



**Pentewan Valley Parish Council**

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**PUBLIC NOTICE OF  
A MEETING OF PENTEWAN VALLEY PARISH COUNCIL**

**To be held at Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB on Wednesday 10 June 2026 from 7pm, for the purpose of transacting the business stated in the agenda below.**

Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960. Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting. Please contact the clerk for an invitation.

4 June 2026

**FINANCE, POLICY AND HUMAN RESOURCES COMMITTEE**

**AGENDA**

**1. Election of the Chair**

To elect a chair for the committee

**2. Apologies for Absence**

To receive any apologies for absence and note apologies not received.

**3. Minutes of the previous Finance, Policy and HR meeting**

To agree that the minutes of the above meeting be signed as a correct record.

**4. Declarations of Interest**

(a) Pecuniary Interests: Declare those interests which have been declared on your Register of Financial Interests relevant to the agenda of the meeting. Whenever the item is being discussed, including public participation, you must leave the room and not take part in the discussion or decision.

(b) Non-registerable Interests: You must declare Non-registerable Interests at the start of the meeting or whenever the interest becomes apparent. Then when the matter is being discussed, even during public participation, you must leave the room and not take part in the discussion or decision.

(c) Dispensations: To consider any requests for dispensations relating to items on the agenda.

(d) Gifts and Hospitality: To declare any gifts or hospitality in line with the Councils Code of Conduct.

Please call the Clerk before the meeting if you have any queries.

## **5. Public Participation**

The Chairman will invite Members of the public to address the meeting in relation to the business to be carried out at the meeting. 15 minutes will be allocated for public participation (this can be extended at the Chairman's discretion). Each person addressing the Council will be allocated a maximum of two minutes.

## **6. Terms of Reference**

To review and adopt the Terms of Reference for the Finance, Policy and Human Resources Committee. (FPHR).  
To make recommendation to Full Council.

## **7. Annual Governance and Accountability Return (AGAR)**

a) To Review the AGAR documents and make any amendments.  
b) Agree dates for the Exercise of Public Rights Notice  
To make recommendation to Full Council.

## **8. Budget Monitoring**

a) To receive and note budget monitoring reports.  
b) To Receive and note Earmarked Reserves report.

## **9. Dates for the Diary**

To note any dates for the diary

## **10. Dates of Meetings**

To note dates of the forthcoming Finance, Policy and Human Resources Committee Meetings which will be held from 7pm at the Pentewan Village Hall, Glentowan Road Pentewan PL26 6DB. Unless otherwise stated: 14 October 2026 and 10 February 2027  
In the event of an item of urgency, an extra ordinary meeting can be called in line with legislation and Council's adopted standing orders.

## **11. Exclusion of the Public and Press**

Under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it is proposed that because of the confidential nature of the business to be transacted, the public and press be excluded from the meeting for agenda item 12.

## **12. Staffing Matter**

To review and make any recommendation to Full Council.

## **Committee Members**

Jake Bonetta  
Mike Ward  
Jamie Sweet  
Jean Allam  
Dick Wells