

**Draft MINUTES OF EYTHORNE PARISH COUNCIL MEETING**  
**HELD WEDNESDAY 12 June 2019, 6.30PM**  
Eythorne Resource Centre, Barfreestone Road, Eythorne

**1. PRESENT**

Cllr Ledger (Chair), Cllr Butcher, Cllr Morgan-Lovett, Cllr Whitehead and Cllr Wiles, DDC Cllr Woodgate and 7 members of the public. Cllr Millard (from middle of item 8). Also in attendance S Collins clerk.

**Apologies**

KCC Cllr Lymer and DDC Cllr Keen attending other meetings.

**2. DECLARATIONS OF INTEREST**

None

**3. APPROVAL AND SIGNING OF MINUTES 8 MAY 2019 AGM AND ORDINARY MEETING**

The AGM minutes were agreed as a true record, proposed by Cllr Whitehead, seconded by Cllr Morgan-Lovett and were signed by the Chair.

The ordinary minutes were agreed as a true record, proposed by Cllr Whitehead, seconded by Cllr Morgan-Lovett and were signed by the Chair.

**4. CO-OPTION OF COUNCILLOR**

Ballot papers were distributed for the co-option of Wendy Hansell, the other candidate did not attend. With a unanimous vote, Wendy was co-opted onto the Parish Council and signed the acceptance of office form.

**5. KCC AND DDC COUNCILLOR AND COMMUNITY WARDEN REPORTS**

DDC Cllr Woodgate introduced himself, he lives in Tilmanstone with his family and works in banking. Cllr Morgan-Lovett asked about special local interests and about Betteshanger Country Park. Cllr Woodgate said he would look into the Park but would like an email reminder.

In her absence DDC Cllr Keen submitted the following report:

She has dealt with several cases from Shepherdswell and Aylesham regarding housing, planning and anti-social behaviour and the Aylesham development and will be attending the Community Lunch in Eythorne.

Two other issues of interest –

i. A vehicle count which took place on the A2 near the Shepherdswell / Coxhill turning was not ordered by the Highways Agency and was not DDC. Highways said it is not connected to the proposed lorry park.

ii. A new bus service from Sandwich serving Staple, Gilton, Northbourne and Mongeham will operate off peak between 9.30 to 3.30pm Monday to Friday. Bus passes are valid, other charges are £3 single, £5 return and £1 per child.

KCC Cllr Lymer wanted to remind residents of the Kennel Hill closure on 16 June for one day.

**6. PUBLIC CONTRIBUTIONS AND QUESTIONS**

None.

**7. FINANCE MATTERS AND AUTHORISATION OF PAYMENTS**

The invoices as detailed below were agreed for payment, proposed Cllr Whitehead, seconded Cllr Morgan-Lovett and carried.

Finance Report		
Payee	Cheque number	Amount
Information Commissioners Office	300699	£40.00

S Thomson	300700	£635.56
S Collins	300701	£1,326.12
Mrs Haggart	300702	£137.00
KCC Kent Pension Fund	3007.3	£291.07

## 8. PLANNING

### *Applications:*

- i. DOV/19/00588 – Erection of a single storey rear garage extension, raise roof of existing garage to facilitate a first floor and installation of 2 dormer windows to front roofslope – 3 Wigmore Wood, Eythorne CT15 4WW - raise no objection
- ii. DOV/19/00579 – Removal of Condition 1 (removal of containers) of planning permission DOV/11/00300 to allow the containers to remain on-site (application under Section 73) – Elvington Community Centre St Johns Road Elvington CT15 4DZ – strongly support
- iii. DOV/19/00585 – Erection of a 2 storey side extension (existing garage to be demolished) – 1 Willow Way, Eythorne Ct15 4DB - request an extension but have concerns over the conclusions to the light report and it's implication to the neighbours in 13 and 15 Rose Gardens.

### *Decisions:*

- i. DOV/17/00952 - Change of use to a log storage facility, erection of 2 portable buildings for offices and welfare facilities and formation of parking (retrospective) - Site at Tilmanstone Works, Pike Road Eythorne CT15 4ND – granted 8 May 2019
- ii. DOV/19/00224 – Erection of a 2 storey and single storey rear extensions and insertion of first floor window to side elevation – 35C Sandwich Road, Eythorne CT15 4DE – granted 20 May 2019
- iii. DOV/19/00386 – Erection of a single storey side extension – 19 Roman Way, Elvington CT15 4DT – granted 30 May 2019

## 9. MATTERS ARISING FROM PREVIOUS MINUTES 8 MAY 2019 NOT ELSEWHERE ON THE AGENDA

S Collins gave the following updates:

- i. Stuart has been informed about the issues at Eythorne Play Park and options for the wet pour repair is ongoing.
- ii. Financial year end documents have been scanned and sent to PKF Littlejohn as well as uploaded to the website. Public notice of unaudited accounts goes up for 17 June 2019.
- iii. All forms for Parish Councillors new term of office have been sent to DDC.
- iv. Damage to Eythorne bench and burn marks on Elvington swing have been reported to Juliette West and Luke Sanderson.
- v. DDC have offered £350 (cost of shed) towards the container rather than purchasing a shed to be erected and then removed. To accepted the offer was proposed by Cllr Whitehead, seconded Cllr Hansell
- vi. Street lights not working on Adelaide Road have been reported.
- vii. A meeting with Dominic Meehan from Woodpecker Court has been arranged for 17 June.

