

# COLLINGHAM *Parish Council*

## MINUTES OF THE COLLINGHAM PARISH COUNCIL MEETING held at 7.15 pm on 26 JANUARY 2017 at the Youth & Community Centre, Low Street, Collingham

Present: Councillors: C Allen, J Barrie, M Davies, J Guest, R Hatton, T Musson (Chair),  
R Scott, V Wright, County & District Cllr Mrs M Dobson

Clerk: Caron Ballantyne

In Attendance: 1 member of the public, 2 members of the public (Part)

### Action by

#### 1 Public forum

Residents came to discuss the planning information received by local residents for a development between Dykes End and The Oaklands. This land is not identified within the NSDC local plan for development and remains outside of the village envelope. The current review by NSDC of the land allocations does not include this site.

The Chair of the Local History Society came to pay the annual rent for the Jubilee Room of £1. Information on the success of access to the archives at the Jubilee Room was given

#### 2 To receive apologies for absence

Apologies received from Cllrs Parkin and Marshall accepted

#### 3 To receive any declarations of interest

None

#### 4 To receive and approve the Minutes: of the Parish Council Meeting of 8 December 2016, circulated to members prior to this meeting. These were agreed as a true record and signed by the Chair.

#### 5 To receive reports from County and District Councillors

##### ***Cllr Mrs Dobson***

- As from 20<sup>th</sup> March the night time HGV weight limit restriction will be in place – notices will go up 3 weeks in advance.
- 23<sup>rd</sup> March Surface dressing to be done on the High Street. Severn Trent to do the drainage covers in advance.
- The Newark Fire Service have been doing experiments with First Responders in conjunction with EMAS, this has now been extended to Collingham Fire Station. This is a trial for 1 month, which then be evaluated. It may take some time for the evaluation to be carried out, but the project was well received by the Parish Council
- Sustrans Meeting has been arranged for March with regard to the proposed extension from Collingham to Fledborough. This will provide a good linkage, with the RSPB reserve, for Walkers, Cyclists and disabled access
- A meeting has been arranged for 1<sup>st</sup> March at the Y&CC with all A1133 Parishes. What do all Parishes have in common and see how common issues can be resolved – One of the Parish Clerks to take minutes, if possible. Arranged by Maureen to start the ball rolling. The Parishes would be responsible for keeping this going in the future

## 6 a) To Formally Note Items of Income for the Month:

Income		VAT		Total
NSDC	Small Business Rates Rebate	£560.97	Nil	£560.97
NCC	Grass Cutting Grant	£1,221.00	Nil	£1,221.00
Burial Fees	Cemetery Fees	£155.00	Nil	£155.00
NS&I	Interest	£450.83	Nil	£450.83

Noted. Resolved to transfer the NS&I interest to the current account

## b) To Approve Items of Expenditure for the Month to be paid by BACS

Expenditure		VAT		Total
AEB Landscapes	Community Park - Inspections	£140.00	Nil	£140.00
AEB Landscapes	Community Park - Inspections	£140.00	Nil	£140.00
AEB Landscapes	Community Park - Maintenance	£15.00	Nil	£15.00
Caron Ballantyne	Clerks Expenses (Lump sum Quarterly)	£65.00	Nil	£65.00
Caron Ballantyne	Individual Items	£1.90	Nil	£1.90
NALC	Subscription - NALC	£427.78	Nil	£427.78
Lincolnshire Co-op	Advent Lights - Electrical Work	£327.56	£65.51	£393.07

Lincolnshire co-op electrical invoice to be taken from advent reserve.

c) **Bank Reconciliation for the year to date** – signed by Cllrs Musson and Scott and circulated prior to the meeting. Noted.

