

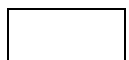
SEEND PARISH COUNCIL

Minutes of the meeting held on Tuesday 30th July 2024. This meeting was held in the Community Centre.

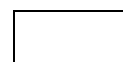
Present: Mrs Bridget Johnstone (Vice Chair), Mrs Pamela Akerman Mrs Jackie Hamblin, Mr William Lack Mr Paul Manning, Mrs Debbie Savage, Mr Phil Springate, Mr John Williams, Mr Martin Wiltshire

Also Present: Cllr Tamara Reay, 2 Members of the Public & The Clerk

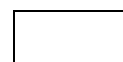
Agenda Item	Detail	Action
2024/135 Apologies for Absence	Mr Terry James	
2024/136 Declaration of Lobbying (i) Declaration of changes to the Register of Interests (ii) Declaration of interest in items on the Agenda (iii) Requests for Dispensation	(i)-There were no changes of declarations to the Register of Interests. (ii) - There were no other declarations of interest in items on the agenda apart from John Williams who declared an interest in The Lye Field (iii) - There were no requests for dispensation.	
2024/137 Local Councillor’s Matters	<p>Cllr Reay provided the following updates on local matters:</p> <p>Wiltshire Council Year End Financial Results Wiltshire Council has reported an underspend of £14m in its 2023/24 accounts. The saving was mainly achieved through investment in Adult Social Care early intervention activities. £5m of this underspend is being directed to Highways to bring forward asset management programmes such as resurfacing and potholes.</p> <p>Government Budget Changes The new government has made some immediate cuts to public spending that include the cancellation of the A303 Stonehenge Tunnel and the ‘Restoring Your Railway’ Fund. This will result in the suspension of further studies focussed on improving railway services across Wiltshire.</p> <p>Gypsy and Travellers Plan Review Wiltshire Council, like all Local Planning Authorities, must plan for all members of the community, including Gypsies and Travellers. The Development Plan which is based on robust evidence, sets out how Wiltshire will provide more than 70 new pitches for Gypsies and Travellers between 2024-2038.</p> <p>The review is available by clicking this link and details a list of events where you can take part: https://www.wiltshire.gov.uk/news/wiltshire-gypsies-and-travellers-development-plan-moves-to-the-next-stage</p> <p>Part of this review was expected to cover a revised Boater policy for canal users who reside beyond their maximum 14-day stay. It is expected Wiltshire Council will engage with the Canal & River Trust. The Clerk to contact Cllr Nick Botterill.</p>	Clerk



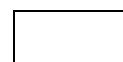
Agenda Item	Detail	Action
2024/138 Minutes of the Previous Meeting	<p>The Minutes of the meeting held on 25th June 2024 were circulated to all Councillors.</p> <p>Acceptance of the Minutes of this meeting as an accurate record was proposed by Paul Manning and seconded by Debbie Savage. With the exception of Bridget Johnstone, Pamela Akerman, Jackie Hamblin, William Lack and Martin Wiltshire who was not present at this meeting, all remaining Councillors present voted in favour.</p> <p>A shortened version of this month's minutes to be placed in Spotlight.</p>	Clerk
2024/139 Matters Arising Not Already on the Agenda	A plot of land off Berhills Lane, Rowde has been divided into four plots for sale with vehicular access. However, it is understood that the Byway only permits access for agricultural use. Rowde Parish Council is seeking legal advice and it has been reported that one caravan has been placed on site. The Clerk to write to Enforcement regarding agricultural access.	Clerk
2024/140 Items for Discussion from Members of the Parish	None	
2024/141 Local Highways & Footpath Infrastructure Group (LHFIG)	<p>Local Highways & Footpath Infrastructure Group (LHFIG)</p> <p>Bollands Hill & Bell Crossroads Village Petition The suggestion of a village petition to request Wiltshire Highways to reconsider their position regarding the Bell Crossroads is outstanding. The Clerk to create a petition on change.org. for review before it's issued. Councillors to promote the petition within the Parish. If more than 10% of parishioners support the petition, Wiltshire Council would need to debate the issue at Full Council.</p> <p>Pedestrian Bollards New Pedestrian Bollards are to be installed on both sides of Bollands Hill (North side of junction) and eastern side of Bell Hill. LHFIG will confirm the financial contribution required from the Parish Council.</p> <p>Bell Pedestrian Safety Rail The safety rail incorrectly repaired by Highways has been surveyed with the expectation that the correct repair will be undertaken.</p> <p>Wiltshire Accident Cluster Site report Councillors have been circulated with a list of Wiltshire Councils Collision Cluster Sites in which the Bell Hill ranks No24 on the list. There appears to be contradictory information as to what data the council used to compile this list. The Clerk to see confirmation and request a copy of the supporting data that supports the site rankings. Cllr Reay confirmed that a key decision for the table rankings was the number/type of injuries that had occurred rather than the reported incident volume.</p> <p>Bradley Lane & Rusty Lane A cost for the tree work on Rusty Lane has been provided and the Parish Council has written to request how much it would be expected to contribute. The Rights of Way team have agreed to provide a design proposal that will be shared with the Landowners and Parish (via Spotlight). A date for completion of the design proposal has not been provided. Cllr Tamara Reay was asked to obtain an update from the Rights of Way team</p>	<p>Clerk/All</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Tamara Reay</p>



