

Abinger Parish Council

Abinger Common, Abinger Hammer, Forest Green, Oakwood Hill & Walliswood

Minutes of APC Council Meeting held on 26th April 2021 at 7:31pm

Venue	Remote Meeting via Zoom																												
Councillors	Paul Cleaver - Chair (PC) Carla Jones (CJ) Deardre Cunningham (DC) Henry Barnard (HB) Maria Belcher (MB) Ed Bigland (EB) Johan Ingles-Le Nobel (JIN) Jerry Strzebrakowski (JS) Sam Lucking (SL)																												
Clerk	Beccy Anderson (BA)																												
Attending	Carla Jones (CJ) Maria Belcher (acting Chair) (MB) Deardre Cunningham (DC) Sam Lucking (SL)																												
Item																													
1	Attendance and Apologies for Absence – PC, HB, JIN, JS & EB																												
2	To receive any declarations of interests in respect of any agenda items – <ul style="list-style-type: none"> All councillors have an interest in APRGC charity. 																												
3	PUBLIC QUESTION TIME – None																												
4	Approval of the Minutes of the Annual Council Meeting of the Parish Council held on 15th March 2021. <ul style="list-style-type: none"> The Minutes of the meeting having previously circulated were taken as read. They were agreed and signed by the Chair. 																												
5	Planning. <ul style="list-style-type: none"> The Councillors reviewed the Planning Committee meeting minutes for 12th April 2021 and the letters to MVDC regarding MO/2021/0253/PLA Wildwoods & MO/2021/0149/PLA Punchbowl Inn 																												
6	Matters Arising from previous Minutes (For information only) <ul style="list-style-type: none"> Clerks' performance & remuneration -The Clerk thanked the Councillors for all the good feedback she received for her appraisal and for the pay rise to grade LC32 																												
7	To receive Clerk's financial report and to authorise issue of cheques. <ul style="list-style-type: none"> The Bank Reconciliation for Period 12 was approved and signed. The payments for Period 12 were approved. <table border="1"> <thead> <tr> <th></th><th>April 2021 Payments</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>AFA Tree Consulting Ltd</td><td>Tree Surveys</td><td>1,450.00</td></tr> <tr> <td>Leith Hill Plant Ltd</td><td>Walliswood VH works</td><td>3,444.00</td></tr> <tr> <td>Mulberry & CO</td><td>Payroll services Jan-March 21</td><td>126.00</td></tr> <tr> <td>Seal Medical Supplies Ltd</td><td>Defib pads</td><td>431.95</td></tr> <tr> <td>Treeline Services Ltd</td><td>AH Tree works</td><td>3,840.00</td></tr> <tr> <td>Rebecca Anderson</td><td>Clerk s exps March 2021</td><td>81.72</td></tr> <tr> <td>HMRC</td><td>Clerks NI & Paye April 2021</td><td>334.48</td></tr> <tr> <td>Clovers Grounds Maint</td><td>Grounds/Playgrounds Maint April 21</td><td>1,117.80</td></tr> </tbody> </table>			April 2021 Payments	Amount	AFA Tree Consulting Ltd	Tree Surveys	1,450.00	Leith Hill Plant Ltd	Walliswood VH works	3,444.00	Mulberry & CO	Payroll services Jan-March 21	126.00	Seal Medical Supplies Ltd	Defib pads	431.95	Treeline Services Ltd	AH Tree works	3,840.00	Rebecca Anderson	Clerk s exps March 2021	81.72	HMRC	Clerks NI & Paye April 2021	334.48	Clovers Grounds Maint	Grounds/Playgrounds Maint April 21	1,117.80
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	Information Commissioner	Annual data protection fee	40.00
		TOTAL	10,865.95
	<ul style="list-style-type: none"> Councillors reviewed and approved the Year End Budget Report for 2020/2021 		
8 Action Clerk	<ul style="list-style-type: none"> Playgrounds Inspections (a) Councillor SL reported after his visit to WW playground. He thought the playground is looking quite unloved and reported issues with the baby swing. The councillors ask the Clerk to obtain a quote from Playsafe for a new seat (the plastic seat being cracked and worn) and for plastic sleeves for the chains attached to the seat. Councillors also asked if Jake B could be asked to quote for cleaning the playground equipment. Playground Signage (b) Councillors reviewed the quotes and agreed to instruct Andy Wright (Conservation Access) to make and install the signage. 		
9 Action CJ	<ul style="list-style-type: none"> Walliswood Village Hall Proposals for Your Fund Surrey Grant – Councillors discussed the 2 proposals from Walliswood VHA regarding their expressions of interest for funding from ‘The Your Surrey Fund’. Proposal 1 for extending the Village Hall – councillors were happy in principle with this proposal. Proposal 2 for installing a playground in the village hall green. Councillors were concerned that there is already a playground nearby in Walliswood, a playground would require maintenance and the green outside the village hall is not part of the Village Hall lease to the Village Hall Association. Councillors would also like to see evidence of consultation with the local residents to obtain the views of local residents as to the proposals. The Clerk was instructed to write to WWVHA with their feedback. 		
10	<ul style="list-style-type: none"> Walliswood Village Hall Repairs Councillors discussed the email from WWVHA regarding the need for investigative works to the VH septic tank. Councillors are happy for the works to go ahead but the Parish Council is not able to contribute on this occasion. 		
11	<ul style="list-style-type: none"> BT removal of Telephone Box at Abinger Common The Clerk informed the councillors the MVDC have sent through another notice from BT concerning the removal of the BT phone box at Abinger Common. The Clerk has put up a notice in the phone box, contacted the person previously interested in adopting the phone box and will put a notice out on Facebook page and the Abinger magazine to see if any residents are interested. 		
12	<ul style="list-style-type: none"> Resumption of in person meetings The Clerk informed the councillors that in-person meetings will need to resume after 7th May 2021. The Planning Committee meeting on 10th May will be remote as a guest speaker is booked who cannot attend personally as she is still shielding. Councillors agreed that 		

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	Planning meetings can start at 6pm and Full Council meetings will commence at 7pm. The Clerk will book venues for future meetings now times have been agreed.
13	<ul style="list-style-type: none">Chair's announcement – none
14	Date of next meeting Next Parish Council meetings: <ul style="list-style-type: none">Monday 24th May 2021 Forest Green Village Hall 7pm
14	To consider excluding the public – <ul style="list-style-type: none">No matters

The meeting closed at 20.30pm

Signed.....

Date.....