

## **LOWER SLAUGHTER PARISH COUNCIL**

Interim Clerk Paul Sinclair. c/o Park View, Mill Lane, lower Slaughter  
Tel: 01451 828164 Email: clerk@lspc.co.uk  
Website: www.lowerlaughter.btck.co.uk

**Minutes of Lower Slaughter Parish Council Extraordinary General Meeting  
held on Friday 22 June 2018 in St Marys Church, Lower Slaughter.  
The meeting was opened by the Chairperson (Cllr Sinclair) at 7.15pm.**

Councillors present: Cllrs Sinclair, Roche, Chapman and Thomas  
In attendance: 2 residents

**180622/1 To receive and consider apologies for absence:** Apologies received from Mr C Edwin who was unable to attend but has submitted correspondence in respect of item 180622/5 below.

**180622/2 Declarations of Interest:** none declared

**180622/3 Chairman's Opening Remarks:** Cllr Sinclair welcomed those present

**180622/4 To receive any public participation in relation to agenda items.**  
Ms Bennet read a prepared statement with regard to item 4 on the agenda which she said represented the views of "a number of villagers". The Chairman thanked Ms Bennett for her comments and received a copy of the statement.

**180622/5 To provide an update following the resignation of the Clerk.**  
The Chairman explained that the Council had received a letter of resignation from Mrs Waller and have accepted her resignation. The Council are reviewing the options open to it following Mrs Wallers resignation and are liaising with Cotswold District Council amongst others for support and guidance regards options open to the council following Mrs Wallers resignation. The Chairman confirmed that this would be an agenda item at the next full meeting of the Council.

The Chairman went on to explain that the Council will not discuss any correspondence or details of events or discussions in the lead up to Mrs Wallers resignation as this is a matter between employer and employee.

Ms Bennetts statement along with comments submitted under correspondence from Mr C Edwin will be taken into consideration.

The Chairman took the opportunity to mention that Cllr Sinclair and Cllr Thomas will be attending the GAPTC Chairman training course and Cllr Roche has requested to attend GAPTC Cllr training.

**7:45** 2 residents left the meeting

**180622/6 To approve the Annual Governance Statement 2017/2018 (Section 1 of AGAR)**  
The Annual Governance Statement of the 2017/2018 Annual Governance and Accountability Return was reviewed and approved by the Council

**180622/7 Finance – to discuss and approve the following:**  
a) Annual Accounts for year ending 31st March 2017  
The Council conducted a review of the accounts in line with details circulated prior to the meeting . They were duly approved.

b) Payments including (but not limited to) :-

Signed



Date

16/7/18

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- i) Clerk Salary for April/May £ 487.37
  - ii) Income Tax Due on Clerk Salary for April/May £ 108.80
- The Council approved payment for the Clerks salary and income tax

**180622/8 To note the Internal Auditors report and any recommendations arising therefrom.**

The Internal Auditors report was noted and no qualifications or recommendations were raised by the Internal Auditor.

**180622/9 To consider and approve Accounting Statement 2017/2018 (Section 2 of AGAR)**

The Council considered and approved the Accounting Statement 2017-18 (Section 2) of the Annual Governance and Accountability Return 2017/18

**180622/10 To confirm that this Council is Exempt from a Limited Assurance Review.**

The Council confirms that it is exempt from the requirement to submit an Annual Governance and Accountability Return or to have a Limited Assurance Review

The Chairman then thanked everyone for attending and closed the meeting at 8.20pm.

Signed \_\_\_\_\_



Date \_\_\_\_\_

15/7/18