

BORDEN PARISH COUNCIL

All members of Borden Parish Council are summonsed to attend the
ANNUAL GENERAL MEETING OF BORDEN PARISH COUNCIL to be held on
Thursday 6th May 2021
Via Video Conferencing at 7:30pm

Please see www.bordenparishcouncil.gov.uk for Zoom log in details.

Julie Miller

Julie Miller, Clerk

clerk@bordenparishcouncil.gov.uk

26th April 2021

A G E N D A

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PECUNIARY AND NON-PECUNARY INTERESTS
3. TO ELECT CHAIRMAN
4. TO RECEIVE DELIVERY OF ACCEPTANCE OF OFFICE OF CHAIRMAN
(To be signed remotely due to COVID19 restrictions)
5. TO ELECT VICE CHAIRMAN
6. TO CONFIRM ACCURACY OF MINUTES OF THE MEETING HELD ON 15TH APRIL 2021
(Appendix A)
7. TO REVIEW THE TERMS OF REFERENCE FOR COMMITTEES
 - a. Borden Nature Reserve Working Group
 - b. Finance Advisory Committee
 - c. Highways Improvement Project Advisory Committee
 - d. Playstool Development Working Group
 - e. Neighbourhood Plan Steering Group
(Appendix B)
8. TO APPOINT MEMBERS TO EXISTING COMMITTEES
 - a. Borden Nature Reserve Working Group
 - b. Finance Advisory Committee
 - c. Highways Improvement Project Advisory Committee
 - d. Playstool Development Working Group
 - e. Neighbourhood Plan Steering Group
9. TO APPOINT ANY NEW COMMITTEES IF REQUIRED
10. TO APPOINT REPRESENTATIVES TO EXTERNAL BODIES
 - (a) Borden Parish Hall Committee
 - (b) Borden Sports Association
 - (c) Borden Heritage Group
 - (d) KALC Area Committee
 - (e) Swale Area Committee
11. TO REVIEW AND ADOPT STANDING ORDERS
(Appendix C)
12. TO REVIEW AN ADOPT FINANCIAL REGULATIONS
(Appendix D)
13. TO REVIEW INVENTORY OF LAND AND ASSETS
(Appendix E)
14. TO CONFIRM INSURANCE ARRANGEMENTS
(Appendix F)
15. TO REVIEW SUBSCRIPTIONS
 - (a) Kent Association of Local Councils

(b) Campaign to Protect Rural England

16. TO REVIEW COMPLAINTS PROCEDURE

(Appendix G)

17. REVIEW OF THE COUNCIL'S POLICIES, PROCEDURES AND PRACTICES IN RESPECT OF ITS OBLIGATIONS UNDER THE FREEDOM OF INFORMATION ACT AND DATA PROTECTION LEGISLATION

(Appendix H 1&2))

18. TO REVIEW THE COUNCIL'S POLICY FOR DEALING WITH THE PRESS/MEDIA

(Appendix I)

19. TO REVIEW THE COUNCIL'S EMPLOYMENT POLICIES AND PROCEDURES

(Appendix J)

20. TO REVIEW THE COUNCIL'S EXPENDITURE INCURRED UNDER S.137 OF THE LOCAL GOVERNMENT ACT 1972

(To follow from Responsible Financial Officer)

21. TO DETERMINE THE TIME AND PLACE OF ORDINARY MEETINGS UP TO AN INCLUDING THE NEXT ANNUAL MEETING OF THE COUNCIL

(Appendix K)