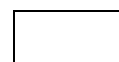
Agenda Item	Detail	Action
	<p>Overgrown Verges Overgrown verges impacting driver's 'sight-lines' or forcing cyclists further into the highway to avoid nettles and brambles should be reported online to Wiltshire Council using My Wiltshire reporting. Please do not write to the Clerk.</p> <p>Canal & River Trust Enforcement Action The CRT's lack of effective enforcement of the duration that Canal Boats can remain within the Seend Canal Neighbourhood is being reviewed by the Wiltshire Enforcement who will now engage with the CRT. The Clerk to provide support/information when requested.</p> <p>Seend Cleeve Parking With parking issues associated with canal use and new Wadsworth facilities at this location, Wiltshire Council proposed some Parking Restrictions adjacent to Seend Cleeve Canal Bridge. Whilst Councillors prefer not to implement restrictions, they accepted the situation and LHFIFG have agreed to proceed with this work. A copy of the works is included as an appendix to these minutes.</p> <p>Spout Lane Parking Councillors reviewed a parking scheme proposed for Spout Lane. The Clerk to work with Cllr Tamara Reay and local residents to establish a way forward.</p> <p>Parking at Junction of School Lane & A361 (High Street) Vehicles have been parking too close to this junction. It is illegal to park within 10m (32 feet) of a junction (unless in an authorised parking place). This is to allow drivers emerging from, or turning into, the junction a clear view of the road they're joining. It also allows them to see hazards such as pedestrians or cyclists at the junction. If you are caught parking too close to a junction, you may receive a fine or penalty points on your driving license. The Clerk to write to local residents.</p> <p>Councillors also noted that a similar issue has been noted at the A361 Junction at The Stocks with Seend Cleeve and at Weavers Lane.</p> <p>The next LHFIFG meeting is 10am 22nd October. The Chairman & Clerk to attend</p>	<p>All</p> <p>Clerk</p> <p>Cllr Reay / Clerk</p> <p>Clerk</p> <p>Chairman/ Clerk</p>
2024/142 Councillor Co-option	<p>Parish Councillor Co-option The Vice Chair introduced Mrs Helen Robinson-Gordon who had expressed an interest in becoming a Councillor. She was asked about her experience, skills, and interests in the village. She explained she had lived at The Stocks for more than 10 years and having worked for various media companies and the British Medical Association as their Media Director, hoped these skills may be of value to the Parish Council. She has been an active member within the community assisting with local club and open garden events.</p> <p><u>Resolution:</u> Phil Springate proposed she become a co-opted Councillor for the Parish Council. This was seconded by William Lack and all Councillors who were present, voted in favour.</p> <p>Helen Robinson-Gordon signed the 'Declaration of Acceptance of Office' and confirmed receipt of an electronic copy of the Councillor's Code of Conduct Handbook. The Clerk to set up her council mailbox and access to Wiltshire</p>	



