

# **KIRKLINTON PARISH COUNCIL**

Minutes of a meeting of Kirklington Parish Council held on **Tuesday 21 February 2023.**

The venue for this meeting was St. Cuthbert's Church, Kirklington.

## **PRESENT**

M Jack (Chairperson), Mrs M Story, Mrs B Irving, J Marston, Mrs N Spedding, D Allan and I Armstrong.

Councillor J Mallinson and A Dawes were also in attendance.

Mike Jack introduced Allan Dawes to everyone as the new Clerk to the Parish Council to succeed David Gasgarth who had decided to retire after almost 30 years.

Mike Jack thanked David for his long service and contribution to the work of the Council over the years.

## **APOLOGIES**

Councillor T Pickstone

## **REQUESTS FOR DISPENSATIONS**

None received.

## **DECLARATIONS OF INTEREST**

None received.

**MINUTES** of the Meeting held on Tuesday 14 December 2022 were approved as a correct record and duly signed by the Chairperson.

## **MATTERS ARISING**

### **(a) Play Area – Top up play surface with new bark**

It was agreed that a decision on the amount of re-placement bark to order from A Jenkinson should be deferred until the next meeting.

### **(b) Play Area – Maintenance 2023**

- (1) It was agreed that the quotation received from Elaine and Wayne should be accepted and the frequency' monitored carefully throughout the season especially with regards to the available budget.
- (2) In his weekly inspection report on the play area John Marston highlighted the need for some repairs to the wooden edging between the barked area and the grass.

It was agreed that Mike Jack should obtain a quote for the necessary repairs from Daniel Wigham and report back to the next meeting.

#### **(c) Defibrillator at Fir Ends School**

The Clerk reported the contents of an email from the Headteacher of Fir Ends School regarding the existing defibrillator located at the school. He advised the Parish Council that the school would be allocated a new defibrillator through a new government initiative which would only be accessible during school hours. The Governing Body of the school agreed to offer the existing defibrillator to the Parish Council to re-locate elsewhere in the village and assume responsibility for its' upkeep.

It was agreed that in the first instance Natalie Spedding would approach the owner of the garage with a view to locating the defibrillator on their premises and report back to the Clerk, Allan Dawes.

The issue would be picked up again at the next meeting.

#### **(d) Dog Fouling on road to Hetherside from the A6071**

The Clerk reported that he had written to the Highways Authority with a request to erect a suitable post on which some 'Dog Fouling' notices could attached but had not, as yet, received a response.

It was agreed that a reminder should sent.

#### **(f) Speeding traffic outside Fir Ends School**

The Clerk reported that he had received a complaint from a local resident concerned about the speed of traffic along the road in front of the school. The Clerk advised the complainant that the Parish Council was aware of the problem and briefly explained some of the steps they had taken in an attempt to improve the situation.

The Parish Council concluded that they had exhausted all the options open to them but would continue to lobby whenever the opportunity arose in the future.

#### **(g) Footpath along the A6071 from the crossroads towards Longtown**

The Clerk reported that he had written to the Highways Authority seeking an update on the Parish Council's request for this footpath to be extended. The Clerk also reported that Councillor Tim Pickstone had also requested some information on this issue.

It was agreed that a new approach should be made to the new Cumberland County Council after April 2023.

### **INCOME AND EXPENDITURE 2022/23**

The Income and Expenditure position as at 21 February 2023 compared with the approved Budget was noted.

## **PAYMENTS, SUBSCRIPTIONS AND RECEIPTS**

(1) The following payments were approved:

- (a) Invoice from Kirklington with Hethersgill PCC for the use of St. Cuthbert's Church by the Parish Council for meetings - **£100.00**
- (b) Invoice from Carlisle City Council for the Annual Play Area Inspection 2022/23 - **£65.40**
- (c) Invoice from Fir Ends School for the repairs to the defibrillator - **£305.00**

(2) A request for financial assistance from a Smithfield community group to enable them to celebrate the coronation was approved. A grant of **£260.00** (This comprised a hire fee of £230 for a bouncy castle plus a refundable deposit of £30.00) was agreed to be paid in the next financial year.

## **PLANNING APPLICATIONS**

### **(a) Application No: 22/0704 (Palmer)**

Change of use of existing annexe, tower and carriage shed to provide 3no. holiday units. Minor alterations to two existing external doors. Formation of three internal doors and openings to carriage shed. Installation of mezzanine floor, staircase. Installation of shower/wc to tower rooms and carriage shed (LBC) at Kirklington Hall, Kirklington, Carlisle.

The decision of the Planning Authority to grant permission for the development was noted.

### **(b) Application No: 22/0800 (Mrs J Forbes)**

Change of use from residential to holiday let accommodation at Angerton Cottage, Blackford, Carlisle.

The decision of the Planning Authority to grant permission was noted.

### **(c) Application No: 22/0834 (Mr C Carr)**

Erection of 1no. dwelling and associated access (Outline) on land adjacent to 8 Skitby Road, Smithfield, Kirklington, Carlisle.

The decision of the Planning Authority to grant permission was noted.

## **RISK ASSESSMENTS – ANNUAL REVIEW**

The Parish Council's Risk Assessments (General and Play Area) were reviewed and agreed.

## **PARISH COUNCIL ELECTIONS 2023**

An email from CALC indicating that the new Cumberland County Council would cover the costs the costs of an election should one be necessary was noted.

## **EXTERNAL AUDITOR APPOINTMENT FOR 2022/23**

The Clerk reported the appointment of a new external auditor for the ensuing 5 years from 2022/23. The new Auditors will be Moore of Peterborough.

## **ROYAL GARDEN PARTY – 3 MAY 2023**

A request for a nomination from the Parish Council was noted.

## **HISTORIC DOCUMENTS OF THE PARISH COUNCIL**

A list of historic documents was circulated at the meeting. It was agreed that they should be deposited with Cumbria Archives.

## **CORRESPONDENCE**

A schedule of the correspondence received since the last meeting was noted.

## **DATE OF NEXT MEETING –**

Wednesday 17 May 2023 (Parish Meeting and AGM)

**CORRESPONDENCE** received since the last meeting:

### **1. CUMBRIA ASSOCIATION OF LOCAL COUNCILS**

- County Circulars – November/December 2022 \*
- CALC Training Programme\*
- Cumbria in Bloom Community Awards 2023
- Cost of Living crises and Sustainable Warmth Grants\*
- Legal Spend Survey
- Cumbria Fire and Rescue Service – Council Tax consultation
- Public Health updates – Flu and Covid\*
- Tackling Barriers to Nature
- Cumbria Local Authority Climate update, Cumbrian landscapes\*
- Carlisle and Cumbria Community Resilience Groups – updates\*

### **2. CARLISLE CITY COUNCIL**

- Minutes of Carlisle City Council

### **3. CUMBRIA COUNTY COUNCIL**

- Temporary Road Closure – Blackford\*

### **4. OTHER**

- BHIP Councils Insurance – Guidance on Risk Assessments for Coronation Events

\* signifies that the documents have already been circulated on-line.