**Minutes of the normal meeting of Templeton Community Council**

**Held on 19th November 2020**

Present: Cllrs Peter Morgan (Chair), Liz Burns, Elwyn Morse, Barbara Priest, Kathrin Williams, Mark Simpkins, Jason Jennings, Charles Hughes.

Cllr Morgan welcomed everyone to the meeting.

1. **To accept apologies for absence**. No apologies were received.
2. **To disclose personal and prejudicial interests in the items listed below**. No interests were declared.
3. **To sign the minutes of the previous meeting**. The minutes of the meeting on 15th October had been previously circulated. These were agreed as correct and would be duly signed by the Chairman.
4. **To report on matters arising from previous minutes and decide further action as required**:

**Hall**. It was reported that all Cllrs had keys and fobs, as well as the regular Hall hirers – there were currently four spare. It was confirmed that the weekly checks were being carried out on a rota basis. It was also reported that the disabled parking bays would be marked up as soon as the weather permitted. Parking in the Council owned car parking areas was discussed, and it was agreed to monitor usage, and potentially contact local residents to clarify on the parking facilities in the area.

**Enhancing Pembrokeshire Grant**. The Clerk reported that the forms had been returned and were awaiting authorisation by PCC.

**Play Park repairs**. Work had started on this, although progress was dependent upon the weather being suitable. It was also agreed that the contractor should put up the signs regarding parking in the car park.

**Knights Court proposed turning head**. No response had yet been received from the contractor regarding this – it would be chased.

**Hall footpath**. A draft deed of dedication for the land had been circulated, and this was discussed. A few minor amendment requests would be passed back to the officer concerned. It was also agreed that the Chairman should sign the deed, and a final site meeting could be held as necessary prior to the signing. The Council agreed that they were keen to have the project completed.

**Speed sign by Templeton School**. This was reported as working once more. Information on provision of a replacement had been received and circulated, and was discussed. The current one had been installed using a Welsh Government grant over ten years ago, and PCC were unable to provide finding for any necessary replacements. It was agreed that whilst the Council appreciated the benefits, at the current time the cost and responsibility of buying, installing and maintaining a unit in the long-term were concerning for a small Council.

Cllr Williams joined the meeting at this point.

**Templetots**. Cllrs Morse and Jennings updated the meeting on this matter. The planning application for their new site was almost ready for submission. A letter of support from the Council for them for grant applications had been sent. It was agreed that the Council could look to potentially provide financial support in the next financial year – this would be considered during the budget discussions next month.

1. **New items of business:**

**Car parking on Council land**. Concerns were raised about local residents parking in spaces that were needed by the increasing number of Hall users. It was agreed to monitor this, and potentially put leaflets on wrongly parked cars, and distribute to local residents, reminding them as necessary. Ateb could also be contacted asking them to remind any Housing Association residents locally. A physical barrier was considered, but that would be a last resort. It had earlier been agreed regarding the sign placements.

**Christmas arrangements**. It was agreed to put up an external Christmas tree and lights as usual this year. This would be done at the start of December.

1. **Items of correspondence**

* Notice of firing – Templeton Airfield. This was noted.
* Electoral Reform newsletter. This was noted.

1. **County Councillor’s report**. Cllr Morse reported on various issues including speeding by vehicles going towards Begelly, an overgrown hedge restricting visibility and safe use of the pavement, the ongoing work to reduce/prevent flooding occurring in Cold Blow, and recycling rates improving throughout Pembrokeshire. He did highlight a recent example in Templeton, however, where a grey bag containing a lot of recyclable items had been put out the night before and ended up strewn the length of the village. He thanked all of those who had picked up the various items, but emphasised that it was important everyone recycled correctly when they could.
2. **Financial statement and bank reconciliation – Council main and reserve accounts**.

Bank statement for main account £25,681.00 as at 8th November 2020

Reserves account £2,681.00 as at 8th November 2020.

Income banked, payments made and income received as per the provided bank reconciliation.

Current invoices: Clerk – salary, expenses, tax.

PCC – rates invoice - £1172.26

Wreaths - £70.00

The expenditure, reconciliation and payment of the invoices were all agreed by those present. The delayed £70.00 donation to Templetots from last year had been presented.

1. **Planning**

20/0370/PA. Agricultural building for multipurpose use (retrospective – orientation changed ) Summerhill, Cold Blow. Conditionally approved 15-10-2020

20/0299/PA. Erection of a portal framed agricultural building to cover yard. Great Molleston, West Lane, Templeton. Conditionally approved 16-10-2020

1. **Community Hall financial statement and bank reconciliation**.

Bank statement and reconciliation for the account was provided as £2,475.65 as at 8th November 2020

Current invoices: Dwr Cymru - £45.00 direct debit

Swalec - £68.08

Hall cleaner - £78.00

Play Park shackle - £9.99

The expenditure, bank reconciliation and invoices as listed were agreed by those present.

1. **Councillors’ reports and matters for next meeting**.

Cllr Priest requested that someone assist with removing and emptying the hanging baskets ready for winter storage – this was agreed with Cllrs Simpkins and Jennings.

Cllr Williams stated that vehicles were speeding through the village even at 6.30 in the morning. It was suggested that the speed monitoring van might be asked to vary its hours to reduce the problem if possible.

The Clerk was asked to follow up on the letter sent to PCC last year regarding traffic carrying out U-turns at the Boar’s Head junction, and the works yard gate being closed and unusable.

Cllr Morgan stated that speeding had also been raised as an issue by a resident on the road towards Canaston Bridge, and concerns had also been raised about the speed going past the new Potters Grove development. Cllr Morse and the Clerk would contact PCC asking that they consider moving the respective 30mph signs further along both of those roads to lower vehicle speeds passing residential properties.

1. **Next meeting**.

The next meeting was provisionally agreed to take place on Thursday 17th December 2020, to be held using Zoom.

Cllr Morgan then thanked everyone for attending the meeting, and there being no further business, the meeting closed at 9.20pm.