Agenda Item	Detail	Action
	Council's portal to complete her Councillor Registration & Declarations of Interest.	Clerk
2024/143 Speedwatch	<p>Speed Watch The team reported that Speedwatch activities were going well with Police visiting the High Street again on Tuesday 30th July. Regular Police visits will take place over the coming weeks and it was noted traffic speeds at weekends were significantly higher. Residents are requested to observe the 30mph Speed limit and not to be intimidated by vehicles behind that are being disrespectful of our community and trying to driver faster.</p> <p>The Clerk has managed to negotiate a 20% discount on the purchase of two new Speed Indicator Devices (SIDs) saving the Parish Council more than £1000.</p> <p><u>Resolution:</u> Paul Manning proposed, seconded by Phil Springate that the Parish Council allocates £4,178.98 from Earmarked Reserves to purchase 2 SIDs. All Councillors present voted in favour.</p>	Debbie Savage / John Williams
2024/144 Neighbourhood Plan / Wiltshire Local Plan	<p>Neighbourhood Plan A new version of the Joint Melksham Neighbourhood Plan is being developed and neighbouring parishes are invited to comment. Further details are available online (search 'Melksham JMNP2'). Comments to be received by 15th August 24.</p>	All
2024/145 Planning Matters	<p>Planning Matters PL/2024/06231 - 16 Dial Close - Replacement of a conservatory at the rear of the property with a garden room.</p> <p><u>Resolution:</u> John Williams proposed this application has no objection. This was seconded by Jackie Hamblin. All remaining Councillors present voted in favour.</p> <p>PL/2024/06057 - Brookes Farm, Bath Road SN12 6RQ - Construction of 2 no. steel framed buildings for livestock housing.</p> <p>The applicant gave a short presentation explaining the reasons for the new buildings and the animal welfare benefits they will bring. They also confirmed they were aware of the archaeological report concerning an adjacent Roman settlement. They are giving some consideration for the installation of solar panels that will further enhance the building environmental credentials.</p> <p><u>Resolution:</u> William Lack proposed this application has no objection. This was seconded by John Williams. All remaining Councillors present voted in favour.</p>	Clerk
2024/146 Sandridge Solar Benefit Payment	No update	
2024/147 Devizes Area Board	The next Area Board will take place on 16 th September 2024	Pamela Akerman / John Williams
2024/148 Items of Correspondence	<p>Trees in Dial Close Two saplings planted by Wiltshire Council's under Planning Application PL/2023/08358 have become stressed and shed their leaves. Examination by two Councillors suggests the saplings are still alive. One of the residents is now watering them on a regular basis. It would be appreciated if other residents could assist.</p>	

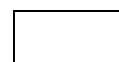


Agenda Item	Detail	Action															
2024/149 Parish Steward	<p>The Clerk to request the Parish Steward undertake the following work:</p> <ul style="list-style-type: none"> • Sweep out Brick Bus Stops at Sells Green and Lye Field • Check the hedges adjacent to the pinch-point and Telephone exchange and trim back where necessary. 	Clerk															
2024/150 Privacy Policy and Information & Data Protection Policy	<p>The Privacy Policy and Information & Data Protection Policy paper had been circulated to Councillors for re-adoption.</p> <p><u>Resolution:</u> William Lack proposed the Parish Council re-adopt both policies. This was seconded by Debbie Savage. All remaining Councillors present voted in favour.</p>	Clerk															
2024/151 Wildlife meadow at the end of Lye field	<p>Wildlife meadow in the Lye field</p> <p>John Williams explained the meadow would cost approximately £1000. He confirmed there is a group of volunteers that would take responsibility for maintaining it in future years.</p> <p><u>Resolution:</u> Helen Robinson-Gordon proposed the Parish Council contributes the sum of £500 towards the cost of the meadow. This was seconded by Phil Springate. All councillors present voted in favour.</p> <p>John Williams to provide receipt(s) upon which up to £500 will be refunded to the payee.</p>	John Williams															
2024/152 Financial Matters	<p>Financial Matters</p> <p>a. Income</p> <p>The Clerk advised that Lloyds Interest payment for July amounted to £34.89</p> <p>b. Payments</p> <table border="1" data-bbox="456 1193 1291 1431"> <thead> <tr> <th>Payee</th> <th>Amount</th> <th>Reason</th> </tr> </thead> <tbody> <tr> <td>Mr C Stirland</td> <td>£762.45</td> <td>Salary</td> </tr> <tr> <td>HugoFox Limited</td> <td>£23.99</td> <td>Parish Council Website</td> </tr> <tr> <td>Water2business</td> <td>£43.90</td> <td>Allotment Water Bill (Jan – June)</td> </tr> <tr> <td>Defib Store Ltd</td> <td>£79.20</td> <td>Replacement Defib Pad – The Brewery</td> </tr> </tbody> </table> <p><u>Resolution:</u> John Williams proposed acceptance of the payments that had been preauthorised online by Terry James & Debbie Savage. This was seconded by Jackie Hamblin. All Councillors present voted in favour. Next month's online payment pre-authorisations will be undertaken by Phil Springate & Debbie Savage.</p> <p>c. Bank Reconciliation at end of July 2024, was £38,342.31</p> <p>d. Clerk Forthcoming Debit Card Payments</p> <p>- None</p> <p>e. Formal sign-off of Q1 accounts (April – June)</p> <p>Bridget Johnstone formally signed off the accounts for Q1</p>	Payee	Amount	Reason	Mr C Stirland	£762.45	Salary	HugoFox Limited	£23.99	Parish Council Website	Water2business	£43.90	Allotment Water Bill (Jan – June)	Defib Store Ltd	£79.20	Replacement Defib Pad – The Brewery	Clerk
Payee	Amount	Reason															
Mr C Stirland	£762.45	Salary															
HugoFox Limited	£23.99	Parish Council Website															
Water2business	£43.90	Allotment Water Bill (Jan – June)															
Defib Store Ltd	£79.20	Replacement Defib Pad – The Brewery															



