

Donhead St Andrew Parish Council

DRAFT
until signed

Full Meeting - Friday 18th September 2015 at 7:30pm in the Henrietta Barnett Field Centre

15.09.06	Present: M. Cullimore (Chairman), S Luck (Vice-Chairman), J. Barton, Lady Cooper, Miss B Miller, Mrs F. Smart, M. York -7. Also in attendance: W.Cnllr Deane from 7:35pm); 4 residents; Mrs S. Harry (Clerk). Apologies received and accepted: P.Cnllrs Ms P. Maxwell-Arnot, S. Pyke; 4 residents.																																																																																																			
15.09.07	Declarations and Dispensations a. declarations of disclosable pecuniary and non-pecuniary interests already declared in the Register of Interests b. declarations of disclosable pecuniary and non-pecuniary interests not previously declared in the Register of Interests.																																																																																																			
15.09.08	Public Participation and Presentations - Questions and/or statements This is an opportunity for residents of Donhead St Andrew Parish to speak, for a maximum of 3 minutes, on any agenda item or other matter of interest.																																																																																																			
15.09.09 (7:35pm)	Approval of minutes - the minutes were resolved without amendment: Full - 17 th July 2015 - proposed MY / seconded JB / unanimous of those present (5) interim - 20 th July 2015 - proposed MY / seconded Miss BM / unanimous of those present (4) interim - 27 th August 2015 - proposed MC / seconded Lady C / unanimous of those present (2)	Clerk																																																																																																		
PLANNING MATTERS																																																																																																				
15.09.10	Applications determined - none issued since last meeting.																																																																																																			
FINANCE																																																																																																				
15.09.11	<p>Approval of payments information</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Purpose</th> <th>Cheque</th> <th>£ nett</th> <th>£ vat</th> <th>£ total</th> <th></th> </tr> </thead> <tbody> <tr> <td>Clerk</td> <td>Salary - July</td> <td>420</td> <td>225.80</td> <td>0</td> <td>225.80</td> <td>Budgetted/ retrospective</td> </tr> <tr> <td>Obo HMRC</td> <td>Tax - July</td> <td>421</td> <td>34.20</td> <td>0</td> <td>34.20</td> <td>Budgetted/ retrospective</td> </tr> <tr> <td>Get Mapping</td> <td>GIS system</td> <td>422</td> <td>28.00</td> <td>5.60</td> <td>33.60</td> <td>retrospective</td> </tr> <tr> <td>Obo HMRC</td> <td>Tax - August</td> <td>423</td> <td>34.20</td> <td>0</td> <td>34.20</td> <td>Budgetted</td> </tr> <tr> <td>Clerk</td> <td>Salary - August</td> <td>424</td> <td>225.80</td> <td>0</td> <td>225.80</td> <td>Budgetted</td> </tr> <tr> <td>Clerk</td> <td>Refund of DStA PC expenditure</td> <td>425</td> <td>888.04</td> <td>67.50</td> <td>955.54</td> <td>Budgetted</td> </tr> <tr> <td>Clerk</td> <td>Salary - September</td> <td>426</td> <td>225.80</td> <td>0</td> <td>225.80</td> <td>Budgetted</td> </tr> <tr> <td>Obo HMRC</td> <td>Tax - July</td> <td>427</td> <td>34.20</td> <td>0</td> <td>34.20</td> <td>Budgetted</td> </tr> <tr> <td>Bobby Van Trust</td> <td>Donation</td> <td>428</td> <td>25</td> <td>0</td> <td>25</td> <td>Budgetted</td> </tr> <tr> <td>TISBUS</td> <td>Donation</td> <td>429</td> <td>25</td> <td>0</td> <td>25</td> <td>Budgetted</td> </tr> <tr> <td>Donhead Digest</td> <td>Donation</td> <td>430</td> <td>100</td> <td>0</td> <td>100</td> <td>Budgetted</td> </tr> <tr> <td>RBL</td> <td>Donation</td> <td>431</td> <td>25</td> <td>0</td> <td>25</td> <td>Budgetted</td> </tr> <tr> <td>Glasdon</td> <td>Reflective posts</td> <td>432</td> <td>96.52</td> <td>19.30</td> <td>115.82</td> <td>m/r 15.07.12</td> </tr> </tbody> </table> <p>P.Cnllrs resolved to approve the payments listed above.</p> <p style="text-align: right;">Clerk Proposed SL / seconded MY / unanimous</p>	Payee	Purpose	Cheque	£ nett	£ vat	£ total		Clerk	Salary - July	420	225.80	0	225.80	Budgetted/ retrospective	Obo HMRC	Tax - July	421	34.20	0	34.20	Budgetted/ retrospective	Get Mapping	GIS system	422	28.00	5.60	33.60	retrospective	Obo HMRC	Tax - August	423	34.20	0	34.20	Budgetted	Clerk	Salary - August	424	225.80	0	225.80	Budgetted	Clerk	Refund of DStA PC expenditure	425	888.04	67.50	955.54	Budgetted	Clerk	Salary - September	426	225.80	0	225.80	Budgetted	Obo HMRC	Tax - July	427	34.20	0	34.20	Budgetted	Bobby Van Trust	Donation	428	25	0	25	Budgetted	TISBUS	Donation	429	25	0	25	Budgetted	Donhead Digest	Donation	430	100	0	100	Budgetted	RBL	Donation	431	25	0	25	Budgetted	Glasdon	Reflective posts	432	96.52	19.30	115.82	m/r 15.07.12	
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15.09.12	Approval of Annual return by Grant Thornton (external auditors) - P.Cnllrs resolved to accept section 3 of the Annual Return for 2014/15 indicating that Grant Thornton had no comment, nor matter of concern with the figures and information reported.	Clerk Proposed SL / seconded MY / unanimous																																																																																																		

