

Minutes of the Meeting of the North Baddesley Parish Council Planning Committee, held on Monday 23rd October 2017 at 7.00pm in the Pavilion, Recreation Ground, Sandy Lane, North Baddesley.

Present: Cllrs D Knight (in the Chair) Mrs P Darnton, C Hill, P Thompson A Warnes

Absent: Cllrs E Cosier and Mrs A Tupper

In Attendance: J Harrington, Parish Clerk (Minutes)

17-18/0216

APOLOGIES FOR ABSENCE

Cllr E Cosier gave his apologies due to his wife's illness and Cllr Mrs A Tupper was absent due to ill health.

17-18/0217

DECLARATIONS OF INTEREST/DISPENSATIONS

There were no declarations of interest/dispensations.

17-18/0218

TREES

17/02689/TPOS	38 Rownhams Lane North Baddesley	T1 Silver Birch – Fell <i>No objection – subject to Arboricultural Officer's approval</i>
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17-18/0219

PLANNING APPLICATIONS

17/02499/CLPS	Clovelly, Sandy Lane, North Baddesley	Certificate of proposed lawful development for use of land to station a mobile home for use incidental to the main dwelling. <i>Objection – Not in keeping with character of village</i>
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16-18/0220

LAND ADJACENT TO WREN'S FARM

There were discussions around TVBC Planning Department's refusal to send copies of two planning applications which fell on the boundary of North Baddesley to the Parish Council for comment, despite two requests by the Clerk. TVBC's reason was that the planning applications fell in Chilworth Parish and therefore only Chilworth could comment as a Parish Council. Any individual could go online and comment but not as a whole organisation.

The Clerk to send a strong letter of complaint to the Chief Executive of TVBC and ask Borough Cllrs Alan and Celia Dowden to raise the matter at the next Southern Area Planning Meeting. **RESOLVED: that the Clerk would send a strong letter to TVBC and request that Borough Councillors raise the matter at the next Southern Area Planning Meeting**

CORRESPONDENCE

17-18/0221

PARISH COUNCILLOR VACANCY

Parish Councillors had emailed their comments to the Clerk regarding the nominee for the vacancy of Parish Councillor. A vote was taken and it was unanimously agreed that the nominee was a very suitable candidate and that he should be co-opted onto the Parish Council. **RESOLVED: that the Clerk would notify the nominee and prepare the necessary paperwork for TVBC.**

17-18/0222

EXTERNAL AUDIT

The Clerk had attended a workshop organised by HALC on External Audit Regulations. PKF Littlejohn LLP had been appointed as external auditors for the whole of the county with immediate effect and would be the Parish Council's external auditors for the next 5 years. The Clerk confirmed that the main point arising from the workshop was that Councils with both income and expenditure exceeding £200k would be subject to an intermediate review which would require evidence to be produced that mandatory procedures had been adhered to. These procedures would need to be presented to the Parish Council at full Council meetings, discussed by the Parish Council and agreed by the Parish Council and an action plan formulated for any decisions arising from discussions. The evidence would be supported by appropriate minuting of all mandatory procedures. Any large projects would need to be overseen by a committee.

Changes were due to be made to the Practitioner's Guide – Governance and Accountability which would be available on HALC's website. Any bank reconciliations would need to be prepared exactly as the example in the Guide.

Any issues addressed in the previous year's audit would need an action plan and this would need to be sent to the Auditor's with the current year's Annual Return. The dates for the Exercise of Public Rights must also be sent in with the Annual Return.

It is mandatory that all information connected to the External Audit is displayed on the website and easily accessible by members of the public. Asset valuations and amendments also need to be published online. The Annual Return will be published in pdf form in future and will need to be filled in online, printed off, signed and sent to the Auditors as a hard copy.

17-18/0223

CHILDREN'S PLAYPARK

TVBC had confirmed that £80,297.55 had been awarded to the project from developer contributions. The Clerk to liaise with Owen Carine on how to gain release of the funds and to move the project forward. The Clerk would also inform the playpark manufacturer that had been successful in being awarded the contract.

RESOLVED: that the Clerk would liaise with TVBC on the release of funding and inform the playpark manufacturer that had been awarded the contract.

17-18/0224

NOTICEBOARDS

Scaled drawings of the noticeboards, site and location plans needed to be drawn up for TVBC. The Clerk had purchased Ordnance Survey maps from TVBC to the required scale and produced the site and location maps. Cllr Knight undertook to produce the scaled drawings of the noticeboards. All would be resubmitted to TVBC when finalised.

RESOLVED: that the Clerk would resubmit the planning applications for the 3 noticeboards to TVBC.

17-18/0225

LICENCE FOR ALTERATIONS AT LAND AT CASTLE LANE

HCC were requesting an update on the situation with the licence for proposed change of use of the land at Castle Lane. The Parish Council agreed that it should be put on hold until further progress with the extension to the pavilion had been made.

17-18/0226

SCHOOL CROSSING PATROLS

There were discussions around the latest plan regarding school crossing patrols that HCC would expect Parish or Town Councils to fund them rather than being paid for at County level because there was no restriction on how much local taxes were raised but there was a limit set by national government at county level. The Parish Council would need to have funds available to cover the costs of two crossing patrols. It was agreed that an email should be sent to TVATPC suggesting that all Parish Councils get together to fight the proposed plan. **RESOLVED: that the Clerk would email TVAPTC**

17-18/0227

PAVILION HIRE RATES

After consideration of the rates charged by Chilworth Village Hall, the Crosfield Hall and North Baddelsey Village Hall it was agreed to keep the pavilion hire rates the same.

17-18/0228

OTHER CORRESPONDENCE

TVATPC – meeting on Thursday 23rd November at Kings’ Somborne Village Hall at 7.30pm – TVBC’s Chief Executive will be briefing parish councillors on the Community Governance Review. Cllrs Knight and Hill to attend.

Hampshire Highways - Autumn Parish Briefing – Agenda for 13th December 2017

Cllr A Warnes to attend

Thank you letter from an allotment holder for putting plastic sheeting over his plot during last winter when he was unable to maintain the plot due to ill health.

Notification from Tracker Uk Ltd that charges were going up from £119 to £124.17 pa

The meeting closed at 8.30pm