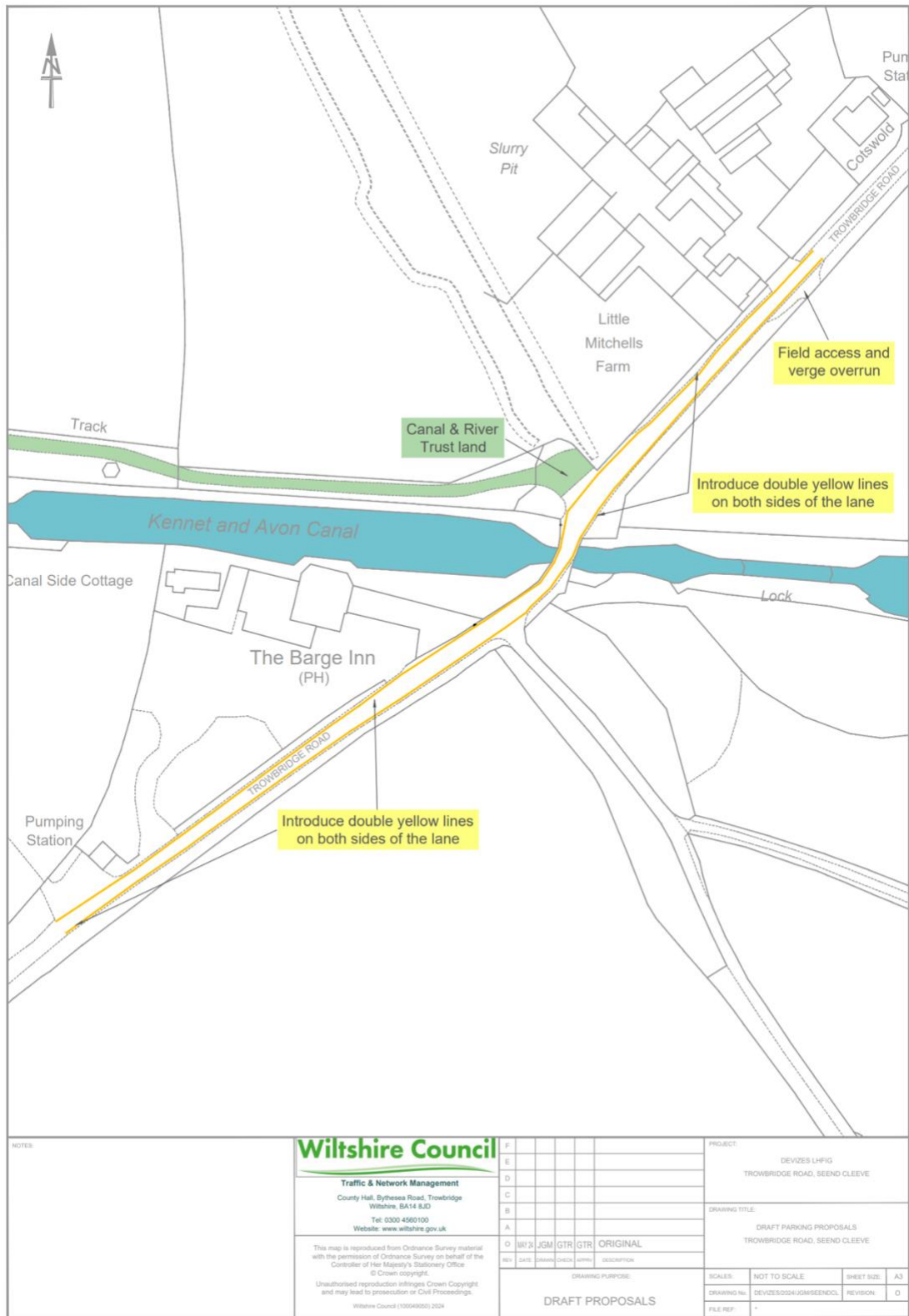
Agenda Item	Detail	Action												
2024/153 A361 The Stocks – Bell Crossroads Footpath Grass cutting	The contractor has completed the first of two further cuts and an invoice for the work was presented during this meeting. This will be paid as part of next month's payments.	Clerk												
2024/154 Items of Note	<p>Sells Green Pop-Up Pizza The Caravan & Camping Club, Spout Lane have setup a pop-up pizza take away on Tuesdays & fish & chips take aways 3 times a week. For further information Tel: 01380 828839.</p> <p>Devizes Station It was noted that a station in the middle of the countryside may not be the best place for such a facility. Potentially improving existing railway stations and timetables with better onward connections (buses that wait until train arrives before departing) may be a better use of public funds.</p> <p>Road Markings It was noted that the road markings on the Bell Hill approach and Seend Fork require repainting. The Clerk advised that Highways have been made aware of the need to repaint road markings at both locations.</p> <p>Footpaths Councillors noted one of the footpaths in Seend Cleeve has become overgrown and agreed to report it on MyWilts reporting. Spotlight have requested permission to print the local footpaths map on the village website. Councillors agreed that this would be ok.</p> <p>Bike Rack for Village Shop It was suggested that a Bike Rack could be installed near the village shop. John Williams to identify a suitable location and arrange its installation.</p> <p>Ragwort There has been a significant increase in the amount of Ragwort growing in the field directly behind the Lye Field. Although this has been reported to Wiltshire Council, The Clerk to inform Chris Clerk (Highways Maintenance) for direct intervention.</p>	<p>Jackie Hamblin / Phil Springate</p> <p>John Williams</p> <p>Clerk</p>												
