

GRANTLEY, SAWLEY, SKELDING & EAVESTONE
PARISH COUNCIL
INCLUDING THE VILLAGE OF RISPLITH

Correspondence Address:

Clerk: David Taylor,
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Minutes of the Annual Meeting and the Ordinary of the Grantley & Sawley
Parish Council held on
20th July 2021 at 7.30pm
Sawley Village Hall, Sawley.

Annual Meeting

(2021 – 000) Present were Cllr. Martin Kirbitson, Cllr. Mark Smeeden, Cllr. Jim Wigginton, Cllr. Will Parry and Cllr. Simon Learoyd.

(2021 – 000) Also present were David Taylor, Clerk and Cllr. Margret Atkinson of both Harrogate Borough Council and North Yorkshire County Council. 1 member of the public attended.

(2021 – 000) Cllr. Martin Kirbitson was **elected** as Chairman of the Parish Council. He was **nominated** by Cllr. Smeeden and seconded by Cllr. Learoyd, the vote was **unanimous**.

(2021 – 000) Cllr Mark Smeeden was **elected** as Vice-Chairman of the Parish Council. He was **nominated** by Cllr. Kirbitson and seconded by Cllr. Parry, the vote was **unanimous**.

(2021 – 000) The Chairman, Cllr. Kirbitson **welcomed** those present to the Annual Meeting of the Grantley and Sawley Parish Council.

(2021 – 000) There were no **Declarations of Interest received** and so no dispensations were required.

(2021 – 000) It was **resolved to approve** and adopt, without amendment the following governance documents. These documents were circulated prior to the meeting and taken as read:

- a. Code of Conduct (new 20121 version)
- b. Code of Conduct (Social Media)
- c. Financial Regulations
- d. Standing Orders
- e. Publication Scheme
- f. Records Management
- g. Financial Risk Management
- h. Risk Assessment
- i. GDPR Statement

(2021 – 000) The Council **received** the Internal Auditor's report prior to voting on the various AGAR returns below. The report had been circulated to all Council members prior to the meeting. The Clerk, who is also the Council's Responsible Financial Officer, commented that there were no surprises in the report.

(2021 – 000) It was resolved to send Mrs Welch a good bottle of wine in recognition of her long service to the Parish Council.

(2021 – 000) It was **resolved to approve and sign** the following documents for the 2020/2021 audit:

MINUTES – 20th July 2021

- a. Certificate of Exemption of the Annual Governance and Accountability Return 2020/21.
- b. Section 1 of the Annual Governance and Accountability Return 2020/21 (The Annual Governance Statement).
- c. Section 2 of the Annual Governance and Accountability Return 2020/21 (The Accounting Statement).

(2021 – 000) The Chairman closed the Annual Meeting of the Grantley & Sawley Parish Council at **7.52pm** and thanked those present at attending.

Ordinary meeting

(2021 – 000) It was **resolved** that the minutes of the meeting held on 18th May 2021 having been circulated for consideration beforehand were true and correct records. The Chairman signed them accordingly.

Reports:

(2021 – 000) Cllr Margaret Atkinson **reported** from North Yorkshire County Council that:-

- a. The rates for covid cases in the County have risen in the last week to 372/100,000 from 53/100k 3 weeks ago. There are 80 covid cases in hospital across the county.
- b. NYCC has the highest rate of vaccinations in England.
- c. There will be a policy of 1 parent per child at NYCC school sports days this year.
- d. There will be NYCC organised summer holiday activities for pupils. These will be free to families on benefits. There will also be free meals available to children from families on benefits.
- e. NYC has an ever-aging population and needs more young people to move here.

(2021 – 000) Cllr Margaret Atkinson **reported** on the following from Harrogate Borough Council that:-

- a. YorBus is 2 weeks into it's launch and appears to be a success, attracting 20 passengers per day so far.
- b. **HBC** are offering grant-funded insulation for low-income households across the district through the **Home** Upgrade Grant (**HUG**).
- c. Drop in vaccination centres are being opened to cater for over 18 year olds.
- f. "Brimhams Active" are a community health and wellbeing company and are wholly owned by Harrogate Borough Council. Formed in 2021, they are now operating the three leisure centres, five swimming pools, three fitness centres, three community centres, a children's nursery and the Turkish Baths in the Harrogate Borough Council area.
- g. The Ripon swimming baths project is due to be completed at the end of the year, the multi-million-pound investment project at Ripon Leisure Centre will provide a new state-of-the-art facility with a six-lane 25 metre pool, a new main entrance, lobby and changing rooms, a new health suite, two new dance studios and spin studio and new £100,000 play area.
- h. The HBC Planning Department is changing the way their document archive is organised and made available to the public.

