



c/o Mrs D Heppell Email: clerk.westmeon@parish.hants.gov.uk

MINUTES OF THE ONLINE CONFERENCE MEETING OF WEST MEON PARISH COUNCIL HELD ON 7th JULY 2020 AT 7.30PM (DUE TO THE COVID 19 PANDEMIC).

THOSE PARTICIPATING: Cllrs A Trenchard (Chair), J Nicholson (Vice Chair), C Waller, M Edwards and R Gedye

BY INVITATION: County Cllr R Huxstep until 7:40pm and City Cllr H Lumby until 7:50pm

APOLOGIES: City Cllr L Ruffell, N Wortley, C Adams and G Silk

MEMBERS OF THE PUBLIC: None present online

Wmpc 1836 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared.

Wmpc 1837 **MEETING OPENED TO THE PUBLIC**

The Chair opened the meeting to the public, but none participated online.

Wmpc 1838 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Online Conference Meeting on 2nd June 2020 were **agreed**, signed and **approved**.

Wmpc 1839 **COUNTY COUNCILLOR HUXSTEP**

Hampshire County Cllr Huxstep presented his report, see Appendix A.

Cllr Huxstep advised that HCC Waste recycling centres are using online booking.

Wmpc 1840 **CITY COUNCILLOR LUMBY**

Winchester City Cllr Lumby's report had been circulated and is attached as Appendix B.

Cllr Lumby advised WCC are looking at Parish Council's most important road improvements. The Parish Council **agreed** that surfacing of the shared/pedestrian parking in the village High Street requires redoing. Also the drains on the A32 filled with debris and require clearing, and hedging on Heddon View by No 5/6 requires cutting back.

Cllr Lumby advised that MPs Hines and Drummond are to be reminded about motorbike issues on the A32 and the consideration of acoustic cameras and noise level restrictions.

Wmpc 1841 **CLERK'S REPORT**

- The AGAR 19/2020 audit report accounts have been sent to the **PKF external auditors** for consideration and notifications have been displayed on the noticeboard and website regarding inspection rights, which start on the 6th July and finish on 17th August 2020.
- SDNP CIL £1,985 contribution towards the outdoor gym has been paid into WMPCC account.
- Code of conduct and register of interest forms for co-opted Councillors has been signed at a meeting with new Councillors and sent to WCC democratic services.
- Opening of Play Area Notices have been prepared and displayed at the WM play areas and a huge thank you to Cllrs Edwards and Trenchard for cleansing and disinfecting play equipment before it was reopened.
- Walk around the village assets due before the next meeting in September and volunteers required. It was agreed that Cllr Waller will organize this with Cllrs Edwards and Silk

TO RECEIVE WORKING GROUPS

Wmpc 1842 **PLANNING**

- i) SDNP/20/01263/FUL Whitewool Farm Whitewool Lane East Meon Petersfield GU32 1HW Proposal: Nitrate removal and net biodiversity gain scheme through ecological enhancement. It was **agreed** that **NO OBJECTION** would be raised.
- ii) 4 Meonwara Crescent West Meon GU32 1LY Proposal: Proposed two storey rear extension and conversion of linked outbuilding. It was **agreed** that **NO OBJECTION** would be raised.

Wmpc 1843 **FINANCE AND ADMINISTRATION**

i) **West Meon Parish Council Working Groups 2020-21**

Finance & Administration

- Finance – Cllrs Nicholson, Adams
- Budget/Future Expenditure/Grants – Cllr Nicholson
- Clerk HR - Cllr Trenchard

Planning

- Planning Applications - Cllrs Waller, Trenchard
- Strategic Planning/SDNP – Cllr Silk
- VDS Enhancement - Cllrs Trenchard, Waller

Highways and Transport

- Cllrs Waller / Edwards

Environment

- Recreation Ground - Cllrs Waller, Wortley, Edwards
- Rights of Way/Footpaths – Cllrs Silk, Wortley
- Meon Valley Trail – Cllrs Silk, Wortley
- River Flooding – Cllrs Waller, Silk, Wortley, Gedye

Community

- Local Authority Housing – Cllr Adams
- Disabled and Elderly – Cllr Adams

Communications

- Parish News – Cllrs Nicholson, Adams
- Website – Cllrs Adams, Nicholson
- Walks Leaflets – Cllr Adams

Appointment to Outside Bodies

- Village Hall Committee – Cllr Adams
- West Meon & Warnford Sports Club – Cllr Waller
- Hampshire Association of Local Councils (HALC) – Cllr Trenchard