2024/155 Date of next meetings	<p>The Chairman thanked everyone for coming and closed the meeting at 21.06 pm</p> <p>The next Parish Council meetings are:</p> <table border="1" data-bbox="432 1485 1289 1581"> <thead> <tr> <th>Meeting</th> <th>Date</th> <th>Time</th> <th>Venue</th> </tr> </thead> <tbody> <tr> <td>Parish Council Meeting</td> <td>Tuesday 27th Aug</td> <td>7.00pm</td> <td>Community Centre</td> </tr> <tr> <td>Parish Council Meeting</td> <td>Tuesday 24th Sept</td> <td>7.00pm</td> <td>Community Centre</td> </tr> </tbody> </table>	Meeting	Date	Time	Venue	Parish Council Meeting	Tuesday 27 th Aug	7.00pm	Community Centre	Parish Council Meeting	Tuesday 24 th Sept	7.00pm	Community Centre	
Meeting	Date	Time	Venue											
Parish Council Meeting	Tuesday 27 th Aug	7.00pm	Community Centre											
Parish Council Meeting	Tuesday 24 th Sept	7.00pm	Community Centre											

.....
Terry James (Chairman)
Date: 27th August 2024



Appendix 1

Proposed Parking restrictions – Canal Bridge Seend Cleeve



NOTES:			PROJECT: DEVICES LHPG TROWBRIDGE ROAD, SEEND CLEEVE	
	Traffic & Network Management County Hall, Byfleet Road, Trowbridge Wiltshire, BA14 8JD Tel: 0300 4560100 Website: www.wiltshire.gov.uk		DRAWING TITLE: DRAFT PARKING PROPOSALS TROWBRIDGE ROAD, SEEND CLEEVE	
This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office. © Crown copyright. Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings. Wiltshire Council (10004900) 2024		ORIGINAL		SCALES: NOT TO SCALE
		DRAFT PROPOSALS		SHEET NO: A3
				DRAWING No: DEVICES2024/JGM/SEENDCL REVISION: 01
				FILE REF: -