(2021 – 000) The Clerk **reported** that part of the drystone wall at Grantley play area has collapsed. The Clerk is to liaise with Mike Lumb regarding getting it repaired. It is believed that it is the responsibility of the Grantley Village Hall Committee. The AONB have a drystone walling group that may be able to help.

MINUTES – 20th July 2021

(2021 – 000) There was no Community Policing Report to receive the Clerk is to find out the reason for this.

(2021 – 000) It was resolved that the Clerk shall send a leaflet containing information regarding the vacancies for councillors on Grantley ward to Cllr Smeeden. Cllr Smeeden will then deliver the leaflets around the ward including the noticeboard. The Clerk will post it on the website.

Correspondence received:

- i. Email from the (newly elected) Police, Fire and Crime Commissioner for North Yorkshire and York. - **noted**
- j. Letter from NYCC – re: NY Highways Launch - **noted**
- k. Email from NYCC PLANNED ROAD CLOSURE NOTIFICATION - 30605-Ruddings Plantation to Low Grantley and Parish Boundary, Grantley - **noted**
- l. Email from HBC - Home Upgrade Grant scheme – **noted and already covered elsewhere.**
- m. Email from YLCA - HM LAND REGISTRY (HMLR) PARISH LAND OWNERSHIP SURVEY - **noted**
- n. Email from National Trust – Skell Valley Project / Picking Gill. **It was resolved to convene a meeting with the National Trust Skell Valley Project and include MK, Ted Flexman and the Clerk,**
- o. Email from a Sawley resident - Village green and vehicles – **it was resolved to keep a watching brief on the situation in order to determine if is a long-term problem.**

(2021 – 000) Caretaker reports were received from DTMS and noted. It was resolved that the clerk should make further enquiries regarding the drainage at Sawley Village Hall.

(2021 – 000) the Clerk has circulated information (a 'Power Point' presentation) regarding the newly revised Code of Conduct that was adopted by the parish Council recently. It was resolved that each member shall look at and familiarise themselves with the presentation and then confirm by email to the Clerk that this has been done.

Financial Matters:

(2021 – 000) It was **resolved** to approve for payment the accounts listed on "**Appendix A**", below.

(2021 – 000) A bank reconciliation (including all payments up to and over £100.00) to the period 20th July 2021 was received and **unanimously approved** for the Chairman to sign accordingly. This appears at "**Appendix B**", below.

(2021 – 000) A bank reconciliation for Sawley Parish Room current account funds to the period 20th July 2021 could not be presented as the required information was not forthcoming.

Planning:

(2021 – 000) It was resolved that the Clerk shall follow up on the complaint to Harrogate Borough Council regarding the helipad at Grantley Hall Hotel with the Local Government Ombudsmen. The information should also be sent to the Stay Ferret and the Ripon Gazette.

Planning notices

(2021 – 000) **Notice of Planning Decision** TPO # 57/2021 Old Home Farm Grantley Planning Notice – 21-00934-FUL Erection of 4 No. Holiday Lodges and retention of fishing cabin Old Home Farm Grantley Hitchen - **Application WITHDRAWN**

MINUTES – 20th July 2021

(2021 – 000) Planning Decision Notice – BT Telephone Kiosks. **Grantley call box to remain.**

(2021 – 000) Planning Decision Notice 21-00389-FUL. Application for temporary use of land as a Grantley Hall Grantley - Colin Little - **Application WITHDRAWN**

(2021 – 000) Planning Decision Notice 20-04998-LB Alterations to the building fabric including new roof lights and windows, etc. Old Hall Grantley Mr and Mrs Scannell
Application WITHDRAWN

(2021 – 000) Planning Decision Notice 21-00698-FUL Demolition of existing garage, erection of single storey extension to rear etc The Old Forge Sawley. Mr and Mrs M Button – **Granted Subject to Conditions.**

(2021 – 000) Planning Decision 21-01537-TPO Felling of 1 no. Sycamore tree of Tree Preservation Order 34/2017. LOCATION: Hill Top Barn Grantley to Low Grantley Mr John Lennon - **Consent Refused**

(2021 – 000) Planning Decision Notice 20-04997-FUL Conversion of former barn (now used for general domestic storage) Old Hall Grantley Mr and Mrs Scannell – **Granted Subject to Conditions.**

(2021 – 000) Planning Notice Decision. 21-00806-FUL Conversion of existing garage to living accommodation. Theakstone Barn Low Gate Lane Sawley. Mr And Mrs John Way – **Granted Subject to Conditions.**

(2021 – 000) Planning Decision Notice 21-01351-FUL Erection of building to cover muck store Skelding Grange Skelding Nelson – **Granted Subject to Conditions.**

(2021 – 000) Planning Decision Notice 20-00204-FUL & 20-00205-LB Demolition of outbuildings and conservatory; etc Gowbusk Farm Risplith Mr N Jowett – **Granted Subject to Conditions.**

