



Assets and Amenities meeting held on Tuesday 17th November 2020 at 7.00pm via Zoom to be held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

DRAFT Minutes

Present: Cllr Coker, Cllr Noonan, Cllr Young, Cllr Wright

Others: Cllr McCreedy, A Lawson, J Lawrence

1. APOLOGIES

None - all committee members present

2. DECLARATIONS OF INTEREST

None

3. MINUTES OF THE PREVIOUS MEETING

The minutes from the 22nd September 2020 were unanimously agreed as a true record of the meeting and will be signed at the next physical meeting. Proposed Cllr Wright, Seconded Cllr Young.

4. MAINTENANCE & PROCESS FOR NEW BENCH REQUESTS

Members reviewed the new draft bench policy and asked to clarify the position with both EA on adoption and maintenance of benches on the sea wall and Orbit Housing for benches in Millennium field before taking the new policy to a full council meeting for final approval.

5. OFFICE REFURBISHMENT

Members discussed options for the office refurbishment/extension, and agreed, based on current use of the building, to look at costs for installing a kitchenette within the current floor space, repainting internal and externally, new heating & flooring and installation of a compliant fire alarm.

6. SEAWALL KIOSK

Members discussed a proposal to reinstate a 15ft retail kiosk based on a converted shipping container on the seawall near the Outfall to replace a unit removed in 2017. The kiosk to be leased to generate income for the Parish Council. Members unanimously agreed to **recommend to the full council that a £15-£20k budget is set for the installation of the new retail kiosk.** Proposed Cllr Noonan, Seconded Cllr Wright. Mr Lawrence joined the meeting during this discussion.

7. SIGNAGE FOR VISITORS

Members discussed options for additional visitor signage and agreed to obtaining full costing for a new lectern style village map.

8. HIRE AGREEMENT REVIEW

Members reviewed the terms and conditions for renewal of a hire agreement for the recreation ground and agreed that a) Goal posts should be permanently set into the pitch b) Users are reminded that the pavilion is out of bounds and should not be used c) Access through the car parking area to remain clear at all times d) Work towards the hourly hire charge being set at a market rate. Proposed Cllr Noonan, Seconded Cllr Young.

9. ANY ITEMS FOR FUTURE AGENDAS

Landscaping – suggested areas for consideration - memorial garden by kiosk, area by exercise equipment and corner of main car park

Main car park toilet block – how could this be visually improved

MUGA marking

Beacon maintenance

10. DATE OF NEXT MEETING AND MEETINGS FOR 2021:

The date of the next meeting will be Tuesday 19th January 2021 at 7.00pm

Dates for subsequent meetings 2021 were confirmed as: -

16th March

18th May

20th July

21st September

16th November

Adrian Lawson

20th November 2020

Projects & Finance to Dymchurch Parish Council