

MINUTES of a Meeting held at Dunton Green Pavilion on Tuesday 8th April 2025 at 7.30pm

00. PUBLIC SESSION

None.

01. PRESENT / APOLOGIES

Present: Cllrs. Lockey, Hersey, Copeland, Gomes-Chodynieski, Norton (late

Apologies: Cllrs. Parker, England, Carrol, Lapham

Absent: Cllr. Forster-Pearce

In attendance: Tracy Godden (Clerk), Wendy Jackson (Bookings & Facilities Assistant), Cllr. Clack (SDC)

In the absence of the Parish Council Chair, Cllr. Lockey chaired the meeting.

02. MINUTES OF THE COUNCIL

It was Resolved to approve and sign the minutes of the meeting held on Tuesday 11th March 2025 as a true and accurate record.

ACTION: CLERK

03. REQUESTS FOR DISPENSATIONS

None.

04. DECLARATIONS OF INTEREST IN AGENDA ITEMS

None.

05. GENERAL ADMINISTRATION

5.1 To receive updates from Kent County and Sevenoaks District Councillors

Delayed until Cllr. Clack arrives.

5.2 Learning Opportunities (Cllr & Staff): to consider what is available (including KALC Training Programme), booked or undertaken

The Clerk provided Members with a hard copy of the latest KALC Training Bulletin (which has been forwarded by email also). The Clerk had attended an SLCC Kent Branch meeting (topics included using websites for effective community engagement and local government reorganisation) and is booked to attend three webinars in May (Employment Basic (Recruitment); Asset & Service Transfer; Driving Excellence in Business Services).

ACTION: CLERK

5.3 Staffing Matters: to consider a staffing requirements proposal following the resignation of the Bookings & Facilities Assistant and to agree next steps in a recruitment process

It was noted that the Bookings & Facilities Assistant had resigned to pursue new challenges, and Wendy Jackson was thanked by the Council for her hard work over the last four years. The Clerk confirmed that there was not yet a definite proposal but that an opportunity was now available to the Council for a re-evaluation of its staffing requirements. The Clerk indicated that a Facilities Officer is needed to manage Pavilion bookings, maintenance and all DGPC assets. Someone is also needed to manage the Parish Council's social media and website and to act as an assistant Clerk. This could be one person or a job share. It was Resolved that drafting a new job description and person specification and starting the recruitment process should be delegated to the Clerk in consultation with the Chairman and Vice Chairman.

ACTION: CLERK/FE/PL

5.4 Essential equipment upgrades: to consider a proposal to replace staff laptops as soon as possible and a plan to phase in new mobile phones before the end of the 2025-26 financial year

The Clerk confirmed that her laptop is now over five years old and that the BFA's is approaching that age. The Clerk's in particular is beginning to have issues and the Parish Council's IT support contractor has recommended that it be upgraded. It was Resolved that new equipment should be identified and purchased.

ACTION: CLERK

It was also noted that Cllr. Lapham, having visited the Clerk at the office, has urged that an adjustable ergonomic chair, a monitor, a laptop stand and an external keyboard, be ordered because the Clerk's workstation is subpar. This has been raised previously, and it was Resolved that improvements must be made as soon as possible.

ACTION: CLERK

5.5 Local Government Reorganisation (Devolution): updates and information if available

The Clerk had forwarded information by email outlining some of the developments in this area. Whilst Kent is not being included in the Devolution Priority Programme, Local Government Reorganisation will still take place (minus the funding that would have been available via the DPP). The final papers of the County's interim response to LGR were submitted to Government on 21st March, with all 14 councils (12 borough/district plus KCC and Medway) signing the Kent Interim Plan.

06. DGPC REPRESENTATIVES – EXTERNAL BODIES

6.1 To consider feedback from any meetings attended by DGPC's representatives on external bodies and to note any meetings due to be attended

No meetings attended or scheduled.

07. CLERK'S REPORT

Bullying in the Recreation Ground

It was noted that the Clerk had been asked if there was CCTV evidence of alleged assaults of a child in the recreation ground. The matter, however, has been managed by the school and the Police and ultimately CCTV evidence was not required.

Settlement Hierarchy Audit

It was noted that the Clerk has been asked by SDC to complete this audit of services and facilities within the village by no later than 30th April. This will be completed, although it was noted that little notice has been provided and that this is a particularly busy period.

