Council Award - Registration Fee	£60.00
NSDC	Dog bin emptying 2017	£552.24
	Total	£1090.44