d) New External Auditor for 2018-2023. Noted

## 7 Planning

### Applications for Consideration

16/01807/RMAM	Braemar Farm - Phase 2	Construction of 40 residential dwellings with associated parking and infrastructure (additional information) – The additional information provides cosmetic adjustments – NOT SUPPORTED unanimously– existing comments still stand, with the exception of the addition of the footpath details which have now been added. Existing issues raised have not been addressed
16/02171/FUL	Garage Site Snowdon Road	Demolition of existing garages, and erection of two 2 bed bungalows - SUPPORTED
16/02175/FUL	Windsor Close, Land to rear of 46 to 52	Erection of three 2 Bed Dwellings – Advised by Maureen that this has been withdrawn, further consultation will be sent out when this has been reconfigured

		– Housing is SUPPORTED, concerns about the current parking proposal
17/00063/FUL	High Street (172)	Application for proposed front porch – SUPPORTED unanimously
17/00071/FUL	Potter Hill Road, Charnwood	Application for the demolition of the linked garages on the eastern side of the house and their replacement with single storey accommodation. Internal modifications which result in amendments to all the elevations of the main house, including new window and door openings. The construction of a porch cover over the new main entrance. The re-cladding of the house and its proposed extension in rendered external insulation – SUPPORTED unanimously

### Applications Determined

16/01600/FUL	Fosse Road, East View	Refused
16/01601/FUL	High Street (73), Collingham Post Office	Permitted
16/01603/FUL	Fosse Road, Little Danethorpe Farm	Permitted
16/01797/FUL	Low Street (161A), Maltings End	Permitted
16/01798/LBC	Church Street (15A), Heatherdown	Permitted
16/01829/FUL	High Street (41), The Hovel	Permitted
16/01850/FUL	Westbrook Lane, The Hawthorns	Permitted
16/01853/FUL	Church Street (15A), Heatherdown	Permitted
16/01857/FUL	Station Road (76)	Permitted
16/01863/TWCA	South End (25), South End Cottage	No Objection
16/01865/FUL	Lime Tree Close (4)	Permitted
16/01868/FUL	High Street (139)	Refused
16/01989/TWCA	Church Street (1), The Small house	No Objection
16/01993/TWCA	South End (25), South End Cottage	No Objection
16/02019/FUL	Dykes End (20), The Cottage	Permitted
16/02079/TWCA	High Street, Village Centre	No Objection
16/02153/TWCA	High Street (147), Corner House	Permitted

Decisions noted.

- a) **Submission of Nottinghamshire Minerals Local Plan.** Noted
- b) **NSDC Plan Review Preferred Approach – Sites and Settlements Consultation.** Consideration to be given to a Neighbourhood plan at a future meeting. March. Relieved that no additional developments. Only principal village with an A road through the middle, drainage/flooding issues etc Clerk to draft and circulate **Clerk**
- c) **NSDC Plan Review Preferred Approach – Town Centre & Retail Consultation.** Collingham is included in this as it has a commercial centre. Let all residential properties know about. Clerk to draft and Rosie to post. Are you aware that this is happening? **Clerk**

- 8 **Closure of the Existing Post Office**  
The collection has raised nearly £400. Engraved vase to be purchased, with a bunch of flowers to be arranged by Rosie. Cheque for the balance to be given. Presentation to be made on Thursday 2<sup>nd</sup> at 6:00pm in the Memorial Hall
- 9 **Community Park**  
Baby and Toddler Group – Toddler equipment

- Grant Application for equipment chosen – the group has received a grant
- Purchase of equipment – this is a very small climbing frame

Safety surface under equipment, the manufacturers have stated that this is not required with this equipment. The Parish Council resolved unanimously that a surface should be provided as with all other equipment for consistency.