## 10. ENVIRONMENTAL ISSUES

None.

## 11. ALTERNATIVE BENCHES FOR ELVINGTON RECREATION GROUND

To replace the bench was proposed by Cllr Wiles, seconded Cllr Morgan-Lovett and carried.  
Cllr Millard proposed purchasing the MB picnic set at £629 +VAT, seconded Cllr Ledger and carried.

## 12. ROUNABOUT PLAY EQUIPMENT FOR ELVINGTON

Options for roundabouts and another option from Sutcliffe Play for a roundabout and seesaw were

considered. Cllr Hansell proposed the roundabout and seesaw option from Sutcliffe Play at £9,581.13 +VAT, seconded Cllr Millard and carried.

### **13. SPEED INDICATOR DEVICE ON THE STREET**

Cllr Millard has spoken to residents on The Street and they are concerned about speeding in the mornings and evenings when Speed Watch are not active. A discussion regarding the new Speed Indicator Device and having another post on The Street followed. S Collins to contact Toby Donlon to ask if it is conceivable with the restricted site lines. Mog OVenden added that Matthew Scott the Police Commissioner was appalled by speeds on Kennel Hill and The Street when he visited a couple of years ago.

### **14. ALLOTMENTS**

The Councillors fully discussed all aspects of the allotments, decisions are summarised below:

i. Annual charge for plots it was agreed to be £30 per year payable in advance, waiver fee for the rest of financial year 2019-2020 proposed Cllr Millard, seconded Cllr Whitehead and carried.

ii. Deposit for tenants set at £50, again waived for financial year 2019-2020, but if unable to pay, allotment holders asked to talk to the Council. Proposed Cllr Wiles, seconded Cllr Morgan-Lovett and carried.

iii. Aggregate for car park, it was decided to wait and monitor the situation in the car park.

iv. Main fencing, Cllr Millard presented 2 quotes for fencing, gates and a kissing gate. It was proposed to go with Alkham Valley Fencing and Sheds at £1,750.00 by Cllr Millard, seconded Cllr Whitehead and carried.

v. Secondary fencing, it was decided to wait and monitor the situation.

vi. Application to Southern Water for a quote for water connection, to be left and monitor the water situation.

vii. Additional or alternative water collection system, again decided to wait to see if a communal water collection system is required.

viii. Shed or container for tool storage, planning permission for sheds was granted, but the PC would like to wait to see what the allotment holders need.

ix. Combination lock on chain, this will be put on with the new gates and the code given to the allotment holders.

S Collins to contact allotment holders and arrange a Saturday morning meeting to go through tenancy, fees, questions etc. Cllr Ledger thanked Cllr Millard and Christine Rogers for their work on this project.

### **15. WIGMORE LANE FOOTPATH PROJECT**

David White took the meeting through developments so far. Landowners have all agreed for the topographic survey which will take place on 26 June. The next step will be the design of the footpath. An area of concern was the sale of part of Wigmore Wood as the new owner and their intent is unknown.

A discussion over including a Traffic Regulation Order in the plans from the A256 to the A2 to prohibit vehicles over 7.5 tonnes except for access. Mog Ovenden said the stumbling block before was that Highways England wanted £30,000 to put signage on the A2 which made the project prohibitive.

To suspend standing orders was proposed by Cllr Morgan-Lovett, seconded Cllr Hansell and carried. Cllr Whitehead said Chris Harris from Bakkavor is having problems with HGV's parking in Millyard Way meaning his lorries cannot access or leave the site easily. Cllr Whitehead directed him to KCC's Kelly Garrett.

## **16. CORRESPONDENCE**

- i. KCC Household Waste Recycling – new charges from 2 June 2019. Cllr Morgan-Lovett reiterated the importance of the Country Eye App.
- ii. Councillor conference – Thursday 18 July 2019
- iii. Consultation on Puffin Crossing at Kearsney Abbey closes 24 June 2019

## **17. ANY OTHER MATTERS**

Cllr Butcher reported that the posts for the Speed Indicator Device have been installed on Adelaide Road, Sandwich Road and Chapel Hill.

Meeting closed at 8.45pm