

Harby Parish Council Minutes

Ordinary Meeting

Thursday 17th March 2016 at Harby Village Hall

Start: 19:30	Finish: 21:30	Reference: 100/16
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<p>Councillors Present: Caroline Nolan (CN), Stuart Parkin (SP) Diane Quibell (DQ), Jayne Rose (JR) and Rachel Thursby (RT). Cllr Dobson (NSDC and NCC). Clerk: Lydia Smithson.</p>
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Item	Title and Decision	Action Required
100/16/1	<p>Election of a Chairman following the resignation of Richard Croft</p> <p>Cllr Nolan was elected as Chairman.</p>	-
100/16/2	<p>Apologies for absence. Cllr Howard (JH) and Cllr Clarke (NSDC). Cllr Dobson left at 19:40 to attend another Parish Meeting.</p>	
100/16/3	<p>Declarations of Interest (<i>in accordance with Localism Act 2011</i>) (Clerk – 100/16/13f)</p>	-
100/16/4	<p>10 Minute Public Time</p>	-
100/16/5	<p>Update from Police Community Support Officer Katherine Hyde</p> <p>PCSO gave her apologies due to police incidents on St Patrick's day. A written update was shared which noted there had been no reported crime in Harby or the surrounding villages for the previous 30 days.</p> <p>The Council was made aware that there has been a lot of theft from, and of, motor vehicles, particularly tools from vans in the County. Residents are advised to remove any high value items overnight and make sure they are kept secure.</p> <p>PCSO contact details - Tel: 101 Ext 809 7056</p>	-
100/16/6	<p>Approve draft minutes</p> <p>It was resolved to approve the following minutes: Ordinary (Ref 096/15) and Extra-Ordinary (Ref 097/16 and Ref 098/16).</p>	LS upload online.
100/16/7	<p>Update on matters arising from the above minutes</p> <p>a. Land Registration application for land on Church Road between Glebe House and Church Farm is in progress.</p> <p>b. Installation of Wigsley Road allotment gate to be carried out later in the year.</p> <p>c. Request for additional village playground signs near the playing field. No update has been received from the County Council. It was suggested the playing field may be able to make a donation if funding is required.</p>	<p>LS.</p> <p>-</p> <p>LS contact County Council.</p>

	<p>d. Broadband petition to County Council has been completed and submitted. Cllr Dobson to update the Council on progress.</p> <p>e. Grit bins have been topped up. Thanks to Richard Croft and John Howard. There are some spare salt bags which are to be stored at the playing field.</p> <p>f. Work has been completed at 5 Lanes End (B1190) and the road has been re-opened without too much disruption.</p> <p>g. Village walk-round action update – see page 4</p>	<p>Cllr Dobson.</p> <p>LS.</p> <p>-</p>
100/16/8	<p>Consider parish events to celebrate the Queen's 90th birthday It was resolved to support the playing field event on 11th June rather than an April event. Suggestions for the event included Colin Well's traditional games, boules, a family fun day, bouncy castle.</p>	LS add to agenda.
100/16/9	<p>Consider entering the Best Kept Village Competition It was resolved to enter the competition and publicise it in the newsletter and online.</p>	LS.
100/16/10	<p>Set date and areas of focus for a Village Tidy / Clean for the Queen Event It was resolved to have a village tidy on Sunday 17th April and Saturday 4th June at 11am and invite residents, community organisations and groups. Areas for attention include the planter on Wigsley Road/Low Street Junction (NS Homes), around the village hall, Station Road verges and Station Rd bridge verges.</p>	LS and JR promote.
100/16/11	<p>Installation of two benches on the cycle track between Harby and Fledborough LS has complained to County Council regarding the length of time it is taking. The delay is due to access issues, no installation date has been given.</p>	Cllr Dobson.
100/16/12	<p>Community Led Plan update Cllr Rose updated the Council: The Steering Group met recently. The AGM is to be held on the 9th May. A new constitution is being developed for overseeing implementation of the Plan. The Steering Group have a monitoring document which will be updated regularly and they expect to meet quarterly.</p>	-
100/16/13	<p>Financial</p> <p>a. Budget update It was resolved to approve the budget update.</p> <p>b. Quarterly internal audit CN completed the latest quarterly audit, no issues were raised.</p> <p>c. Approve bank reconciliation It was resolved to approve the deferred reconciliation from</p>	<p>-</p> <p>-</p> <p>-</p>

	<p>January and the latest reconciliation.</p> <p>d. Approve invoices for payment It was resolved to approve the invoices (see page 3)</p> <p>e. Consider a community grant application It was resolved not to approve the toddler group application for play mats due to the group currently having sufficient reserves to fund the purchase.</p> <p>f. Review and select tree work quote It was resolved to use Maple Services</p>	<p>LS.</p> <p>LS notify applicant.</p> <p>LS arrange.</p>
100/16/14	<p>Correspondence</p> <p>a. The latest Good Councillor Guide (NALC) is available. – forward on.</p> <p>b. A petition to government is live requesting the right for parish councils to appeal planning decisions.</p> <p>c. The County Council Minerals Local Plan Submission Draft is under consultation.</p>	<p>LS circulate.</p> <p>-</p> <p>-</p>
	Summary of minutes for newsletter	LS.

Documents for payment and Income		
<u>Payment to</u>		
Clerk	Quarterly payment (4 of 4)	£186.00
HMRC	PAYE Tax	£39.00
Town and Country	Grass Cutting 22.02.16 (cut 1 of 2016/17 season)	£36.80
Harby Playing Fields	Grass cutting grant	£50.00
Harby All Saints Church	Grass cutting grant	£50.00
NSDC	Allotment rent	£15.00
NSDC	Election recharge	£682.83
	Total	£1059.63
<u>Petty Cash</u>		
Post Office	A4 paper	£4.55
	Total	£4.55
<u>Receipts</u>		
Natwest	Interest	0.54
Natwest	Interest	0.15
Natwest	Interest	0.54
Natwest	Interest	0.15
NS Homes	Grass cutting reimbursement	£440.00
	Total	£441.38

Harby Parish Council

2nd Annual Parish Walk Round - Update

	Location	Note	Action
a.	Jowett's Wood	Tree leaning over allotments on right hand boundary and at the front of the plot (when looking from Wigsley Road) to be felled.	Completed.
b.	Station Road	Cycle sign before the 'railway' bridge and school sign opposite bungalows are leaning.	Completed.
c.	Wigsley Road and Church Road	'Village green' trees at village hall and tree by information board on Station Road need pruning.	Completed.
d.	Church Road	Road sweeping needed.	Completed.
e.	Various	Planters on village entrance signs need new flowers – RT.	Completed.
f.	Low Street	Bin full and brackets broken - NSDC.	Completed.
g.	Low Street	Add 2016 meeting dates to notice board.	Completed.
h.	Station Road	Add parking information signs by cycle track	LS obtain quotes.
i.	Grit bins	Grit has solidified and needs breaking up	Completed.
j.	Station Road	Siding up required from cycle track to car port	Reported to NCC.
k.	Lane to Millfield Close allotments	Potholes on road to Windmill and ditch overgrown	LS.
l.	Millfield Close allotments	Nettles along hedge line Ditch overgrown (NS Homes)	LS contact owners. Completed.
m.	Wigsley Road allotments	Ditch overgrown	Being cut back by tenants. LS investigate ownership.

NSDC - Newark and Sherwood District Council

NCC - Nottinghamshire County Council