

DITTON PARISH COUNCIL

**NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD
BY ZOOM VIDEO CONFERENCE CALL ON MONDAY 18TH JANUARY 2021 AT 7.00PM**

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD,
Kent ME20 6AH

[Mrs] Nicola Greenaway
Clerk of the Council

13th January 2021

Tel: 01732 844749

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Website: www.dittonparishcouncil.gov.uk

1. **OPENING OF MEETING**

2. **APOLOGIES**

3. **DECLARATION OF INTERESTS**

Dispensations under the Localism Act 2011 [forms for signature herewith]

4. **CASUAL VACANCIES**

5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 7th
DECEMBER 2020**

6. **MATTERS ARISING**

7. **MINUTES OF MEETINGS HELD DURING JANUARY 2021**

(a) Finance and Administration Committee, 12th January 2020 (*herewith*)

Recommendations:

ESTIMATES FOR FINANCIAL YEAR 2021/2022 [Page 61, Item 105] (*herewith*)

8. **CORRESPONDENCE**

(a) For Noting [previously circulated by email where possible]

KALC: The Parish News, December 2020

NALC Chief Exec Bulletin [circ. Via email]

Clerks & Councils: Direct January 2021

SLCC: The Clerk November 2020, January 2021

(b) For Decision

Collie Club:

Request to use recreation ground and centre for show in April 2021

9. **FINANCE**

(a) Payments to be Ratified

December Payroll Summary

<i>Monthly</i>	<i>Gross</i>	<i>£45,904.23</i>
	<i>Net</i>	<i>£37,718.81</i>

Accounts for Payment

December Accounts (approved and paid 16.12.20)

Community Centre				
Envirocure	Legionella Testing		48.33	
		VAT	9.67	£58.00
1 st A Pest Control	Quarterly Pest Control		60.00	
		VAT	12.00	£72.00
Kent Boilercare	Heating Fault		225.00	
		VAT	45.00	£270.00
A Short Locksmith	Replacement locks		158.00	£158.00
Capital Cleaning	Supplies		64.57	
		VAT	12.91	£77.48
Bar				
Chubb	Intruder Alarm		145.60	
		VAT	29.12	£174.72
F&A				
Commercial Services	Van Lease		302.78	
		VAT	60.56	£363.34
HR Services	HR Support		355.00	
		VAT	71.00	£426.00
Atlas Management	Keyholder Service		315.00	
	Alarm Activation		39.00	
		VAT	70.80	£424.80
Imagink	Ditton Gazette		585.00	£585.00

(b) Direct Debits - Paid During December 2020

01.12.20	O2	Mobile	£29.59
03.12.20	BT	Broadband	£108.36
07.12.20	Rentokil Initial	Washroom Services	£274.03
14.12.20	Kent Commercial Services	Electricity Supply	£1,255.92
14.12.20	FDMS	Card Charges	£32.92
15.12.20	Bankline	Bank Charges	£45.58
15.12.20	The Safety Effect	H&S	£114.00
15.12.20	DHFE	Equipment Hire	£117.60
15.12.20	Paymentsense	Card Machine Hire	£54.00
16.12.20	Sage	Monthly Subscription	£153.00

18.12.20	ICO	Annual Subscription	£35.00
12.12.20	BT	Telephone	£105.12
22.12.20	NEST	Pension Contributions	£419.11
23.12.20	Siemens	Equipment Rental	£188.46
24.12.20	BOC	Bar Gas	£52.44
29.12.20	WEX	Fuelcard	£80.54
29.12.20	BT	BT Sport	£157.66
29.12.20	Veolia	Refuse Collection	£154.49
30.12.20	Host My Office	IT Support	£350.40
31.12.20	NCS	Equipment Hire	£24.16
31.12.20	NCS	Telephone	£40.45
31.12.20	O2	Mobile	£25.56

(c) BACS - Paid During December 2020

December BACS Payments (not previously listed)