ACTION: CLERK

Chalk drawings at Recreation Ground

Having already had drawings jet washed off the path and car park, someone has allowed their child to draw all over one half of the tennis court. Unfortunately, this chalk doesn't wash away very easily and arguably is no better than graffiti on walls. If it is left, there is a concern that it will encourage an escalation of drawing on surfaces around the recreation ground. The Clerk will ask the contractor to jet wash the area.

ACTION: CLERK

Cllr. Clack (SDC) arrives, and Item 5.1 is resumed.

5.1 To receive updates from Kent County and Sevenoaks District Councillors

Cllr. Clack advised members about the Sevenoaks Town 20mph scheme and the new cycle path on Bradbourne Vale Road. Cllr. Clack had attended an Extraordinary Meeting at Sevenoaks District Council at the end of March in relation to the Kent Interim Plan and talked about discussions around possible boundaries depending on whether there are three or four unitary authorities across Kent.

Cllr. Clack was thanked for attending and took his leave.

08. COMMUNITY DEVELOPMENT & SAFETY

8.1 Anti-Social Behaviour – to note or consider any issues brought to the attention of the Parish Council and to note the latest Police newsletter (if available)

Newsletter noted.

8.2 DGPC funded Community Activities: to note any updates regarding youth and senior activities

The Clerk confirmed that there has been good take up for the upcoming sessions and that there will be no Easter programme.

09. FINANCE

9.1 To receive a Bank Reconciliation (to the end of the previous month) and to acknowledge balance statement values have been verified.

The Clerk presented a bank reconciliation (31st March 2025 – Year End), and it was Resolved that it be accepted. Two Parish Councillors have verified all the bank balances stated on the reconciliations against the bank / investment statements.

BANK RECONCILIATION TO END 31/03/2025

Description	Value £	Value £
Cash in hand 01/04/2024		£212,640.96
ADD Receipts 01/04/2024 – 31/03/2025		£200,644.83
TOTAL		£413,285.79
SUBTRACT		
Payments 01/04/2024 – 31/03/2025		£241,957.99
A: Cash in hand 28/02/2025		£171,327.80
Cash in hand per Bank Statements		
NatWest Reserve 31/03/2025	£40,829.51	
NatWest Current 31/03/2025	£3,090.15	
CCLA Public Sector Deposit 31/03/2025	£87,408.14	
CCLA Local Authorities Property Fund 31/03/2025	£40,000.00	
TOTAL CASH IN HAND per Bank Statements		£171,327.80
Less unrepresented cheques		£0.00
TOTAL		£171,327.80
Plus unrepresented receipts		£0.00
B: Adjusted Bank Balance		£171,327.80

9.2 Internal Audit 2024-25

The Annual Internal Audit Report (AIAR) for 2024-25 had been completed by the Internal Auditor, Lionel Robbins, when the audit was completed on site at the Parish Office on 4th April 2025. It was Unanimously Resolved that the report be accepted.

There were no issues raised in the Annual Internal Audit Report (AIAR).

Members will consider the report of the Internal Auditor following the year-end audit 2024-25 at the May 2025 meeting.

ACTION: CLERK

Cllr. Norton arrives.

9.3 The Annual Governance and Accountability Return (AGAR) for the Financial Year 2024-25 has been completed in conjunction with the Final Year Internal Audit. The Council is requested to approve:

9.3a Section 1 Annual Governance Statement

It was Unanimously Resolved that having responded appropriately to each of the statements contained within Section 1 of the Annual Return, the Annual Governance Statement be approved and signed immediately by the Chairman of the meeting and the Clerk.

It must be noted that the Council has responded 'No' to Statement 5 'We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required'. Whilst the Parish Council did consider and document the financial and other risks it faces (through review of insurances, completion of risk assessments for events, monitoring of financial risks through its internal control procedures) and dealt with them properly, the Council did not assess risk using a 'risk register' which is an all-encompassing document that ensures that all potential risks are considered. The Council will adopt a risk register and policy at its May 2025 meeting to ensure that this becomes a more effective means of annually reviewing risk.

ACTION: CLERK

9.3b Section 2 Accounting Statement

It was Unanimously Resolved that the Accounting Statement for 2024-25 (already signed off by the Clerk (as Responsible Financial Officer) in accordance with the regulations for the Annual Return) be approved & immediately signed by the Chairman of the meeting.

