

CALVERHALL – IGHFIELD PATHWAY STEERING GROUP MEETING NOTES:

Date: 18th April 2018

Location: Old Jack Pub

Attendees: Chair: David Price (Ightfield Parish Council)
Secretary: Mark Astley (Ightfield Church Council)
Elaine Griffiths (Calverhall Village Hall)
Henry Hitchman (Ightfield Parish Council)
Belinda Doolan (Shropshire County Council)
Linda Roberts (Old Jack Pub)
Matt Proctor (technical support volunteer)

Apologises:

William Heywood Lonsdale (Shavington and Cloverly Estate)
Jane Arthan (Calverhall Tennis Club)
Magaret Rushton (Ightfield Parish Council)

Meeting started 20:05

Agenda item

1. Review of Community Meeting

- Dave to meet a Parishioner regarding their concerns on footpath financing.
- Belinda advised that community consultation on the footpath had been thorough.
- Mark to collate all relevant stats and document the Footpath Steering Group activities so far.

2. Minutes from the 5th March Steering Group and 28th March Community: Approved. Mark to secure publication on the Parish Council web site.

3. Proposed Route: After quotation meeting with Shropshire CC sub contract team, the path width will now be 2 metre wide.

4. The Lease for the Pathway: No updates

5. Obtaining footpath quotation: Still waiting on more quotations to be presented. **Action William**

5.1 Fencing Quotation: Still waiting on quotations to be presented. **Action William**

6. Community Organisations: Mark reported that only the Family Day Committee had responded any further to Community Feedback on The Footpath.

Steering Group members to follow up these different organisations where possible.

7. Terms of reference: Mark to publish on The Website.

8. Planning application: Parish Clerk – **Melanie to order** the Planning Application with Shropshire County Council after the next Parish Council 21st May meeting decision.

8.1 To contribute to the funding of the planning application **Linda and Frank** are asked to send cheques to Melanie from the community activity funds they currently hold. Cheques payable to Ightfield Parish Council.

9. CIL Funding: The Community Infrastructure Levy:

- Clarity on Shropshire County Council CIL policy still to be advised. **Action Paul Wynn and Belinda** to pursue the issue of using CIL funds to payback a DCLG works loan.
- **Elaine to talk** to Sarah Dodds at CC on the specific issue of CIL funding a Footpath.

10. Grant Funding:

- **Belinda** to apply for a Lottery Grant Awards for All – £10,000 for the fencing costs.
- **Elaine** to Check with Entrust
- **Belinda** to discuss a grant application with The Plunkett Foundation and Tesco Groundworks.

11. DCLG Borrowing (Works Loan): No actions regarding a loan to be taken yet. **Mark** to summarise the process for the next Steering Group meeting.

12. Website publication: **Mark** to start looking after the Footpath web pages on the Ightfield Parish Council web site.

13. Footpath Technical specification

Matt as the new member of The Steering Group will review the following technical aspects of the footpath. **Matt to report on an ongoing basis as the footpath plans develop.**

- Conduct an initial desktop study to check for existing utilities and liabilities on the proposed route including insurance and PC maintenance.
- Review The footpath specifications: **William to supply to Matt.**
- Review the scope of what we are asking of Peter Richards' planning application and site survey? **Action William:** please forward to Matt the technical details of the quote.
- **Client Designer Contractor:** Regulations and capability of supplying certain documents/information in the process of appointing builders and contractors.

14. Any other business: None

15. Date of Next Steering Group Meeting: Wednesday 13th June 2018 at the Old Jack – 19:30

Meeting Closed 21:40