CEMETERY		
15.09.13	Bench Seat and Planting of Roadside Bank - P.Cnllrs noted that the recycled plastic bench seat was now in place in the cemetery and the bulbs should be delivered shortly. It was suggested that local children may like to be involved with the planting and this would be organized by P.Cnllr Miss BM.	Miss BM
15.09.14	Tree inspection for insurance purposes - the report from Mark Hawes is expected by the end of September.	
HIGHWAYS/Rights of Way		
15.09.15	<p>Footpaths:</p> <p>a. Potential for new stile on FP 4 - proposal to replace 2 wooden stiles with 1 metal stile under area board scheme. This change is under discussion with the land owners.</p> <p>b. Permissive path between FPs 4 and 5 - WC has written to the PC requesting comments in support of / or not, the application to add this route (as shown on attached map) to the Definitive Map. Parish Councillors resolved to support the application and in doing so urged other residents to do the same; including additional information if available. Proposed SL / seconded MY /6 in favour with 1 objection</p> <p>c. update from P.Cnllr Miss PMA - in the absence of the P.Cnllr, the Clerk raised issues relating to Bridleway/FP 9 accessibility, for which the Clerk would take photographs and send to the WC FP Officer, and also additional replacement stiles that could be sourced from the WC FP Officer for locations on FPs 23 and 5. Proposed JB / seconded MrsFS / unanimous P.Cnllrs also resolved to fund additional FP signs and posts with an initial budget of £500. Proposed SL / seconded MY / unanimous</p>	Clerk Clerk Clerk
15.09.16	<p>Brookhill:</p> <p>a. see attached for information from WCnllr Deane - the information gives a preliminary assurance that a substantive bid would be successful, although in the short term, P.Cnllrs and residents felt that the situation on Brookhill and the danger to residents was not being taken seriously. P.Cnllrs subsequently resolved that the photographs from a Brookhill resident showing an oil tanker and bus meeting/touching on the blind bend be sent to the Salisbury Journal. Proposed MissBM / seconded SL / unanimous</p> <p>b. a local resident (living in St Bartholomew's St) has suggested that a 20mph advisory sign be erected at the village boundary on the west side of the hill, if a 30mph limit is not considered possible due to the requirements. P.Cnllrs resolved that the Clerk make enquiries about the guidelines for such warning signs. Proposed MY / seconded LadyC / unanimous A further resolution for the erection of SIDs at each end of the Brookhill stretch was also carried unanimously. Proposed LadyC / seconded SL / unanimous</p> <p>c. Freight request submitted for Brook Hill - see attached; P.Cnllrs resolved to support the request from a resident for a Freight Restriction on this stretch of the A30. Proposed MY / seconded MissBM / unanimous</p>	Clerk Clerk Clerk Clerk
15.09.17	Flexible markers for Sans Lane junction with A30 - the first marker would be positioned soon with the remaining ones being kept in store for future use.	MC
15.09.18	Finger posts; materials for construction - P.Cnllrs discussed the balance between the sustainability of the construction materials and costs of replacement due to the earlier deterioration, before resolving that hardwood main supports were preferable. Proposed SL / seconded MY / unanimous	
15.09.19	Future locations for SIDs - see notes attached; essentially, sockets & posts will need to be erected only on private land, with permission from the owner, to fulfill insurance obligations. Locations throughout the village would be considered as possible sites; New Road and West Lane being put forward as possibilities.	Clerk

