

**ASH-CUM-RIDLEY PARISH COUNCIL
SPORTS CENTRE MANAGEMENT COMMITTEE**

**Minutes of a meeting of the Sports Centre Management Committee held on Monday
29 January 2018 in the Viewing Gallery of Ash Green Sports Centre commencing at
6.30pm.**

Present: Cllr I Mann
Cllr Mrs Brammer
Cllr Mrs Clark
Cllr S Glover (arrived 6.42pm)
Cllr J Kelly
Cllr M Manley
Cllr V Ngwenya (arrived 6.35pm)

Mrs A de Jager – Parish Clerk and Sports Centre Manager
Miss K Law – Assistant Clerk and Finance Officer

1. Apologies

Cllr M Brown

2. Declarations of Interests

None

3. Finance

3.1 The Finance Officer took members through the reports advising that the financial position is slightly better than expected. We have new hirer for the sports hall on Tuesday and Friday evenings. Squash income is below budget. The advertising budget is over due to the purchase of water bottles.

3.2 Cllr J Kelly PROPOSED that the cheques signed since the last meeting are approved. SECONDED: Cllr V Ngwenya and AGREED.

3.3 Staff Rota Trial – The Clerk advised that the rota has been trialled for three months and it was found that it is too intrusive for the Clerk and Assistant Clerk to work in the Sports Centre Reception 17.5 hours a week and recommended that the number of hours be reduced to 10 hours a week and that a receptionist is employed for the 7.5 hours a week and for holiday cover. Cllr Mrs Brammer PROPOSED that the reduction to 10 hours a week is trialled for three months and then reviewed. The recruitment of a Receptionist should proceed. SECONDED: Cllr J Kelly and AGREED.

3.4 Budget 2018/19 Review – the review of the budget was carried out with expense increases to the Wages & Tax/NI, Pension, Telephone, Utilities, Cleaning Materials, Repairs & Maintenance codes and a reduction in Pilates as this class has stopped. This brings the expenditure budget to £70,200. Income amendments are an increase in room hire due to a new booking and reductions in squash fees and pilates income. These adjustments are based on the actual use for the current financial year. Cllr J Kelly PROPOSED that the amended budget is APPROVED SECONDED: Cllr S Glover and AGREED.

4. SPORTS CENTRE MANAGER'S REPORT

Gym use has increased as expected during the month of January. A number of students home for the holidays have come back to the gym and to date we have had 9 inductions.

MONTH	2014	2015	2016	2015/16 Comparison	2017	2016/17 Comparison
JANUARY	660	648	670	22	581	-89
FEBRUARY	621	514	678	164	647	-31
MARCH	692	481	650	169	764	114
APRIL	664	483	689	206	707	18
MAY	635	460	569	109	652	83
JUNE	592	487	602	115	616	10
JULY	509	502	540	38	723	183
AUGUST	517	492	553	61	624	71
SEPTEMBER	465	431	457	26	542	85
OCTOBER	458	431	496	65	480	-16
NOVEMBER	419	439	523	84	503	-20
DECEMBER	359	394	423	29	393	-30

Inductions

MONTH	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN
PRO-MOTION	2	5	5	2	1	3	2			1			5
SNR CASH	4	1	3	0	0					1	1	2	
SNR SO	1	0	0	0	1								
STUDENT CASH	2	3	4	2	1	4	5		1		3	2	
ADULT CASH	0	0	2	0	1	1		1		1	3	1	2
ADULT SO								1		1			
NON MEMBER	2	2	3	3	3	3	1			1	4	2	2
TOTAL	11	11	17	7	7	11	8	2	1	5	11	7	9
Status at 30/04/17	2	7	11	4									
Status at 30/10/17	2	3	2	0	2	2	0	1	0				
Status at 20/01/18	2	6	4	0	1	3	0	0	0	3	2	3	

CIRCUITS	2015	2016	2017	GENTLE EXERCISE	2015	2016*	2017	PUMP FIT	2014	2015	2016	2017
January		19	12	January	21	61	140	January		(13)	17	19
February	21	28	7	February	27	100	98	February		10	15	12
March	28	29	18	March	31	72	121	March		(22)	10	15
April	24	35	13	April	18	84	94	April		(2)	15	8
May	38	9	14	May	26	104	106	May		(8)	11	9
June	41	24	28	June	31	85	108	June		(17)	13	20
July	38	15	18	July	30	58	98	July		(14)	15	23
August	15	12	9	August	19	69	56	August		(10)	13	9
September	16	20	(ill)	September	22	66	10(ill)	September	(15)	(9)	13	(ill)
October	19	13	15	October	24	83	125	October	(18)	(10)	7	17
November	7	14	12	November	19	83	118	November	(18)	(11)	14	13
December	20	8	8	December	31	82	88	December	(4)	(6)	11	3

YOGA	2014	2015	2016	2017
January	40	55	49	46
February	51	58	51	40
March	57	70	31	38
April	30	40	40	27
May	22	25	27	28
June	48	64	33	32
July	35	60	28	34
August	19	34	31	11
September	66	28	39	33
October	46	39	37	48
November	44	54	11	11
December	40	31	23	10

PILATES	2014	2015	2016	2017
January	36	14	13	17
February	24	14	18	26
March	28	25	12	25
April	3	11	15	18
May	12	11	12	18
June	30	25	16	19
July	16	17	17	19
August	14	10	10	11
September	28	11	16	12
October	15	12	20	15
November	15	14	26	3
December	5	6	12	

RACKET SPORTS

MONTH	2014	2015	2016	2017
January			363	321
February			403	352
March		165	378	380
April		278	336	296
May	178	256	332	332
June	135	266	260	292
July	150	289	300	304
August	154	234	349	348
September	180	301	324	265
October	195	330	310	295
November	161	341	315	371
December	135	263	225	238

Junior Badminton

We currently have 2 members in Junior Badminton and have put a free voucher to try a class in the Bulletin to see if we can stimulate more interest.

Room Hire

Beaming Stars Gymnastics continue to hire of the sports hall on Saturday mornings. We have a new hire of the hall for a dance group, on Tuesday evenings 6pm to 7pm and on Fridays from 6pm – 6.30pm.

Equipment and Maintenance

Slam balls, battle rope and weights have been purchased for the circuit room. The boiler and showers have been serviced and we have been advised that the two old shower units need to be replaced as the calcification has affected the thermostats. The boiler is showing signs of wear and will need to be replaced soon.

Staff and Training

Sam, the new instructor is settling in well.

5. Sports Centre Website

6. Leigh Academies Trust and Lease

There has been no communication following the LAT Directors meeting held on 08 October 2017.

7. Date of Next Meeting

The date of the next meeting was set for 30 April 2018 at 6.30pm

The meeting closed at 8.03pm

Signed:
Chairman

Date: