



Michaelstow Parish Council

South Penquite

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11 June 2026

To all Members of Michaelstow Parish Council

You are hereby summoned to attend the Full Council Meeting of Michaelstow Parish Council to be held in the conference room at Tregawn Farm, Michaelstow at 7.30pm on Thursday, 18 June 2026 for the purpose of transacting the business stated in the agenda below.

Yours faithfully

Julie Fairman

Parish Clerk & Responsible Finance Officer

Michaelstow Parish Council

Members of the press & public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

If members of the public join the meeting after the Public Participation item on the agenda, they may not be permitted to speak.

Under the Local Government Act (LGA) 1972 Sch 12 10 (2)(b), the Council is unable to make any decisions on matters not listed within the agenda.

Under the Local Government Act (LGA) 1972 s101, supported by Regina V Secretary of State for the Environment ex parte London Borough of Hillingdon 1986 case law, no one councillor can make a decision on behalf of the Council.

Agendas & Minutes of Michaelstow Parish Council Meetings are available to view via www.parish-council.com/michaelstow/

Agenda

1. Welcome

2. Apologies for Absence

To receive apologies for absence and note apologies not received.

3. Declarations of Interest

a) Pecuniary Interests: To review and receive Declarations of Pecuniary Interests as declared on the Register of Interests.

b) Non-registerable Interests: To receive Declarations of Non-registerable Interests.

c) Dispensations: The Clerk will consider and report on any requests for dispensation in

line with the Council's Code of Conduct.

d) Gifts & Hospitality: To declare any gifts or hospitality in line with the Council's Code of Conduct.

4. Annual Internal Audit 2025/26

To complete and resolve to adopt the Annual Governance Statement 2025/26 and to receive the Annual Internal Auditor's Report 2025/26.

5. Public Participation

To hear from members of the public who wish to make representations, answer questions and give evidence in respect of the business on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. (Meeting then closes to the public).

6. Cornwall Councillor's Report

To receive and note the report from Cornwall Councillor David Garrigan and ask questions on the content.

7. Full Council Meeting Minutes

To receive and resolve to adopt the minutes of the Full Council Meeting held on Thursday, 21 May 2026 to allow the presiding Chairman to duly sign.

8. Clerk's Report

To receive a verbal report from the Clerk on any matters arising from previous minutes. For information only.

9. Parish Councillor's Reports

To include an update on any meetings attended by Members as representatives of the Parish Council and to note future dates for the diary. For information only.

10. Planning Matters and Planning Applications

To consider and discuss all planning applications, matters of correspondence and approvals/refusals received from the Local Planning Authority.

To further discuss the new Neighbourhood Priorities Statement opportunity.

11. Finance Matters

To resolve to approve the Annual Internal Audit Accounting Statements 2025/26.

To formally note the Public Rights of Inspection period will run from Monday, 22 June 2026 until Friday, 31 July 2026 inclusive.

To resolve to approve expenditure payments.

To resolve to appoint a Councillor to oversee the authorisation of the electronic payments.

To note income.

To resolve to approve any transfers of funds.

To note account balances.

To discuss the Octopus Energy Community Fund.

12. Insurance

To approve the renewal for the insurance provision for 2026/2027

13. Parish Assets

To receive an update on the bus shelter removal.

14. Parish Maintenance

To receive an update on the parish footpaths.

To receive an update on the Bearoak drainage issue.

To receive an update on the overhanging trees at Tregeenwell

15. Michaelstow Matters

To receive an update on the group's initiatives.

16. Michaelstow Church

To receive an update on the car parking expansion plans.

17. Biodiversity

To receive information, discuss and resolve a course of action as appropriate.

18. Events

To receive information, discuss and resolve a course of action as appropriate.

19. Correspondence

To review all correspondence, including invitations, received via post or email up to the time of the meeting.

20. Training and Meeting Attendance

To discuss the Full Council meeting frequency and agree a way forward.

21. To agree Matters for the Next Meeting

To discuss and propose agenda items for the next Full Council Meeting.

22. Diary Dates

To advise of the date for the next Full Council Meeting and any other appropriate meetings.

23. Full Meeting Closed