Community Liaison Representatives

- Touchet Trust - Malcolm Edwards
- Footpaths and Rights of Way - Martin Cowell
- Village Shop Committee – Cllr Trenchard
- Highways – David Compton
- Bob Russell Trust – Cllrs Trenchard, Waller
- Neighbourhood watch - Robin Gedye,

(ii) The proposed projects were agreed

- Climbing frame for the play area Cllr Wortley lead
- Sand pit to be covered in in September and lawn seeded. Cllr Edwards lead.
- Cleaning of cross and war memorial considered following quotes and Cllr Waller to investigate War Memorial Trust grant
- Crown Lift Holm oak TPO and shrubs managed following walk around Parish Council assets
- Signs to be prepared for outdoor gym adult use only. Cllr Waller lead
- VDS Cllr Waller to chase SDNP
- Use of Parish Council recreational area for groups Cllr Trenchard Lead
- Management Plan for Groundworks and strimming required Cllr Edwards lead

iii)The proposed budget for 2019/20 was **agreed**

iv) Schedule of Payments

Payments 7th July 2020

BACS Information Commissioner's Office	£12.00
BACS D Heppell salary July	
BACS D Heppell Expenses	£41.18
HMRC	£13.20

It was unanimously **agreed** to approve the schedule of payments.

Wmpc 1844 COMMUNITY, RECREATION AND TRANSPORTATION

Any further items for the Parish News to be submitted to Cllr Adams.

Cllr Waller has 3 dates for the Lengthsman: 21st July 2020, 23rd September 2020 and 21st January 2021.

Wmpc 1845 ITEMS TO BE CONSIDERED AT THE NEXT MEETING

Walk around the Parish Council assets, proposed projects, cleaning of cross and war memorial, Groundworks, Parish News

Wmpc 1846 **DATE OF NEXT MEETINGS**

Tuesday 1st September 2020, Tuesday 6th October 2020, Tuesday 3rd November 2020, Tuesday 1st December 2020, location to be agreed.

The meeting closed at 9.00pm

Chair

Appendix A Cllr Roger Huxstep Member for Meon Valley Division

Hampshire County Council Divisional Report for West Meon Parish Council
Coronavirus (COVID-19)

It is more than regrettable that the virus is still with us although it is on the decline and we have entered a new era of lockdown easing. Many of our residents are quite rightly still fearing this pandemic; equally many are sticking zealously to the mantra “**Stay Home, Protect the NHS, Save Lives**”.

To enjoy this summer safely:

- Stay two metres apart from others. If this isn't possible, it's one metre plus – which also requires something extra to be in place such as a screen or face-covering
- Stay at home and get tested if you have symptoms
- Wear a face covering on public transport or in enclosed spaces
- Wash your hands often and as soon as you get home

Please be assured that specialists from Public Health England (PHE) are still working with Hampshire County Council and NHS colleagues to continue to help combat this pestilence. The priority is to ensure critical local services to Hampshire residents are maintained and signposting people to the most up-to-date official sources of information and advice.

The Coronavirus Hampshire Helpline Hantshelp4vulnerable is for frail or vulnerable residents who do not have support from family, friends or their local community, and who need urgent assistance with essential food or household supplies, the collection of medication, or who are at risk of loneliness. Anyone in need of help can call 0333 370 4000 seven days a week, from 9am-5pm. Hantshelp4vulnerable provides advice and information, as well as co-ordinating requests for practical help, passing them through to the appropriate Local Response Centre – there is one based in each of Hampshire's 11 districts.

Household Waste Recycling Centres (HWRCs)

A new [pre-booking system for residents to access Household Waste Recycling Centres \(HWRCs\)](#) to manage demand and reduce queuing traffic was introduced at all Hampshire HWRCs from Monday 15 June.

Please remember, government guidelines state the public should stay at home as much as possible to stop coronavirus spreading. Please consider whether it is essential that your waste is disposed of at this time. We thank all Hampshire residents for your continued patience and co-operation.

Please note that site staff will implement a practical system that closes the queue at an appropriate point. This could mean that if there is a large number of vehicles in the queue before closing time, they may be advised that they should return another day. In some circumstances this could be an hour or more prior to closing.

Whilst a restricted service is available, we request that residents limit themselves to one visit a week. You may be turned away if you make a second visit within this period.