## 10 **Ground Maintenance Contract**

To consider tenders which have been returned and agree contract award

Resolved unanimously that a 1 year contract would be awarded with an option to extend to a 3 year contract to Continental Landscapes. The contract will be to cut all areas, grass collection on park only, grass cut for Cross and Pinfold sites until wildflower meadows have been established on these areas

Resolved by majority that the extra works be awarded to Doug Lyne

**Clerk**

**Clerk**

## 11 **Precept**

To consider the financial information provided and to agree the precept for the year ending 31 March 2018. Resolved unanimously that the precept would be increased to £40,000

**Clerk**

## 12 **Correspondence**

- a) Crime in Rural Areas Strategy and Delivery Plan Consultation – The Parish Council wish to see the SNG continue, this is only comment with regard to this consultation.

Cllr Allen attended a meeting with the Police at which electronic reporting of incidents was discussed and this is to go live imminently and should be encouraged

**Clerk**

- b) Nottinghamshire Police and Crime Commissioner - Have Your Say budget consultation. All councilors to respond individually

**All**

- c) Referendum Principles NOT extended to parish councils for 2017/18. Noted

- d) Letter of response from Robert Jenrick with regard Parish Council Precepts. Noted. Write to thank for his support

**Clerk**

- e) RCAN – Survey. All councilors to respond individually

**All**

- f) Trent Valley Trail – Proposed extension to route (Collingham to Fledborough) Meeting arranged for 29 March 7:30pm. Noted to be advertised on the website. Also notify Mark Woods

**Clerk**

- g) NHS Consultation - Financial challenges and the shuttle bus service from Newark Hospital to Kings Mill. Noted

- h) Collingham Tennis Club – Letter of Support requested. Resolved that a letter of support is sent.

**Clerk**

## 13 **Fleet Article for March**

Tim Musson will write the article for this month, specifically around the Precept

## 14 **Clerks Report**

### **Agenda Item**

- Removal of tree on Swinderby Road – response written as reason for removal has now been obtained from NCC Highways as Ash die back **185e**
- CIL Consultation response submitted to NSDC **196**
- Permission granted and collection boxes placed in the Pharmacy and Doctors Surgery. Tins to be collected and counted Thursday 26<sup>th</sup> am **212**
- The Memorial Hall has been booked for Thursday 2<sup>nd</sup> February 5:30-6:30pm **212**

- Cemetery Fees – Burials and flat tablet increased by 10% and notified to funeral directors **213**
- Tree at village centre – Planning permissions submitted to NSDC and approved in 1 week. Gary Taylor undertook the work on Tuesday 24<sup>th</sup> January. Tree was logged for residents and removed from site on the day. There are some logs still available for collection if anyone would like them – they are quite large/heavy. The work was required as evidenced by the sections of tree which have been retained – should anyone wish to see them. All the Christmas lights were retrieved and will be tested and stored for future use. Clerk on site all day and dealt with many queries about the necessity for this work. The contractor advised on several possible replacement trees, which would be suitable for this location. Possible options for the Advent Lights this year are currently being investigated **214**
- Annual Park Inspection Report **215**  
Site visit to be arranged and actions to be placed on future agenda – site visit undertaken, report to be made at the February Meeting

#### **Other items**

- Planning application consultations responded to

#### **Reports to NCC**

FS12115086	Pot Hole	A1133 near turning to Winthorpe
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#### **Reports to NSDC**

Street Name Plates	Vine Farm Yard – Current location is not visible to approaching traffic, which is causing issues with people taking the wrong turning. New signs have been ordered	Street Name Plates
Street Name Plates	New plates have been erected for Pocklington Close – it should be Pocklington Road. Problem reported and new signs have been installed	Street Name Plates

#### **Cllr Scott**

##### **216 - Grant Applications**

- Brough Sign Application to NCC submitted
- Skate Park Application to NCC submitted

**201a** – Waste at South End Cemetery – Meeting still to be arranged

#### **Cllr Allen**

Street Light Fault reported Church Lane – on all the time

#### **Cllr Davies**

Estate Agents Sign blocking – children warning sign on the High Street – Clerk has spoken to the estate agents concerned and this should be resolved in the next 10 days

The meeting closed at 20:55pm