

**Minutes of the Meeting of Cantley, Limpenhoe and Southwood Parish Council
held on Thursday 20th October 2022 at 7pm at Limpenhoe Village Hall**

Present: Dot Machin (Chair)
Kevin Francis
Peter Key
Norma Knight
Steve Bennett

Also present: Melanie Eversfield, the Clerk, and 2 residents of the Parish and District Councillor E Lamings.

1. Public Forum

District Cllr J Davis and District Cllr E Lamings had circulated a report before the meeting. County Cllr A Proctor had also circulated a report before the meeting. It was noted that the end of Grimmer Lane was still flooding.

2. Apologies

Apologies were received and accepted from Cllrs J Davis and B Pawsey. County Councillor A Proctor also sent his apologies.

3. Declaration of Interest for items on the agenda

There were none.

4. Minutes of the meeting held on 29th September 2022.

The minutes of the meeting were **agreed** as an accurate record and signed by the Chair.

5. Urgent Items to be raised through the Chair

There were none

6. Matters Arising

- a) Network Rail – Cllr J Davis had previously emailed an update round to councillors.
- b) Tree and Hedge Planting – Cllr J Davis had previously emailed an update round to councillors.

7. Highways and Transport

- a) It was noted that the Clerk had corresponded with Highways in relation to the Parish Partnership Bid projects. She is awaiting a response.
- b) Cllrs J Davis and D Machin gave an update in relation to Anglian Water. It was noted that new manhole covers were being installed.
- c) A discussion took place regarding parking in Langley Road. It was agreed to arrange a meeting with NCC Highways and County Cllr A Proctor.

8. Finance

- a) The account summary, budget comparison and bank reconciliation for the financial year ending 31st March 2023 as at 30th September 2022 was received and noted.
- b) It was noted that 50% precept had been received from Broadland District Council.
- c) The following payments were considered and **agreed** that all should be paid by Standing Order:-

Mrs M Eversfield	October Salary	£216.36
HMRC	Quarter 2 PAYE	£2.60

9. Planning and Procedures

- a) 20221560 – Proposed first floor extension – The Old Rectory, Church Road, Limpenhoe, NR13 3JB – No Objections.

10. Ongoing Matters

a) Limpenhoe Village Green

It was noted that the fencing had not taken place as yet. Further dumping had taken place and the area is quite overgrown. The Clerk to investigate further options for the site that are within budget and bring back to the Council.

b) Cantley Pond

It was noted NCC Highways had cleared part of the ditch but not all of it had been done. Cllr J Davis to send the Clerk pictures so that she can ask Highways to come and finish the job. The Clerk to also remind the Norwich Fringe Project that they are to come and cut and rake the areas around the pond and bench in the coming weeks.

11. Correspondence

- a)** Broadland District Council re. Town & Parish Council Forum – Cllr Davis to attend.
- b)** Broadland District Council re. Code of Conduct Consultation – Respond individually.
- c)** SAAA re. Opt out external audit arrangements – Remain in with current arrangements.
- d)** Broadland District Council/Norfolk County Council re. Postwick Park and Ride – Noted.
- e)** Norfolk County Council re. Norfolk Minerals and Waste Local Plan – Noted.
- f)** Broadland District Council re. Warm Spaces Grant – Forward to the two village halls
- g)** Broadland District Council re. Veolia Sustainability Fund – Noted.

12. Items for the Next Months Agenda

As per meeting minutes.

13. Date of Next Meeting

Thursday 17th November 2022 at 7.00pm at Cantley Village Hall.

The meeting closed at 7.50pm

CHAIR