(2021 – 000) Planning Decision Notice 21-01783-FUL Change of use and conversion of former stables to provide garaging and etc Old Hall Farm Grantley Mr & Mrs Donnelly – **Granted Subject to Conditions.**

Planning applications

(2021 – 000) Planning Application 21-02244-FUL Erection of detached stable block. The Mistle Sawley Moor Lane Sawley Mr and Mrs E Bassit (is now approved)

(2021 – 000) Planning Application 21-02243-FUL Erection of extension to existing garage. The Mistle Sawley Moor Lane Sawley Mr E Bassit - It was **resolved** to return **Option A.** (see explanation below)

(2021 – 000) Planning Application 21-01935-FUL Erection of two storey side extension and replacement porch Neresforde Broadfield Lane Skelding Mr S Garrett - It was **resolved** to return **Option A.** (see explanation below)

(2021 – 000) Planning Application 21-02796-FUL, Erection of single storey rear extension, Town End Farm Grantley HG4 3PJ, Mr & Mrs Wills. **It was resolved that members would return to the Clerk with their decisions after seeking further information.**

(2021 – 000) Planning Application – 21-02870-FUL. Erection of agricultural building for general purpose, fodder storage, implement storage and livestock housing. Gill Farm Risplith G & JN Taylor - It was **resolved** to return **Option B.** (see explanation and comments below at **Appendix C**)

(2021 – 000) It was resolved that due to booking developments at Sawley Village Hall future meetings will be held on the third Thursday of the months January, March, May, July, September and November.

MINUTES – **20th July 2021**

(2021 – 000) Therefore the date of the next meeting will be Thursday 16th September, at the Sawley Village Hall.

(2021 – 000) The meeting **closed** at 8.50pm.

These minutes were recorded and prepared by the Clerk to the Parish Council, David Taylor.

Signed as a true record by Cllr Martin Kirbitson, Chairman

Date:

At the Regular Meeting of the Grantley and Sawley Parish Council held on **11th November 2021** it was resolved by unanimous vote to approve these Minutes, copies of which had been previously circulated to Members, as a true and correct record. These Minutes were then signed by the Chairman accordingly.

The signed Minutes are held in the Parish Council minute book at the Clerk's address, below, and can be viewed by prior appointment.

Clerk : David Taylor. 57 Whitcliffe Lane, Ripon, HG4 2LB. 01765 601693

When returning a standard form Parish Council Notification consultation decision there are four options that the Council can return. These are:-

Option A – The Parish Council has no objections.

Option B – The Parish Council objects on the planning grounds set out overleaf.

Option C – The Parish Council does not object to or support the application but wishes to make comments or seek safeguards set out overleaf.

Option D - The Parish Council supports the application.

Appendix "A" – Schedule of accounts approved for payment.

1. Clerks Salary
2. Standing Office Expenses (StOfEx)
3. DTMS

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MINUTES – 20th July 2021

Appendix "B" – Bank reconciliation for the period to 20th July 2021

NB: Not including Parish Room Funds

HSBC a/c *****16		£	5,435.06	
HSBC a/c *****08		£	10,624.12	
		£	16,059.18	£ 16,059.18
Less Unpresented Cheques	SCD "1"	£	-	£ 16,059.18
Sub Total				£ 16,059.18
Cash Book at 19.05.2021				
HSBC a/c *****16		£	6,548.94	
HSBC a/c *****08		£	10,623.85	
Sub Total		£	17,172.79	£ 17,172.79
Add receipts	SCD "2"	£	0.27	
		£	17,173.06	£ 17,173.06
Subtract payments	SCD "3"	£	1,113.88	£ 16,059.18
Current State				£ 16,059.18

	<u>SCD "2"</u>			
1	HSBC	Interest	01.06.2021	£ 0.27
				£ 0.27
	<u>SCD "1"</u>			
1				£ -
	<u>SCD "3"</u>			
1	StOfEx - June		26.06.2021	£ 25.26
2	Clerk Salary - June		26.06.2021	£ 469.43
3	YLCA		26.06.2021	£ 7.50
4	YLCA		26.06.2021	£ 16.00
5	Fusion Systems		26.06.2021	£ 65.00
6	YAR		26.06.2021	£ 36.00
7	StOfEx - May		29.05.2021	£ 25.26
8	HMRC - Paye		29.05.2021	£ 11.80
9	Clerk Salary - May		29.05.2021	£ 457.63
				£ 1,113.88

Appendix "C" – Planning response - 21-02870-FUL.

1. This is a retrospective application.
2. There is a lack of information in the planning application. The site is within the AONB and therefore this application should be considered with the benefit of more information.
3. There is no justification as to why such a building is sited on a relatively small parcel of land.
4. What, precisely, is it's intended use?
5. The building could be sited on another part of the farm.