All documentation required by Mazars (the External Auditors) in support of the AGAR 2024-25 (including, but not limited to, explanations of significant variances and a bank reconciliation plus any additional documentation required for an intermediate audit) would be prepared and sent as soon as practicable.

ACTION: CLERK

9.4 To reappoint the internal auditor for 2025-26

It was Unanimously Resolved that Lionel Robbins be reappointed as the Council's internal auditor for 2025-26.

ACTION: CLERK

9.5 S137 Expenditure Limits 2025-26: to note that the Ministry of Housing and Local Government has advised of an increase in the Section 137 expenditure limit for parish and town councils in England for the 2025/26 financial year. The new limit is £11.10 per elector, up from £10.81 in 2024/25.

Noted.

10. ACCOUNTS FOR PAYMENT

10.1 It was Resolved to note expenditure for March and April 2025 to date and to approve items for payment in April. A list of cheques, bank transfers and direct debits (with supporting documentation) was provided and signed off by two councillors.

Payment Type	Description	Net £	VAT £	Gross £
March 2025 Payments (reported at March meeting in <i>italics</i>)				
BANK TFR	<i>Gardens of Kent Grounds Maintenance February 2025</i>	624.20	124.84	749.04
BANK TFR	<i>Mrs F England Travel Expenses (KALC Chairmanship Conference)</i>	37.80	0.00	37.80
DEBIT CARD	<i>Adobe Systems Software Adobe Acrobat monthly subscription</i>	16.64	0.00	16.64
DD	<i>Heliocentrix Ltd IT Support</i>	77.00	15.40	92.40
DD	<i>Hiscox Annual Insurance Premium Monthly Payment</i>	463.16	0.00	463.16
DD	<i>TV Licensing</i>	169.50	0.00	169.50

	<i>TV Licence for Pavilion 2025/26</i>			
BANK TFR	KCC Procurement Services Photocopier	82.52	16.50	99.02
BANK TFRS	Staff Salaries & Expenses March 2025	3335.13	0.00	3335.13
BANK TFR	HMRC Shipley QTR 4 2024-25 PAYE Tax & NI Payment	3103.15	0.00	3103.15
DEBIT CARD	Amazon Pavilion Supplies (bin bags)	16.62	3.32	19.94
DEBIT CARD	Amazon Pavilion Supplies (Water boiler filter)	64.91	12.99	77.90
DEBIT CARD	Defib4Life Defib battery and two sets pads (Pavilion Defib)	172.58	34.52	207.10
DD	People's Partnership Pension payment Mar 2025	317.16	0.00	317.16
DD	SAGE UK Ltd Payroll software	10.00	2.00	12.00
DD	Npower (was E.ON) Unmetered Electricity Supply Feb 2025	80.73	4.04	84.77
DD	Smartest Energy Pavilion Electricity Budget Plan payment March	899.17	179.83	1079.00
DD	Heliocentrix Ltd IT Support	77.00	15.40	92.40
DD	Heliocentrix Ltd Microsoft 365 Licences	83.76	16.75	100.51
DD	EE Mobile phone contract	11.12	2.22	13.34
DD	Lebara Mobile phone contract	4.12	0.83	4.95
DD	Hugofox Ltd Website (duntongreenpc.org.uk)	19.99	4.00	23.99
BANK TFR	Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing Feb 2025	923.39	184.68	1108.07
DD	Smartest Energy Pavilion Gas Supply Feb 25	1081.64	216.33	1297.97
BANK TFR	Mr K Wilson Sports Sessions 12wks end April onwards	960.00	0.00	960.00
DD	Castle Water Ltd Pavilion Water	10.42	0.00	10.42
BANK TFR	Mr Bob Ogley Annual Parish Meeting talk	75.00	0.00	75.00
BANK TFR	Diane Carey Annual Parish Meeting Buffet	250.00	0.00	250.00
BANK TFR	Bishops Services Ltd (Bibby Factors Northwest Ltd) Pavilion cleaning, jet washing Mar 2025	923.39	184.68	1108.07
DD	Onecom Ltd Broadband and Telephone at Pavilion	115.18	23.04	138.22
BANK TFR	Gardens of Kent Grounds Maintenance March 2025	2789.50	557.90	3347.40
BANK TFR	Sevenoaks District Council Litter & dog bin emptying/litter picking	425.60	85.02	510.12
April 2025 Payments to date				
DEBIT CARD	Adobe Systems Software Adobe Acrobat monthly subscription	16.64	0.00	16.64
DD	Hiscox	463.16	0.00	463.16

