



WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | whittinghampc29@gmail.com | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Tuesday 16th June 2026, 7pm** at **Whittingham Memorial Hall**, for the purpose of transacting the following business.

Members of the public and press are invited to attend.

Please note that meetings may be audio recorded by the Clerk solely for administrative purposes connected with the drafting of minutes.

AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING

1. Apologies for Absence

To receive and approve any apologies for absence.

2. Declaration of Interests

Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.

3. Public Participation

To allow members of the public to make representations, ask questions, or raise issues, on agenda items or other parish matters (maximum 15 minutes). The Chair may direct that a response be given at a later date.

4. Minutes of the Previous Meeting

a) To consider approval or amendment of the minutes of the meeting 19th May as a true record.

5. Matters Arising

To receive information or updates on items from previous minutes not included elsewhere on the agenda (for information only, no decisions to be made).

6. Parish Council Administration Matters

a) Neighbourhood Plan

To receive an update from the Neighbourhood Plan Steering Group and to consider and resolve any actions arising.

b) Council Communications

To review council communication protocols, including the administration of council-related mailing lists, newsletters and correspondence, and to consider any necessary actions.

c) Website Update

To receive an update on website progress and to consider the creation of a Councillor Updates page and the publication of meeting summaries and other council information on the Council website.

7. Community Matters

a) Parish Projects



WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | whittinghampc29@gmail.com | 07455 004164

To receive an update and consider any further actions required on the following ongoing projects:

i) Cast Iron Road Signs

ii) Telephone Box

iii) Bus Shelter

b) Donation Plans

To consider options for the use of donated funds held by the Council, including the proposed footpath project, and to resolve any necessary actions.

c) Grass Cutting in the Parish

To receive an update on NCC mowing in the Parish and determine any necessary actions for the Parish Council.

8. Financial Matters:

a) Transaction Report

To receive and approve the Schedule of Receipts and Payments

b) Bank Reconciliation

To receive and approve the bank reconciliation to 16/06/2026

c) Payments for Authorisation

To consider and approve the schedule of payments for authorisation

d) AGAR 2025/26

To receive the report of the Internal Auditor and note any recommendations.

To consider and approve the Annual Governance Statement (Section 1) and Accounting Statements (Section 2) of the Annual Governance and Accountability Return (AGAR) 2025/26, if available. To consider and approve the Certificate of Exemption, if applicable, and to authorise the Chair and Clerk to sign all relevant documents required for submission.

9. Items for Information or Future Agendas

To receive items for information only and to determine any matters to be included on future agendas

10. Date of next and future meetings

To confirm the date of the next meeting.