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Town Clerk's Office  
The Guildhall  
Load Street  
Bewdley

2nd January 2018

**TO ALL MEMBERS OF THE TOWN COUNCIL**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **TOWN COUNCIL** to be held in The Council Chamber at The Guildhall, Bewdley on **MONDAY 8<sup>th</sup> JANUARY 2018 at 7.00pm**

The Agenda for the Meeting is set out below:

Nick Farress  
Town Clerk

**AGENDA**

1. To receive and accept apologies for absence.
2. Declarations of Interest:
  - (i) Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - (ii) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - (iii) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest or Other Disclosable (Pecuniary or Non-Pecuniary) Interest which falls within the Code of Conduct para 12 (4) (b) must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence

3. Dispensations  
To be advised of written requests from Town Councillors to the Town Clerk to grant a dispensation to speak and/or vote on matters for which they have made a declaration of interest pursuant to Section 33 of the Localism Act 2011 and to the Council's adopted Standing Orders and Code of Conduct.

**The Meeting will now be adjourned for Public Question Time**

Councillors with Disclosable Interests may address the Council during this adjournment on an issue subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during the Public Period.

- (i) Public Question Time - General

Members of the public are invited to give their views and question the Council on items on the agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Council Meeting itself.

(ii) Police & Neighbourhood Watch Reports

To receive verbal or written reports from members of the Police Safer Neighbourhood Team and Neighbourhood Watch Coordinators and to allow questions from Town Councillors and members of the public to be made

(iii) Reports from District and County Councillors

To receive verbal or written reports from District and/or County Councillors, and to allow questions from Town Councillors and members of the public to be made.

**The meeting of the Council will now be reconvened**

4. Mayoral Reports (\*)

(i) Mayor's Report & Opening Remarks

(ii) Young Mayor's Report

5. Minutes (\*)

(i) To approve the Minutes of the Town Council Meeting held on 4<sup>th</sup> December 2017

**ITEMS REQUIRING DECISION**

6. Accounts for December 2017 (\*)

(i) To approve the Treasurer's schedule of payments to be made

(ii) To note the Council's Bank balances

(iii) To note the Bank reconciliation statement prepared by the Treasurer

(iv) To note the Council's income and expenditure to date for the current financial year.

7. Budget 2018/2019 (\*)

To receive a report and recommendation from the Chairman of the Policy and Resources Committee and Budget Working Group as to the proposed budget for 2018/2019, including the level at which to set the precept for the coming financial year.

8. Policy Documents (\*)

To consider and adopt the following policy documents as drawn up by the Town Clerk:

(i) Vexatious Requests/Complaints Policy

(ii) Data Protection Policy

(iii) Community Engagement Strategy

9. Wyre Hill Play Area (\*)

To consider and accept a licence agreement from Worcestershire County Council relating to the use of Wyre Hill Play Area.

10. Restoration of Royal Arms (\*)

To consider a recommendation from the Town Clerk to spend £650 from general reserves on the restoration of the Royal Arms in the Guildhall.

11. Purchase of Salt Spreader (\*report to follow)

To receive a report from the Town Clerk in relation to the Town Council purchasing a salt spreader.

**ITEMS FOR INFORMATION AND NOTING**

12. Planning Committee (\*)

To note the draft Minutes of a meeting of the Planning Committee held on the 6<sup>th</sup> December 2017 and discuss any issues arising from the Minutes.

13. Administration Matters

The Town Clerk to brief Councillors on any dates for forthcoming meetings and other administrative items to be noted.

(i) 9<sup>th</sup> January 2018, Road Safety Working Group 2.00pm, Guildhall

(ii) 14<sup>th</sup> January 2018, New Vicar Licensing, St Anne's Church

(iii) 15<sup>th</sup> January 2018, Community Development Committee 6.00pm, Guildhall

(iv) 25<sup>th</sup> January 2018, Police Liaison Group 10.30am, Guildhall

(\*) Report/papers attached