

## DRAFT MINUTES

2024/018



### **ASHENDON PARISH COUNCIL**

**Draft Minutes of the Parish Council meeting held in the Village Hall.**

**Monday 9<sup>th</sup> September 2024 at 7.30pm**

#### **PRESENT:**

**Councillors:** Fiona Jacobs (**FJ**), Sian Miller (**SM**), Chris Rand (**CR**), and Venetia Davies (**Clerk and RFO**).

**Parishioners:** Richard Phillips was present.

#### **Parishioners Question Time (PQT).**

There were no questions.

#### **1. Apologies**

Les Curtis (**LC**) and Luke Jamieson (**LJ**).

#### **2. Approval of Minutes – Monday 24th June 2024**

The Draft Minutes of the June meeting were accepted as a true record and signed by Chair, Chris Rand.

#### **3. Matters Arising**

- **Platinum Jubilee Commemorative Elm.** **ACTION: CR** to clear a patch of briars and plant.
- **Defibrillator.** **ACTION: CLERK** to list new IPADSPR defibrillator on Asset Register.
- **Ultrafast Broadband.** Ongoing and awaiting support from Greg Smith, MP. Richard Philips recommended home broadband devices from [Three UK](#) but appreciated this may not be good for everyone.

#### **4. Declarations of Interest**

There were no interests declared.

#### **5. PC Governance**

The new Grants Policy and Devolved Services Health and Safety Risk Assessment were approved.

**ACTION: CLERK** to upload on the website.

#### **6. Ashendon Community Pub**

Ashendon Community Pub Society limited is moving forward with its plan to acquire, refurbish and reopen the Ashendon pub, having successfully secured both government Community Ownership funding and held a successful Community Share Offer. Once the pub is acquired additional grants will become available. You can read more about the [Ashendon Community Pub here](#).

#### **7. Contributions from Buckinghamshire Councillor**

There were no contributions.

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### 8. Reports from Councillors attending meetings and outside organisations.

Local Cycling and Walking Infrastructure Plan (LCWIP) - Town and Parishes Consultation Briefing Sessions attended by SM. Plans for the Waddesdon to Westcott Greenway extension have been halted, following the death of Lord Rothschild. SM to draft a response from Ashendon PC lobbying for the Westcott extension for a safer cycle route to Ashendon to Aylesbury and provide a cycle route to the community pub. Please Have your Say (until 13 October 2024) here:

<https://yourvoicebucks.citizenspace.com/planning/buckinghamshire-lcwip-consultation/>

### 9. Correspondence

- Email – request from a Parishioner to install a dog bin. Councillors agreed that the costs from Buckinghamshire Council for installing and maintaining a comprehensive network of bins would be significant and would prevent the PC from funding other priorities including pedestrian safety. Many Councils recommend that dog waste is ‘double bagged’ and put in general household waste (green lidded bin). The Parish Council agreed that the ban of dogs on the playing field should remain. The field is rented to a School for its football matches and for hygiene and safety, should remain dog free. **ACTION: LJ to compile draft note on this topic to remind everyone in Ashendon of their responsibilities.**

### 10. Speed Safety Projects

- **HS2 Road Safety Fund** (third and final tranche). Application submitted to HS2 Safety Fund for a new SID which is completely programmable. Awaiting outcome. **ACTION: CLERK to enquire if recent change in government, has affected funding available from HS2 Road Safety fund. ACTION: RP to arrange meeting with Colin Woolford once outcome of application know.**
- **Speed Watch Team. SID Risk Assessment**  
Following recent thefts of SID equipment (for batteries) in neighbouring villages, the Speed Watch Team have applied security devices in the hope of protecting Ashendon’s SID. The PC has drafted a SID Risk Assessment for the Speed Watch Team which is being considered. **ACTION: RP to amend and circulate.**
- **Wotton Road footpath.** A contractor has quoted in the region of £80k for the extension of the footpath. This excludes a traffic management quotation. **ACTION: CR to meet with PI to discuss funding opportunities.**
- **Waddesdon Area Freight Zone Consultation.** The Parish Council has received a disappointing update on the Waddesdon Freight Zone. A report on the informal engagement survey results (earlier this year) and the comments received have been presented to the Cabinet Member for Transport. The Cabinet Member has decided to pause progressing the Waddesdon Freight Zone whilst the effectiveness of a freight zone is measured. Now, traffic surveys on the pilot freight zone in the Ivinghoe area will be rerun (towards the back end of this year) and analysed to inform how effective the Ivinghoe Freight Zone has been in removing HGV through traffic whilst allowing for local access. Buckinghamshire Council has said the Parish Council will receive further updates when the surveys on the Ivinghoe Freight Intervention have been conducted and consideration has been given to the introduction of a freight zone along with other potential solutions.

