

**Minutes of Allendale Parish Council Meeting
held on
Thursday 1st July 2021 at 7pm at Allendale Village Hall**

Present: Cllr Crellin (Chair), Councillors Galley, Graham, Philipson, & White & H Newsome (Clerk)

1) Apologies for absence

Cllrs Henderson, Howard & Simmonds

Co Cllr Colin Horncastle was not present for the meeting

2) Planning Committee – planning applications

21/01467/FUL - Studdon Dene Farm, Allendale

The Council had previously agreed to support the application (3rd June meeting) and it unanimously agreed in principle to stand by that recommendation whilst **a)** noting that there was insufficient detail to comment on the layout for the revised access to the property from the road, and **b)** acknowledging that the conservation officer would need to be satisfied that there were suitable access arrangements for bats.

21/01468/FUL - Studdon Dene Farm U8013 Haggburn Gate Junction To Green Hill Allendale

The Council had previously agreed to support the application (13th May meeting) and it unanimously agreed to stand by that recommendation.

Next Planning Committee Meeting

The Council agreed to hold its next Planning Committee meeting at the Cemetery on **Thursday, 15th July at 5:45pm.**

3) Declarations of Interest

There were no changes; see APC's website for full list:

[Links | Allendale Parish Council \(northumberlandparishes.uk\)](#)

4) Public participation

There were no members of the public in attendance.

5) Minutes of the previous meetings held on 3rd June 2021

Cllr Philipson proposed, and Cllr White seconded that the minutes of the meeting held on 3rd June 2021 be agreed and signed as a correct record.

6) Matters Arising

Bus shelter for Catton

Cllr Crellin and the Clerk to meet with Heather Doody and Alison Chappell to discuss and agree on a suitable design for the proposed new bus shelter.

Estimate for Catton turning bay

The Clerk said that she was still waiting to hear from Co Cllr Horncastle.

Memorial Benches in the Parish

The Council praised the work of Hilton Graham to restore the memorial benches within the Parish and agreed for him to continue the work in 2022 on the same terms.

Organisation of Agenda

The Council agreed to the Clerk's suggestion to include as standard agenda items (in addition to the Planning Committee) issues relating to the four subcommittees: Cemetery, Finance, Rights of Way & Access and Towns & Villages. She said that this would improve the storage and retrieval of information under each topic.

Recruitment of Councillors

The Council agreed to request for a Community Governance Review to be carried out by NCC as it agreed that the parish had a disproportionate level of councillors (at 13, larger than any other parish in the county) for the size of the population.

Restoration of Chapel of Rest

Work to restore the Chapel of Rest was ongoing. Cllr Graham agreed to remove the remaining unwanted items from the Chapel, and Cllrs Howard and Philipson would take the mower to Mick Robson's.

Review of Allendale Neighbourhood Development Plan (ANDP)

The Clerk confirmed that the initial meeting with David English and colleagues, to review the ANDP, would take place on 28th September from 1pm. Cllr Crellin recommended that all members of the Council attend.

Tree planting scheme

Cllr Philipson said that Paul Atkinson had agreed to provide a quote for four steel tree guards for the new trees that were planted under the new planting scheme.

7) County Councillor update

Co Cllr Horncastle was not present for the meeting.

8) Cemetery matters

The Council discussed the need for a landscape plan and vision for the Cemetery and agreed for the Cemetery Sub-Committee to meet at the Cemetery on Thursday, 15th July at 6pm. The Clerk was asked to invite Mick Hall and Jonah Maurice to the meeting. The main purpose of the meeting would be to discuss the evolution of the extension burial area in preparation for commissioning a plan. The Council acknowledged that the woodland burial area presented challenges especially in relation to the trees that are planted and their survival. Cemetery Sub-Committee members were asked to visit Hexham Cemetery before the meeting to see its woodland burial area and better understand the issues faced. The Clerk to ask Gavin Reichert Arborist for a quote to carry out a base line condition survey of trees in Allendale Cemetery.

9) Climate Action Allendale

There was no new information to report this month.

10) Towns & Villages Sub-Committee

The Council agreed to inviting trades people from within the parish to register their interest in carrying out ad hoc work for the Council. The Clerk agreed to post a message on social media (Allendale Parish Council and Allendale Area Notices Facebook pages).

The Council noted the extremely poor condition of some of the footpaths in the parish, and that were especially hazardous to elderly and disabled people and those pushing prams. The Clerk to ask NCC to review these, and the footpaths along Station Road, Leadgate and Shilburn Road with a view to making the necessary repairs.

The Council agreed to include the need for road surface improvements on the Allendale to Allenheads in this year's Local Transport Plan Programme.

11) Correspondence

Allendale Cemetery

The Council agreed to the burial of cremated remains in Allendale Cemetery although the surface scattering of ashes would not be permitted.

Allenheads road and signage

The Council agreed to ask NCC's Highways Department to install improved signage (and chevrons) for the bends between the cattle grid and Allenheads on the Rookhope road, particularly the first one which is a very sharp bend.

Bridget Jackson

The Council deferred deciding on whether the family could plant a memorial tree next to their Mother's woodland burial plot until the proposed new landscape plan was agreed to.

Denelands Estate residents

The Council were sympathetic to the request from the residents of the Denelands Estate for the rumble strips not to be reinstated after the road had been resurfaced (in August) and agreed that they should not be reinstated. The Council said that the reduced speed limit in place was doing its work and acknowledged that the noise and vibration of the strips was having a negative impact on the residents of the Denelands Estate. The Clerk to notify the Council's recommendation directly to both Co Cllr Horncastle and Andrew Olive.

Laura Seaton

The Council discussed correspondence relating to Allendale residents using Nenthead's Recycling Centre and those councillors present said they were not aware of any issues with Allendale's recycle centre that would bring people to Nenthead. Allendale Parish Council (APC) had no control over the opening hours of Allendale's recycling centre that was managed by Northumberland County Council. APC noted that Nenthead's Recycling Centre, located next to Wright's Garage, was not staffed and open 24/7.

Reinstating the white lines on the newly surfaces parking area adjacent to The Forge

The Clerk said that she was still waiting to hear from Co Cllr Horncastle who had previously said that he would enlist the support of Andy Olive, Area Delivery Manager, to arrange for the white lines to be reinstated on the newly surfaced parking area. The Clerk to contact them both to try and arrange for the work to be done when NCC were in the area reinstating the road markings on the road from Deneholme to Shilburn Road.

12) Accounts for payment

Cllr Galley proposed the accounts for payment, seconded by Cllr Graham.

Treasurer's Account: bank balance as of **June 2021 - £ tbc**

Business 30-Day Notice Account: bank balances as of **June 2021 - £ tbc**

Non-domestic council tax refund on Allendale cemetery premises

The Clerk informed the Council that the retrospective application that she had made for small business rate relief had been successful. Allendale Parish Council would no longer have to pay non-domestic council tax on Allendale Cemetery premises each year. She said that the retrospective claim allowed for a refund on council tax paid since 2017/2018 which was when the rateable value was last assessed that amounted to £2,150.83.

13) Matters for 2nd September 2021 agenda

Annual Parish Meeting

14) Confidential agenda item (for Council only)

There were none.

15) Date of next Parish Council

The next Parish Council meeting would take place on **2nd September 2021** at 7pm.

The meeting ended at 20:30