

# FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

E-mail: clerk@fletching-pc.org

Website www.fletching-pc.org



## To Members of the Fletching Parish Council:

You are summoned to attend the Annual Meeting of Fletching Parish Council to be held on

**Monday 13<sup>th</sup> May 2019, 7.30pm at Fletching Village Hall**

**Signed: Lorna Thwaites**, Clerk to the Council

*Members of the public and press are welcome and encouraged to attend. Please note that this meeting will be recorded.*

### To receive questions from the Public

*The first ten minutes are available for public participation before the start of the meeting. During this time members of the public may ask questions or make representations, in respect of the business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.*

## AGENDA

Item	Description	Responsible
1.	<b>Welcome and Introductions:</b> The Retiring Chairman to welcome those present	Chairman
2.	<b>Election of Chair:</b> i) To elect the Chairman of Fletching Parish Council for the forthcoming year ii) The Chairman to sign the Declaration of Office Form	Full Council
3.	<b>To elect the Vice-Chairman of Fletching Parish Council</b>	Full Council
4.	<b>To receive apologies for absence</b>	Chairman
5.	<b>The delivery of the Acceptance of Office forms by all councillors</b>	Full Council
6.	<b>To receive declarations of interest in respect of matters to be discussed</b>	Full Council
7.	<b>To confirm the accuracy of the minutes of the meeting held on 08<sup>th</sup> April 2019</b>	Chairman
8.	<b>To receive the minutes of the SLR meeting of 10<sup>th</sup> April 2019</b>	Cllr Sainsbury
9.	<b>Formation of Working Groups:</b> i) To note existing delegation arrangements to committees, working groups and individual areas of responsibility and to agree any changes, new groups and the appointment of councillors ii) To agree the arrangements for reporting back	Full Council
10.	<b>Review and adoption of Standing Orders and Financial Regulations</b>	Full Council
11.	<b>To confirm the eligibility of the Council with regards to meeting the criteria for the exercise of the General Power of Competence</b>	Clerk
12.	<b>Insurance Cover:</b> i) Confirmation of arrangements for insurance cover ii) To agree the payment of the insurance premium	Full Council
13.	<b>To review and agree the council's policies and procedures:</b> i) Code of Conduct - to be signed by all councillors ii) Complaints procedure iii) Policy, procedure and practice in relation to its obligations under Freedom of information and data protection legislation iv) Policy for dealing with the press/media v) employment policies and procedures	Full Council
14.	<b>Finance/Administration:</b> <b>1. Finance</b> i) To note the Asset Register of Fletching Parish Council ii) To note subscriptions to other bodies iii) To agree the banking arrangements for the year and to agree any changes to nominated signatories iv) To note the agreed Budget for the year	Full Council

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	<p>v) To resolve to adopt the National Pay Scale for the Clerk and to agree the annual pay award from 01 April 2019</p> <p>vi) To authorise payments for May and note bank reconciliation</p> <p>vii) Elected council members to elect to receive ALL, PART, WAIVE-ALL or PART of their allowances</p> <p><b>2. Burial Ground</b></p> <p>i) To note the 2019/20 fees</p> <p>ii) To receive Clerk's report on any recent activity</p>	Clerk
15.	<p><b>To agree the agenda and attendees on behalf of Fletching Parish Council for the Annual Parish Meeting on 20<sup>th</sup> May 2019</b></p>	
16.	<p><b>Planning applications:</b></p> <p><i>To note comments made by delegation to the following applications:</i></p> <p><b><u>WD/2018/0818/F BARKHAM FARM, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XL</u></b></p> <p>Fletching Parish Council have reviewed the plans and believe they are not on the same footprint and that the replacement dwelling is being brought forward. It was not supported previously by the council who again do not support this application. The council would like to repeat their opinion that the new building should be on the same footprint and position as the original building</p> <p><b><u>WD/2019/ 0707/F Barkham Manor, Barkham Lane:</u></b></p> <p>Fletching Parish Council have noted that the size of the existing riding school is large at 60 metres and the new structure will be very high. The council consider it to be too big.</p> <p>The council are also concerned about the plans to use a made-up road which exits onto the A272. The council considers this to be highly dangerous and Highways should be informed. The roots of two good oak trees would also be at risk.</p> <p>The council consider this development to be over development on a rural site.</p> <p>On a site visit the council noticed a barn on this property and couldn't find planning permission for this development. They are also question it being in the curtilage of a Listed Sussex barn.</p> <p><b><u>WD/2019/ 0779/ F Raven Oak, Mill Lane</u></b></p> <p>They are a repeat of a previous application and Fletching Parish Council felt that they are acceptable.</p> <p><i>To consider the following applications and any others that arrive before the meeting:</i></p>	<p>Councillors with Delegated Planning Responsibility</p> <p>Councillors with Delegated Planning Responsibility</p> <p>Councillors with Delegated Planning Responsibility</p>
17.	<p><b>To receive the following planning decisions from Wealden District Council:</b></p> <p><b><u>WD/2019/0324/F - 6 THE COURTYARD, SHEFFIELD PARK, TN22 3QW</u></b></p> <p><b>INSERTION OF WINDOW ON REAR ELEVATION.</b></p> <p>Wealden District Council has decided to <b>APPROVE</b> the above application on 11 April 2019.</p> <p><b><u>WD/2019/0305/FR DEERVIEW FARM, DOWN STREET, PILTDOWN, TN22 3XX</u></b></p> <p><b>RETROSPECTIVE HOUSEHOLDER APPLICATION FOR ERECTION OF EXTERNAL TENNIS COURT TO FRONT OF PROPERTY.</b></p> <p>Wealden District Council has decided to <b>APPROVE</b> the above application on 1 May 2019.</p>	Wealden District Council
18.	<p><b>Correspondence Received:</b></p> <p>i) Michael Higgs - village gateways</p> <p>ii) Scope textile banks</p> <p>iii) Invite to the event - How Can the High Weald AONB Partnership help your Parish? 2 July 2019</p>	Clerk

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	iv) Neil Kerridge - Fingerposts	
19.	<b>To receive an update on the progress of the phone box at Splaynes Green</b>	Cllr Sainsbury
20.	<b>Fingerposts:</b> i) To receive a quote from JAKK ii) To agree the next steps with regards to Fingerposts within the parish	Cllr Sainsbury
21.	<b>Training and Events:</b> i) To agree attendance at training/events ii) To receive an update on the Clerk's progress on CiLCA	Clerk
22.	<b>To receive and agree the time and place of ordinary meetings of the Council up to and including the next annual meeting</b>	Full Council
23.	<b>To agree items for the next parish council meeting</b>	Full Council
24.	<b>Close of meeting</b>	
25.	<b>Date of Next Meeting</b> i) Monday 20 <sup>th</sup> May - Annual Parish Meeting - time tbc in the Village Hall ii) Monday 3 <sup>rd</sup> June - Fletching Village Hall, 7.30pm	