

GREWELTHORPE PARISH COUNCIL

Annual and Parish Council meeting 13th May 2020 7.00pm

Due to the current restrictions, this meeting will be a short 40 minute meeting conducted on Zoom. Members of the public are welcome to join.

Zoom meeting details are:

Join Zoom Meeting

<https://us04web.zoom.us/j/7417395815?pwd=a1lvc0VNbC9QaWJkcWFkS3FSVDErQT09>

Meeting ID: 741 739 5815

Password: 7pcWGg

Agenda

- 1. Election of Parish Council Chair**
- 2. Election of Parish Council Vice-Chair**
- 3. Councillors Present**
- 4. Apologies**
- 5. Declaration of Interests**
- 6. Annual Governance and Accountability Return for 2019-2020 (AGAR)**
 - 6.1** To approve Section 1 Annual Governance Statement for 2019/20
 - 6.2** To approve Section 2 AGAR – Accounting Statements
 - 6.3** To approve the publication of documents required by Accounts and Audit
 - 6.4** Regs., including a Certificate of Exemption
 - 6.5** To receive the Internal Auditors report
- 7. Review of Governance arrangements**
 - 7.1** Asset register
 - 7.2** Risk Assessment
 - 7.3** Appointment of Internal Auditor for 2020/21
- 8. Minutes of Parish Council Meeting on 11th March for approval**
- 9. Matters arising from the last meeting**
- 10. Finance**
 - 10.1 Balance of Accounts** – The Parish Clerk to update the Council on the balance of accounts
 - 10.2 Budget statement** - The Parish Clerk to issue a budget statement to the Council
 - 10.3 Monies Received**
 - i) £207.00 received as Quarry Field rental for May-Oct 2020
 - 10.4 Authorisation of expenditure**
None

10.5 Payments to be recorded

- i) £174.09 – Clerk salary, allowance and expenses for February
- ii) £143.00 – HMRC PAYE/NIC for Q1 2020
- iii) £36.00 – Yorkshire Accountants Payroll services Q4 2019
- iv) £187.00 – Clerk salary and allowance for March
- v) £135.00 – payment for litter picking services
- vi) £209.00 – Annual subscription to YLCA
- vii) £34.74 – to Cardiac Sciences for replacement defibrillator pads
- viii) £30.00 – Land Registry for Quarry Field registration

11.0 Correspondence

- 11.1** Email from member of public with Traffic proposal for Crosshills/Kirkby Road junction

12.0 Decision on planning applications, appeals, enforcement investigations received (for information – all pre-circulated)

- 12.1** TPO 20/2020 – Clematis Cottage – confirmed
- 12.2** Notification of investigation into alleged breach of planning control – Himalayan Gardens

- 13. Quarry Field** – Council to receive update on Deeds and rental from Clerk

14. Asset Register

Councillors to report on maintenance actions on village assets

- 15. Annual Insurance** - Council to receive quotes from Clerk and approve a supplier.

16. Councillors reports

- 17. Questions or comments from members of the public**

- 18. Next meeting agenda items**

**Date of next meeting – Weds 8th July 2020. 7.30pm Village Hall
(or Zoom meeting if restrictions in place)**

Andrew Lyon
Parish Clerk