	Annual Insurance Premium Monthly Payment			
DEBIT CARD	Amazon Pavilion Supplies (toilet tissue / light test key)	27.59	5.52	33.11
BANK TFR	KCC Procurement Services Photocopier – copy charges	40.16	8.03	48.19
BANK TFR	SLCC Enterprises Ltd Clerk's Training (Asset & Service Transfer)	30.00	6.00	36.00
BANK TFR	SLCC Enterprises Ltd Clerk's Training (Webinar - Employment Basics)	30.00	6.00	36.00
BANK TFRS	Staff Salaries & Expenses April 2025	3345.28	0.00	3345.28
BANK TFR	Clerk (Ms T Godden) APM Refreshments	16.86	0.00	16.86
April Payments (expected but unconfirmed/not yet paid as at 08/04/25)				
DD	People's Partnership Pension payment Apr 2025	385.49	0.00	385.49
DD	Heliocentrix Ltd Telephony / Broadband services Mar 2025	50.91	10.18	61.09
DD	Heliocentrix Ltd Microsoft 365 Licences Mar 2025	83.76	16.75	100.51
DD	Heliocentrix Ltd IT Support Mar 2025	77.00	15.40	92.40
DD	Smartest Energy Pavilion Gas Supply Mar 2025	443.20	22.16	465.36
DD	SAGE UK Ltd Payroll software	10.00	2.00	12.00
DD	Npower (was E.ON) Unmetered Electricity Supply Mar 2025	80.87	4.04	84.91
BANK TFR	KALC Annual Membership Subscription 2025/26	1148.34	299.67	1378.01
BANK TFR	Starboard Systems Ltd Scribe Accounts Renewal 2025/26	561.60	112.32	673.92
DD	Smartest Energy Pavilion Electricity Budget Plan payment April	899.17	179.83	1079.00
DD	EE Mobile phone contract	11.12	2.22	13.34
DD	Lebara Mobile phone contract	4.12	0.83	4.95

ACTION: CLERK

11. DUNTON GREEN FOR THE FUTURE

11.1 To note any meetings scheduled for the purpose of increasing the Parish Council's knowledge around the progress of the Local Plan, development likelihood in Dunton Green and the interests of local stakeholders.

It was noted that ONH are in the process of arranging an initial meeting with Berkeley Homes and that a meeting has been arranged by the Parish Council with the school (to be attended by the Clerk the Chairman and Cllr. Norton) for 10th April. An update will be given at the May meeting.

11.2 To agree a timeframe for the distribution of the OHN Planning for Good prepared flyer (including method of delivery)

It was agreed that due to a lack of resource it would be best to time delivery of the leaflet with delivery of the Summer edition of Dunton Green News (which will be delivered end May/beginning of June. The Clerk will make enquiries to see whether the printer is able to insert the leaflet into the newsletter.

ACTION: CLERK**12. PLANNING**

12.1 CURRENT PLANNING To consider the applications and to resolve to agree recommendations.
No applications to consider.

12.2 PLANNING NOTIFICATIONS To note the decisions from SDC or the Planning Inspectorate.

12.2a Planning Application 24/02271/FUL

Location: Technical Treatments Ltd Station Works Rye Lane

Development: Alterations to and change of use of existing building for mixed uses comprising auditorium/event space and leisure, educational, community, place of worship, office and coffee shop uses (sui generis use). Including: upgrade of external building elevations (materials, fenestration, and office canopy). Associated parking and landscaping. Cladding to existing UKPN building.

APPLICATION WITHDRAWN**12.2b Planning Application 25/00267/HOUSE**

Location: 12 The Sidings

Development: Alteration of the fenestration at the rear of the property with new balcony and spiral staircase from first floor.

REFUSAL OF PLANNING PERMISSION**12.2c Planning Application 25/00130/FUL**

Location: 36 Lennard Road

Development: Conversion of an existing ground floor extension, erection of a first-floor extension, front and rear bay window extensions, alterations to fenestration, solar panels, and widening of the existing vehicular access, subdivision of plot and fencing to form a separate dwelling.

PLANNING PERMISSION GRANTED**12.2d Planning Application 24/00997/ADV APPEAL REF APP/G2245/Z/24/3349019**

Location: Roundabout at junction with Polhill Morants Court Road

Development: Display of 4 x free standing non-illuminated fascia advertising boards.

