

Bourton-on-the-Water Parish Council

Minutes of a meeting of the Village & Environment Committee

held at 7pm on Wednesday 13th October 2021

in the Salmonsbury Room, The George Moore Community Centre

Those Present: Cllr P Millett (Chairman), Cllrs S Coventry, B Hadley (minute-taker), L Hicks, A Roberts, B Wragge

Members of Public: None.

1. Apologies for absence: There were none.
2. Declarations of Interest: None
3. To receive and approve the draft minutes of the Village & Community Committee Meeting held on 8th September 2021. Proposed by Cllr. Lynda Hicks, seconded by Cllr. Piers Millett, all in favour with one abstention Cllr. Roberts
4. Matters Arising:
 - a) Treetech completed the survey on 7th and 8th October, their full report is due any day. Noted they advised on a large hanging branch from the plane tree in the Churchyard and removed this during their visit.
 - b) Following on from the budget workshop, Cllr. Hadley to check possible funding sources to improve the village green area under and around the willow tree.
 - c) At the same time Cllr. Hadley to request for funding to clear the overgrown area at Springvale allotments to create an additional 7 allotments, subject to whether Bibury complete this work which is listed in their contract.
 - d) Clerk to give feedback on item 6b) i & ii, also 6d) for next meeting.
5. Village Maintenance
 - (a) Jubilee Orchard: To review revised quote and agree further actions.

Cllr. Hicks to contact the contractor to chase the outstanding documentation, if found acceptable, Cllr Roberts proposed that Quote 1@ £450.00 + VAT be approved, seconded by Cllr. Millett, all in favour.

If the necessary documentation isn't available an alternative quote to be sourced.
 - (b) Update on Installation of Christmas Tree.

Cllr. Hicks to contact the contractor to request the necessary documentation by Friday, if not forthcoming an alternative contractor to be found.
 - (c) CDC Beautification Fund grant
 - i) To note award of grant at £2,750 to be spent by 31st March 2022.
 - ii) Update on work to Periwinkle Bank.

Work was completed as agreed but Cllr. Roberts will ask Pete Scarrott to create a gap at the far end of the fence by the dog bin in Cemetery Lane so dog walkers can gain access without further damage to the new fence. Max cost £50 proposed by Cllr. Roberts, seconded by Cllr. Hicks and all in favour.

iii) Fingerposts – to agree design, location and number of signs

Cllr. Roberts proposed Black & White finger posts seconded by Cllr. Millett, all in favour, Location to be discussed at a future meeting, once consultations have taken place between GCC Highways and owners of the existing brown signs with Committee Members.

(d) Request for dog bin relocation in Rissington Road: To review recent correspondence and photos

Cllr. Roberts proposed moving the bin to the wide grass area on the righthand corner as you enter Gorse Close, seconded by Cllr. Millett, all were in favour.

(e) Annual Village Environment Health & Safety Inspection in November:

Cllr. Roberts & Millett to carry out the inspection at a date to be agreed between them.

(f) Village Green Railings:

Cllr. Hadley proposed for Bibury to install the railings on Monday 29th November, seconded by Cllr. Roberts, all in favour.

6. Churchyard & Cemeteries

(a) Len Hill Memorial Repairs:

Cllr. Millett proposed the quote at £1,280 + VAT to be funded from General Reserves, seconded by Cllr. Coventry, all were in favour, Cllr. Hicks abstained, all subject to the application being approved by the Diocese.

(b) Safety of Memorial Headstones:

The last test was completed by a former Councillor 5 years ago, Clerk to ask other local Councils who do they use?

(c) Additional item to note –

Lych Gate downpipe was vandalised recently and it has been arranged that Pete Scarrott will replace that plastic retaining bracket and the others that are broken on the structure as it will be low cost and is essential maintenance.

7. Allotments

(a) Springvale

To review contractor quote for tree clearance at £1,280 and agree further actions.

Clerk to check Bibury contract, this is included in their Autumn schedule.

i) Plots 4 and 8 – mole problem. To review and agree further actions.

Clerk needs to check which site this is referring to, then Committee to decide on future actions.

(b) Piece Hedge: To confirm advice to Moore Road resident in respect of access arrangements.

Cllr. Roberts proposed no right of access be given to the resident, seconded by Cllr. Hicks and all in favour.

(c) Cemetery Lane

i) Plot 24B & Plot 30B To review photo and agree on liaison with tenant and arrangements for reinstatement of roof following proposed removal.

The Clerk to contact the plot holder at 24B and inform him that the asbestos roof has to be removed as part of our duty of care and the tenant should replace the roof at his cost.

Plot 30B the asbestos should be removed. Cllr. Hicks proposed the cost of £1425, seconded by Cllr. Coventry, all in favour to be taken from VEC Contingency budget and general reserves.

8. Correspondence:

- (a) Request for installation of a memorial bench. Committee to note that Riverside Walk benches have all been adopted and agree alternative location.

Clerk to ask the member of public if they want to adopt the bench on the corner of Rye Close and Rissington Road, repaint and put on a plaque.

- (b) Request for a willow living fence at the Cemetery Lane allotments.

Request approved by Cllr. Hadley, seconded by Cllr Roberts all were in favour.

9. Any Other Business

- (a) Noted Plot Map for Piece Hedge needs updating
- (b) Noted Lych Gate paint work in poor condition and needs repainting
- (c) Investigate the possibility of a Blue Plaque for Wilfrid Hyde-White in the Village.

10. Date of Next Meeting – Wednesday 10th November 2021 at 7.00 pm.

Meeting Closed 8.14pm