02.12.20	N Saunders	OSA - Reimbursement	£9.50
02.12.20	Expol Education & Training	First Aid Training	£120.00
02.12.20	Les Henry	Appraisal for Planning Application	£500.00
15.12.20	KCC	Monthly Pension	£3,013.78
15.12.20	HMRC	Monthly PAYE/NI	£3,317.31
22.12.20	J Dowle	Barrier Repair	£660.00
22.12.20	Business Stream	Water Charges	£362.65
22.12.20	Chubb	Fire Contract	£688.52

(d) Debit Card Payments - Paid During December 2020

10.12.20	M&S	Chairman's Thank you gift	£210.00
10.12.20	Lovelyfloraworld	Leaver Flowers	£19.34
10.12.20	Lovelyfloraworld	Leaver Flowers	£19.34
11.12.20	SLCC	Annual Subscription	£234.00
17.12.20	Amazon	Name Plaque	£5.72
22.12.20	Royal Mail	Stamps	£141.00

(e) KCC Internal Audit

- (i) Report of Visit 2 - 2020/21
- (ii) Proposed Audit Plan for 2021/22

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORT FROM NEIGHBOURHOOD POLICE/COMMUNITY WARDEN**

12. **DATE SENSITIVE PLANNING, HIGHWAYS AND TRANSPORTATION ISSUES**

(a) Plans Received for Comment
[none to date]

(b) Plans dealt with under delegated power

TM/20/02721/FL

Summer house to rear of garden
NO OBJECTION

458 London Rd

TM/20/02884/FL	Demolition of existing single storey rear extension and erection of new single/two storey rear extension NO OBJECTION	183 Woodlands Rd
KCC/TM/0289/2020	Section 73 application to vary conditions 9 & 10 of Annex A2 of planning permission TM/10/2029 (as amended by planning permission TM/17/131) to amend the number and timing of HGV movements associated with ongoing operations. NO OBJECTION	Hermitage Quarry
TM/20/02749/OA	Land South of Barming Station and East of Hermitage Lane, Aylesford -Outline Application: erection of up to 330 dwellings (including 40% affordable homes) etc TO SUPPORT AYLESFORD PC'S OBJECTIONS	

(c) Plans dealt with by Area 3 Committee

TM/20/02261/RD	Details of condition 17 (surface water run off disposal) and 19 (sustainable surface water drainage scheme) pursuant to planning permission TM/19/02841/FL (Demolition of existing buildings and erection of Class A1 food store with associated parking, landscaping and access works and installation of pedestrian crossing on London Road.) APPROVED ON 4TH DECEMBER 2020	675 London Rd
TM/20/02264/FL	Alterations to consented double garage to link into existing house providing home office/study, storage space, orangery/garden room and gym/home entertainment room APPROVED ON 30TH NOVEMBER 2020	42 Ragstone Ct
TM/20/02355/FL	Demolition of existing single storey rear extension and erection of two storey rear extension APPLICATION WITHDRAWN	183 Woodlands Rd
TM/20/02404/TNCA	Coppice Sycamore NO OBJECTION ON 4TH DECEMBER 2020	Land at Bradbourne Ln
TM/20/01970/RD	Details of condition 3 (external materials) and 11 (demolition and construction) submitted pursuant to planning permission TM/19/02841/FL (Demolition of existing buildings and erection of Class A1 food store with associated parking, landscaping and access works and installation of pedestrian crossing on London Road.) APPROVED ON 16TH DECEMBER 2020	675 London Rd
TM/20/02393FC	Felling licence consultation NO OBJECTION ON 15TH DECEMBER 2020	

(d) Ditton Edge [letter to Tracey Crouch circulated via email on 11.01.2021, for noting]

(e) Aylesford Newsprint [email from EM&L PC circulated via email on 11.01.2021, for noting]

- (f) TMBC Local Plan [letter from Trudy Dean circulated via email on 11.01.2021, agreement to support – to note]
- (g) Regular Joint Parish Meetings
- (h) KCC Consultation re parking order for Double Yellow Lines on Bradbourne Lane [for noting - previously emailed]

13. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

14. **CLOSURE**

. N.B: All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention. If you wish to attend, please contact the Parish Office via clerk@dittonparishcouncil.gov.uk to register and receive log on code for the meeting by 12.00pm, Monday 18th January 2021