15.09.20	Clarence reports - 0300 4560105 / Clarence@wiltshire.gov.uk / My Wiltshire reports	
OTHER MATTERS REQUIRING CONSIDERATION and/or RESOLUTION		
15.09.21	Meeting with Community Engagement Manager (CEM) - P.Cnllrs agreed to the request from Stephen Harris (CEM) to meet to understand local priorities and suggested that prior to the next meeting would be appropriate.	Clerk
15.09.22	Dates of 2016 meetings - P.Cnllrs agreed that equivalent dates to the current 2015 calendar be set for 2016, i.e. January 15 th , March 18 th , May 20 th , July 15 th , September 16 th and November 18 th .	Clerk
15.09.23	Website progress - see www.donheadstandrew-pc.org.uk for latest information. The website content was briefly discussed and P.Cnllrs agreed that photographs and the local walks should feature prominently.	Clerk
Reports		
15.09.23	W.Cnllr Tony Deane - 5 main points were mentioned: a. the latest 'standards' regime is a light touch code that was brought in a few years ago - but WC Officers are thinking of tightening it up again. b. Balfour Beatty has now withdrawn from the H'ways contract and various sub-contractors are being used until the contract for a main contractor can be re-advertised. c. Residents will no longer be able to propose CATG schemes - all to go through the local PC who will be expected to make a c.10% contribution. d. the LGPS is currently running with a 29% deficit and reforms are likely. e. Ludwell School is currently bidding for monies from the M&S Energy fund towards the photo-voltaic panels.	
15.09.24	Other reports: a. Chairman - the Chairman gave thanks to fellow Wiltshire and Parish councillors, along with the residents, that continue to work for the successful future of the parish. b. Clerk - the meeting was informed that the DStM PC Chairman had made an informal approach regarding the possibility of joining with DStA PC to designate the combined parish areas for NHP purposes. P.Cnllrs agreed that this should be discussed in November.	
15.09.25	Correspondence - see attached listings	
15.09.26	Public participation - for comments relating to the evening's agenda items and discussion: a. a resident from Mill Lane commented that the appearance of the village was important for both visitors and locals and that sustainability did have a part to play in the wider context of materials and costs. b. P.Cnllrs wished to mark the substantial contribution to the Magna Flora Festival of Mrs Jackie Goodwin for the magnificent flower arrangements.	
15.09.27	Date and time of next meetings: Full meeting - 20 th November 2015 at 7:30pm Planning/consultation meetings as advised.	
	There being no other business, the meeting concluded at 8:54pm.	