

**MILBORNE ST ANDREW
NEIGHBOURHOOD PLAN WORKING PARTY**



**MEETING HELD ON 8TH SEPT 2015
IN THE VILLAGE HALL COMMITTEE ROOM**

No. 13

1. Present: Sue Cherry (SC), David Gould (DG), Susan Gould (SG), Ronald Hogg (RH), Michael Hopper (MH), Jo Witherden (JW) Apologies: Mike Brown (MB), Georgina Carrington (GC) and Pam Schults (PS)
2. The Minutes of Meeting No. 12 on 11th August 2015 were approved
 - i. Item 5i – Local Plan points of conflict. Agreed to take the wording of the last minutes and transpose in the return to the NDDC. This will also be presented to the Parish Council at their next meeting, who will present their own comments, if any.
3. There were no declarations of interest, based on the contents of the Agenda.
4. Review of document: Draft Scope and Initial Project Plan (JW):
 - i. This is designed to justify policies if they differ from the Local Plan. One person will lead each area, pulling in others if possible to assist. JW will assist each named person with advice about sources of information. **THIS WORK TO BE MORE OR LESS COMPLETED BY THE NEXT MEETING**
 - a. Housing – MH
 - b. Parking – RH
 - c. Employment – SG/DG
 - d. Facilities – SC
 - e. Sites – JW
 - f. Flooding – GC/MB (to be confirmed)
 - g. Character – RH
 - h. SEA – Strategic Environmental Assessment - which may not be needed, therefore to be reviewed.
5. Questionnaire: This will be finalised after the above task has been completed. As the information gained will enable the framework to be clearer.
6. Progress Report
 - i. Grant Application: JW to get quotes for the professional assistance we will be needing. MH will commence the application again once this has been received.
 - ii. SWOT: Circulated, no amendments needed. An area of concern highlighted to be tagged onto the heading Character is the local pathway network and narrow pavements (danger due to speeding traffic), we will employ a traffic consultant in order to get professional back up for our ideas.
7. Any Other Business: The Project Plan reviewed above does not encompass the whole of the NP process, JW will pass on a “high level” month by month project plan at a later date.
8. Date of Next Meeting. The meeting closed at 8.20 pm. The next meeting is the 13th October, 7.00pm, in the VH Committee Room.

Tasks:

Using the Draft Project Plan, gather information stated, pull in other villagers if willing. Contact JW for more information.

Parking Walkabout: Complete task - Send photos to whole group, with comments, RH heading that area. Please state the roads you covered.