GREENHEAD PARISH COUNCIL

Meeting on 23rd May 2022

Approved Minutes

Present	Cllr M Wood Cllr H Maxted Cllr B Mason		Cllr A Sharp -County Clerk – Susan Saunders 1 member of the public
	Start		
26/22	**Election of Chairman** Cllr H Maxted was nominated and accepted the position. **PROPOSED Cllr M Wood SECONDED Cllr B Mason AGREED**		
27/22	**Election of Vice Chairman and Committee Representatives:** • Vice-Chair – Cllr B Mason was nominated and accepted the position. **PROPOSED Cllr H Maxted SECONDED Cllr M Wood AGREED** • Haltwhistle & District Joint Burial Committee – Cllr E Rimmer had expressed the wish to remain as the representative. Members agreed. **PROPOSED Cllr B Mason SECONDED Cllr M Wood AGREED** • Village Hall – The two currect members, Cllr M wood and Cllr L Whitington were nominated to continue. **PROPOSED Cllr B Mason SECONDED Cllr H Maxted AGREED**		
28/22	**Apologies of Absence** Cllr L Whitington, Cllr L Bevan, Cllr E Rimmer		
29/22	**Declarations of Interest** In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared		
30/22	**Minutes of the meetings to be approved held on** Monday 21st March 2022 **PROPOSED Cllr H Maxted SECONDED Cllr M Wood AGREED**		
31/22	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** No Matters		
32/22	**Chairman's Report and County Councillor Report** Cllr Sharp reported that the manhole covers have now been attended to and the sweeper has been to clean up the debris. However, there is still an amount of rubble loose stone on the road that needs sweeping away. The signage on the A69 for low bridge at The Samson has been agreed and is progressing. Greenhead Golf Club planning has been approved. There is a pipe burst on the C372 towards Featherstone that Cllr Sharp has reported and is in hand with cameras to be sent down to assess the issue. Cllr Maxted reported the following: Firstly, Cllr Jeff Robson has resigned since the last meeting. He expressed appreciation for his commitment during his time as councillor and would write a letter of thanks on behalf of the council. The family of Melanie Dowell have requested a memorial bench for the Millennium Green. A seat option with costs will be relayed back to the family. A wooden bench on The Green is rotten. It is a memorial seat for Ethel Kipling. Cllr Sharp offered to clarify if there are any remaining family members before the council make a decision on a replacement.		
33/22	**Correspondence received since the last council meeting – noted.**		
34/22	**Queens' Jubilee** Members agreed to print out some flyers for delivery around the village for the Sunday afternoon picnic on the green. The clerk has completed risk assessments for both the bouncy castle and the beacon lighting.		
35/22	**Planning Applications**		

36/22 **Reports on Financial Matters:**

36/22 Insurance quotes to approve – it was agreed to go with BHIB for the 3 year contract on the grounds that they are an all inclusive insurance rather than Zurich who like all assets itemised.

PROPOSED Cllr M Wood **SECONDED Cllr B Mason** **AGREED**

36/22.01 Bank Balances:_Reconciliation, Inc & Exp as at 23rd April 2022

36/22.02 Accounts for payment at 23rd May 2022

36/22.02		**Appendix 2**			
	Bank Reconciliation				
		For Current Account			
Bank Balance as at		**23 April 2022**		**7224.36**	
Plus	o/s Lodgements				
	o/s Payments	0		0.00	
Less					
				7224.36	
	Bal b/f 31st March 2020		3232.36		
	Receipts in the year		4000.00		
	Payments in the year		8.00		
	Balance at	**23 April 2022**		**7224.36**	
Payments to approve		23rd May 2022			
		Mrs S M Saunders exp	57.00		Mileage - 2 meetings, 1 trip, Internal Auditor gift, home allow 1 meeting
		G Reichart	300.00		Tree Work - SMS paid
		JBC	70.70		New bench installation
		Impact China	277.20		Jubilee Mugs for School - SMS paid
		NALC	75.00		Website - SMS to pay
		NALC	94.07		Subs - SMS to pay
		HDJBC	1154.86		1st Tranche
		HSBC	28.00		Monthly Apr - Aug
		Insurance	437.28		To be approved
	Total Payments for Approval		2494.11		

The payments of £2494.11 were approved.

PROPOSED Cllr H Maxted **SECONDED Cllr M Wood** **AGREED**

36/22.03 Audit Requirements

36/22.03.01 To consider and agree any actions arising from the report of the internal auditor

36/22.03.02 To approve the Annual Governance Statement

36/22.03.03 To approve the draft annual accounts for 2021-2022

36/22.03.04 To approve the Accounting Statement and Explanation of Variances

36/22.03.05 To confirm and approve the Certification of Exemption

The requirements were all met and approved.

PROPOSED Cllr H Maxted **SECONDED Cllr M Wood** **AGREED**

37/22 **Reports:**

37/22.01 H&DJBC - The seat on the corner has now been fitted but members were not happy that the grass has not been cut in the cemetery. It is now getting quite long. The clerk was asked to write to the committee and ask when it will be cut.

37/22.02 Village Hall – Some bookings have re-started but since covid, there have been a number of booking lost.

37/22.03 Millennium Green – No matters to report.

37/22.04 Play Area – More bark is required. The clerk will organise, and members will help to spread it.

37/22.05 Footpaths – nothing to report

37/22.06 Greenhead School – Mr Mike Glenton, the new head, has now commenced his position.

20.00 Cllr Sharp left the meeting

38/22	**Matters Arising from the Annual Parish Meeting** It was agreed to get prices for 3 plaques. Two replacement and one for the Platinum Jubilee. If the cost is acceptable they can be ordered. **PROPOSED Cllr H Maxted** **SECONDED Cllr M Wood** **AGREED** *21.00 Cllr B Mason left the meeting*
39/22	**Resolution to Exclude Press and Public** To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area. **Resolution** "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw." This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. **Land at Tipalt Asset Transfer** As the meeting was no longer quorate, an informal discussion took place.
40/22	**Dates and times of next meetings** Parish Council meeting - Monday 18th July 2022 from 7.00pm in the Village Hall.