



Boughton Malherbe Parish Council

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Minutes of the Meeting of the Parish Council on Monday 12th November 2018, 7.30pm in Grafty Green Village Hall

Present: Cllrs R Turner (Chair); A Allum; R Galton; J Collins; C Davies
Clerk Mr Chris Hume

In attendance: Cllr Karen Chappell-Tay MBC

Cllr Turner opened meeting and welcomed Cllr Davies and Cllr Karen Chappell-Tay to their first meetings along with three members of public

1. Anybody filming or recording this meeting to declare it: No declarations made.
2. **Apologies** – to receive and accept apologies for absence – Cllrs Martin Round and Shellina Prendergast
3. **Declarations:**
 - Any lobbying - none
 - Any interest in items on the Agenda – none
 - Any changes to the register of pecuniary interests – none
4. **The minutes of the meetings held on the 10th September 2018 were approved**
5. **Matters Arising from the Minutes** – none
6. **Election of Cathie Davies to the Parish Council** – Cllr Davies duly signed the Declaration of Acceptance of Office
7. **Public session** – there were three members of the public present – Liz Burgess, Sue Burch and Chris Wheel. Liz spoke about the need for traffic calming measures at the Headcorn end of the village. Liz asked the Council to consider placing the gates at the Headcorn end of the village at Triangle Cottage, introducing a 20mph limit in Church Road and moving the 30mph sign on Woodcock Lane to a point adjacent to the public footpath entrance. Cllrs noted the suggestions and explained the need to first put in place the measures currently proposed before moving on to these suggestions which will be kept in mind
8. **Maidstone Borough Council/Kent County Council - Cllr Karen Chappell-Tay reported on the following:**
 - Councillor's grants to Parish of £500. Has to be spent by 31st March. Applications required ASAP. Karen will send details to the Clerk
 - Ash Gardens – noted appeal. Karen will let the Clerk have details of all applications and appeals close to, but outside, the Parish and ask MBC why we have not been consulted
 - South East Rail have nominated Headcorn Station for a disability adaptation grant to improve access. They are priority number 4
 - MBC have supported the application for the Greensand Ridge to become an AONB

- New MBC enforcement policy improved. Should strengthen enforcement work
- Park and Ride subsidy to be removed to the tune of £160K
- Local Plan Review to commence February 2019
- Lower Thames Crossing Consultation open for comment

A written report from Cllr Shellina Prendergast was read out covering:

- Bus pilot
- Highways England have nothing to report on lorry park plans
- New nursery provision in Headcorn
- Lenham Neighbourhood Plan

9. Planning Outcomes since 9th July 2018 - noted

10. Police and Community

- 10.1** Police/Crime Report - latest E-Watch report was circulated by the Clerk
10.2 Community Warden Report - no report
10.3 KFRS Report – no report
10.4 Speedwatch – it was agreed that Cllr Turner will contact Platts Heath about possible collaboration

11. Highway and Footway Matters

- 11.1** Liverton Hill, **Ditches**, gullies, pot holes - all issues have been reported. There is evidence that the works undertaken this year on Liverton Hill may not survive the winter. This will be monitored. The surface of Headcorn Road near Offen Farm needs monitoring as it is showing signs of breaking up
11.2 HGV Signage – nothing reported
11.3 59 Bus – Cllr Collins presented an update on the pilot projects and feeder service/hub at Morrisons. School buses excluded. Pilot starts 1st June 2019. Cllr Collins will represent the Council on the two working groups
11.4 Highways Improvement Plan – Cllr Allum reported progress and current proposals. The Plan was approved and it was agreed that, subject to cost, consultants would be employed to take this work forward.

12. Councillor Reports on any External Meetings attended – Cllr Turner reported on the KCC Highways Parish seminar; Cllrs Galton and Collins on meeting with South East Trains; Cllrs Turner and Galton on the KALC AGM; Cllrs Galton and Turner on the Lenham Neighbourhood Plan Consultation meeting; Cllrs Turner, Collins and Galton on the MBC Strategic Plan consultation; Cllr Collins on the “Big Conversation”

13. Finance

13.1 To note the Balance at the Bank: Nat West £14,645.31
 Nationwide £25,025.89
 Cambridge and Counties £85,000

13.2 Income since the last meeting: noted PSS £524.46

13.3 Bank Reconciliation – agreed statement and signed by Cllr Collins

13.4 Any cheques to sign: Treecraft £360, Cllr Allum for Christmas festivities £537.76

13.5 Authorisation of any payment since the last meeting: Slingsby, Grit Bin £172.80

14. Donation from Quinn Estates – reviewed progress and agreed the following:

- 12 and 13 – Cllr Galton to complete measurements and produce firmer costings with a view to a final decision in March 19
- 19 – Cllr Allum to obtain an electrician estimate. Cllr Collins to discuss further with the landlord

15. Lenham Neighbourhood Plan – agreed response circulated previously. Clerk to submit before 12pm deadline

16. Standing Committees –

- (i) agreed to amend terms of reference to remove requirement on committees to appoint the Chairman
- (ii) agreed to merge the Finance and Staffing Committees to form a Finance and Staffing Committee and amend the Employment Policy and Procedures accordingly
- (iii) appointed Cllr Collins as Chairman of the Finance and Staffing Committee
- (iv) agreed to appoint the Vice-Chairman of the Planning Committee at the next Annual General Meeting

17. Correspondence - none

- 18. Further Information –** agreed to move the next Parish Council Meeting to the 21st January. Agreed to hold a meeting of the Planning Committee to discuss application 17/506017/FULL Ash Gardens Lenham Road Headcorn Kent. Cllr Galton to circulate a draft response in advance of the meeting

The Meeting closed 9.24pm

DRAFT