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### 11. Trees on Parish Land

**ACTION: CR** to produce a tree register of trees on Parish land and inform any associated works including inspection of trees on Wotton Road (and contact land agent for Thames Water if necessary).

### 12. Children's Play Activity

The Bouncy Funday Sunday was cancelled due to windy weather. It is hoped to rescheduled the event for Sunday 22<sup>nd</sup> September 2024.

### 13. Finance

#### a. Balance from Minutes of previous meeting (24<sup>th</sup> June 2024): £48,111.59

- Receipts: £45.93 (Bucks Council)
- Debits: £598.00 (Clerk Salary)
- Plus unrepresented BACS: 0.00
- Less standing orders: £115.27 (Hugo Fox - £23.98, Npower - £91.29)
- Plus underpayment: £0.30 (ARG Compulink)
- Balance of Bank Account: £47,444.55 (as at 23<sup>rd</sup> May 2024)  
Available Funds: £47,444.25 (balance of bank account less underpayment)

#### b. Orders for Payment: £685.40

- Society of Local Councils - £91.50 (to ratify payment made)
- MRA Garden Services - £270.00 (Grass cutting - July) (to ratify payment made)
- MRA Garden Services - £270.00 (Grass cutting - August)
- Venetia Davies - £18.90 (Clerk travel)
- Information Commissioner's Office - £35.00 (Annual Data Protection fee).
- BALANCE: £46,758.85 (Available Funds less Orders for Payment)
- Also Agreed:  
Richard Philips – £115.00 (SID anti-theft measures)
- BALANCE: £46,643.85 (Available Funds less Orders for Payment)

#### c. Management Report, September 2024 circulated.

#### d. Audit. The PC noted that PKJ Littlejohn has received and logged notification of exempt status for year ended 31 March 2024 and as a result, there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, that will be issued for this reporting year.

### 14. Planning

- **24/02273/ADP - Plot 9000, Westcott Venture Park, Westcott, Buckinghamshire**  
Submission of details for access for Phase 2 of Hybrid planning application for 1) full application for the erection of two buildings for Use Classes E and/or B2 and/or B8); 2) outline application for the erection of one building for Use Classes E and buildings for Use Classes E and/or B2 and/or B8 pursuant to outline planning permission 24/00860/APP with associated car parking, servicing and works. The Parish Council has considered this application and submitted a No Objections comment. The Parish Council strongly opposed to the original outline planning for this development.

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### 15. Items for Information including Diary Dates:

- **Proposed changes to National Planning Policy Framework/Consultation.**  
Buckinghamshire Council – Teams meeting outlining proposed changes and future proposals. Session 1 – Tuesday 10/09/24 6pm-7.30pm. Session 2 – Thursday 12/09/24 6pm-7.30pm.
- **Haddenham and Waddesdon CB main meeting** - Thursday 19.09.24 at 6.30pm.  
Worminghall Village Hall, HP18 9LE.
- **Sign Clearing.** Councillors are reminded of Devolved Services Agreement. Signing: the general rule is that signs should be visible/legible to a driver from a distance of 50m back (from the drivers' position) within the carriageway. Cut-back activities should bear this in mind. If working from height, suitable platform to be in place. Ladders to be used for specific short duration only and after specific assessment of site.
- **Grass Cutting schedules:** Verges – w/c 09/09/2024, 15/10/2024.
- **Replacement of structure on parish boundary** - junction of public footpath number 9 (in Parish of Ashendon) and public footpath number 2 (in parish of Dorton). Added to 2023 capital projects but still awaiting replacement. **ACTION: CLERK to chase Joanne Taylor, Team Leader – Rights of Way Operations, Buckinghamshire Council for repair.**

### 16. Date and Time of Next Meeting:

**Monday 18<sup>th</sup> November 2024 at 7.30pm in Ashendon Village Hall**