APPEAL DISMISSED**12.3 PLANNING ENFORCEMENT****12.3a Enforcement Reference 25/00090/MCU**

Location: Technical Treatments Ltd Station Works Rye Lane

Nature of Investigation: Alleged change of use of the site to commercial use, including a gym (case may be related to pending [*now withdrawn*] application 24/02271/FUL

It was noted that Planning Enforcement had been asked whether any permissions are required for part of this industrial site to be used as a gym. This business has been operating for some considerable time but there have been no applications, if they are needed. Planning enforcement are investigating.

12.4 LOCAL PLAN (LDS TIMESCALE) AND GREY BELT DEFINITION

It was noted that information summarised by SDC had been received by the Clerk and forwarded to members. In terms of timescale, a Targeted Call for Sites is currently underway, with another Regulation 18 Consultation expected in October/November 2025. There will then be a Regulation 19 consultation in Summer 2026 and a Submission to the Planning Inspectorate before the end of 2026. The Local Plan will then be examined in 2027, with adoption of the Plan expected before the end of 2027.

13. RECREATIONAL FACILITIES AND COMMUNITY AMENITIES

13.1 Litter and Dog Bins in the Recreation Ground: to note proposed upgrades to the capacity of some of the bins

It was noted that dog bins will start to be phased out and replaced with multi-purpose litter/dog waste bins. These will be stickered to indicate that litter and dog waste can be placed in the same bin. Dog waste has to be mixed with general waste in order for it to decompose more quickly. Use of dual bins helps this process. As bins need replacing through the village, the Parish Council will replace them with dual purpose bins. The Clerk has asked SDC for a quote to replace one of the old dog bins on the village green (near the new flower beds) with a new mixed-use bin.

ACTION: CLERK

13.2 Pavilion and Grounds maintenance updates: to note progress of 'handy man' items, possible new electrical contractor, and plumbing works to be completed

A new handyman has been engaged and is making excellent progress with a comprehensive list of jobs. The Bookings & Facilities Assistant has also liaised with a potential new electrical contractor to manage the electrical maintenance needs at the Pavilion and recreation ground and is awaiting a quote. The plumber has also been contacted with regard to some outstanding works but has yet to respond. The BFA will chase.

ACTION: BFA

13.3 Noticeboard: to note that the Clerk is still waiting on permission from KCC before placing an order for a new noticeboard

Noted. The Clerk commented that a site visit is likely to be required and will chase to arrange this as soon as possible.

ACTION: CLERK

13.4 Signage: to note that formal signage for play areas has now been approved and ordered (having been a longstanding requirement of the safety inspections) now that DGPC's contact details have been updated (to the gov.uk domain) and will be installed at the Recreation Ground and Longford Meadow in the next month

It was noted that the artwork was still being prepared due to the contractor not providing artwork copy that matches what has been requested. The BFA will follow up again with the contractor to progress this.

ACTION: BFA

13.5 Price's Wood: to note concerns regarding a missing chain and padlock following South East Water access

It was noted that South East Water had accessed the site in order to complete works but with no notification to the Parish Council. Having done so, the contractors had left the gate unlocked and the chain and padlock had disappeared. Despite following up with South East Water, no further information has been gained. A new padlock and chain have been put in place (although a more substantial chain is needed). Cllr. Hersey will replace that.

ACTION: GH

13.6 Price's Wood: to note that SDC has granted permission for the remaining tree work to be completed and that this will be completed w/c 7th April

Noted.

13.7 Price's Wood: to discuss access requests and to confirm the Parish Council's position

The Clerk informed the Council that two separate requests had been received from new residents of Pounsley Road asking for permission to access their back gardens via Price's Wood to complete maintenance works. Permission had been denied; residents having managed previously and residents not having a right of access through Price's Wood. Members agreed that a precedent should not be set as this would go against the purpose of the wood and its use as an open space. It was Resolved that the Parish Council's position is that access is limited to DGPC's contractors and any statutory utility providers (who must be permitted access; this is currently limited to South East Water).

13.8 Damage to outdoor gym equipment: to note that an order has been placed for a replacement part following damage caused to a sit up bench by use of a disposable barbecue

Noted.

13.9 To note feedback and comments in relation to gym equipment locations and access routes

In response to a Facebook post advising residents of the damage to the outdoor gym equipment there had been some feedback regarding the location of the equipment. The outdoor gym has been in place for a decade and there had been no comments previously. However, it was suggested that a path to the outdoor gym would be useful, and a number of people had suggested moving the equipment closer to the children's play area. It was agreed that nothing would be done currently but that factors like this would be considered when looking at plans for the recreation ground and extension land in the future.

13.10 Village green flower beds: to note that bark mulch and infill plants are to be purchased to enhance these flower beds

Noted and agreed.

ACTION: CLERK

14. HIGHWAYS & TRANSPORTATION (INFRASTRUCTURE)

14.1 Highways Meeting: to note that the Clerk will meet with KCC officers in May to discuss maintenance concerns and elements of the Highways Improvement Plan (HIP)

Noted. The Clerk will provide the officers with a list of items for discussion and agreement, ahead of the meeting on 14th May.

ACTION: CLERK

14.2 To note that preliminary investigations in relation to items on the HIP are being made by KCC and the Clerk is awaiting feedback on associated items

Noted. A speed survey is to be undertaken by KCC on London Road to determine whether Wig Wags (flashing 20mph school zone lights) can be installed.

14.3 Damaged streetlight columns (Pounsley Road and Ivy House Lane): to reconfirm that works are scheduled to take place on 8th May, which will involve replacement of the damaged columns

Noted.

14.4 Vegetation on verge outside the school: to note that a report has been submitted to KCC to see if works can be completed that will reduce the opportunities for litter to get trapped in this area (following an enquiry by the school)

Noted. The Clerk is awaiting feedback from KCC in regard to management of the vegetation in this area.

15. EVENTS

15.1 Annual Parish Meeting: to note any feedback from the event and to discuss arrangements to present the KALC Community Awards for 2024 and 2025 which could not be made at the APMs because the recipients were unable to attend

This had been another successful event, with attendees enjoying the Bob Ogley talk and the Parish Reception. A photo slideshow has been played in the background and Cllr. England has undertaken to sort through photos in order to have a better organised back catalogue to use in the future.

ACTION: FE

15.2 Litter Picking: to discuss whether the Parish Council wishes to arrange a community litter pick (The Great British Spring Clean having taken place 21/03 to 06/04)

This was discussed. Cllr. Gomes-Chodynietki was interested in running an event. It was suggested that something could be arranged to take place in May or June, possibly on a late Friday afternoon. This could be arranged in conjunction with Dunton and Riverhead Scouts and the school. The Clerk will make initial contact with both

organisations and Cllr. Gomes -Chodynieski will confirm her availability.

ACTION: CLERK/AGC

16. CORRESPONDENCE & COMMUNICATIONS

16.1 Members considered or noted correspondence received since the March 2025 meeting (not already covered by an agenda item)

16.1a Resident [Email] – Request that street name signs be cleaned

16.1b Resident [Email] – Request that a tree on Mill Road (Longford Spinney) be coppiced [new information since March meeting]

16.1c KALC [Email] – 10 Year Plan for the NHS Survey (deadline 06/06/25)

16.1d Kent FA [Email] – Kent Football Facilities Forum 23/04 and Grass Pitch Improvement Programme information

16.1e KCC [Letter] – Informal Consultation on Sale of Polhill Caravan Site

There are concerns about any proposals that a KCC managed site be sold to a private individual and what impact that potentially has in terms of management and overseeing of the site. The Clerk was asked to respond to the informal consultation on the basis of these concerns and to indicate that there is an additional concern about how this might impact site allocations in Kent (i.e. does this fundamentally mean a loss of seven plots)?

ACTION: CLERK

16.1f Resident [Email] – Information regarding linking of railcards to Oyster cards (enabling use at ticket machines)

16.1g We Are Beams [Email] – Invitation to event on 23rd June

Cllr. Gomes-Chodynieski expressed an interest. The Clerk will forward the details to all councillors.

ACTION: CLERK

16.2 Dunton Green News (newsletter): to note the copy deadline for the Summer 2025 edition is 1st May

Members were asked to submit articles as soon as possible. It was noted that the BFA will try to make a start on the newsletter before she leaves but that the bulk of the work will revert to the Clerk in the absence of other staff.

ACTION: ALL/BFA/CLERK

17. CO-OPTION

No applications for consideration.

18. DATE OF NEXT MEETING

18.1 Scheduled: 13th May 2025 (7.30pm) – Full Council

19. PUBLIC SESSION

None.

The meeting closed at 9.07pm.

Chairman_____

Date_____