The following measures will be in place at all sites:

- Use of sites is only for essential disposal of waste whereby storing such waste causes a risk of injury or to health
- As per government guidelines, residents who are clinically extremely vulnerable and are shielding are strongly advised not to visit a site
- Restricted numbers of vehicles will be permitted to access the site at any one time and site staff will enforce this at the site entrance
- We ask that one person per household visit the HWRC. Only the driver will be permitted to leave the vehicle to handle and dispose of waste. Blue Badge holders who are unable to dispose of waste without assistance will be exempt from this rule.
- Commercial vehicles are permitted as we recognise this might be the only mode of transport for some households. Vans should be bringing no more waste than that which would fit in an average saloon car boot. Site staff may decline access to any vehicles carrying large volumes of waste due to current high demand.
- Trailers are not permitted. Enforcement of social distancing on site means severely reduced capacity for manoeuvring trailers.
- To ensure the safety of residents and site staff, no walking in of waste is permitted.
- Due to social distancing measures, unfortunately site staff will be unable to provide any assistance with unloading material or carrying material. Please ensure you only bring the amount of waste you can comfortably carry and empty into containers.
- All site users must keep a 2-metre distance from others at all times.
- For your own safety, please wear gloves.
- Most waste materials will be accepted. Materials not accepted at this time include textiles and chargeable waste streams (soil, rubble, plasterboard and asbestos). Please do not bring these items to site.
- CCTV is in operation and body cams will be utilised by site staff.
- Reuse sales areas will remain closed. Where possible, please continue to store items of furniture or donate to local furniture charities / use online platforms. Please see the [Smart Living website](#) for more information on furniture reuse.

Please note there is likely to be queuing at the sites, please be patient or consider visiting at a less busy time. There will be zero tolerance of abuse of site staff and staff will be wearing body cameras.

The start date for the [HWRC vehicle registration scheme](#) has been postponed in light of the ongoing Coronavirus pandemic. The online vehicle registration system remains open and we encourage residents to take the opportunity to register their vehicles ahead of the scheme opening.

All of Hampshire's 24 Household Waste Recycling Centres (HWRCs), alongside HWRCs in Southampton and Portsmouth, are now open from 10am to 6pm. Use of sites is only for essential disposal of waste whereby storing such waste causes a risk of injury or to health.

The new pre-booking system to manage demand and reduce queuing traffic was introduced to regulate traffic to avoid congestion. Do check the hants.gov.uk website for the latest information. As per government guidelines, residents in the specified vulnerable category (those who are

clinically extremely vulnerable, people over 70 and pregnant women) are strongly advised not to visit a site.

Stay safe, stay well, stay alert and please self-isolate if requested.

Cllr Roger Huxstep
Member for Meon Valley Division
Hampshire County Council

7th July 2020

Appendix B

Winchester City Councillor Report July 2020 1. Introduction Winchester City Council's principle focus at the moment is re-opening the District as the lockdown eases. Money received from the government and the EM3 LEP is being used to assist with this and to encourage a safe return to our high streets. Initiatives include the provision of tables and chairs to assist with outdoor food and beverage services and social distancing signage. Service levels are being increased where previously reduced or cancelled, for example home repairs and parking enforcement. However, all services remain subject to social distancing requirements. The council's communications team is now publishing regular information on our website to keep residents and businesses up to date. Click on the link to reach WCC's site

. 2. Opening of community facilities From 4th July 2020, community centres and other community facilities have been able to open once again in accordance with government guidelines and the easing of lockdown. Below is guidance collated by Action Hampshire which has been sent to parish clerks and community venues. <https://actionhampshire.org/news-blog-events/opening-your-community-building-afterlockdown/> <https://actionhampshire.org/wp-content/uploads/2020/06/Covid-19-Opening-your-hallafter-lockdown-2020-06-15th.pdf> If anyone needs any further help or advice on the approach community facilities intend to adopt for opening their centres and would like a second opinion, then please do get in touch with the council. Mark Maitland, Community Officer, can be contacted on mmaitland@winchester.gov.uk or on 01962 848518.

3. Grants update Winchester City Council's Grants Department are continuing to provide organisations with the opportunity to apply for match funding of up to £2000 via Crowdfund Winchester. There are currently three funds available on the platform, details can be found on the council's website. Please contact Vanessa Dubisson with any queries on vanessa@crowdfunder.co.uk

4. New garden waste collection service Garden waste is currently collected fortnightly, without any additional charge for the first bag. The council's Cabinet are to consider on 9th July a proposal to introduce a new service in its place from February 2021. The existing sack based collection service will end and be replaced by a service using wheeled bins. This will be an optional service with an annual charge, which will include the supply of the bin and fortnightly kerb side collection. Two sizes of bin will be available. The initial charges are proposed to be set at £39 for a 140 litre wheeled bin and £59 for a 240 litre wheeled bin. Waste and recycling collections will in the meantime continue on their usual cycle.

5. Winchester City developments The council has various projects under way or under consideration. The new Sports and Leisure Park at Bar End is likely to have a slightly delayed completion as a result of the pandemic and other factors, with opening now being targeted for spring 2021. In the meantime, the Station Approach office development by Winchester Station and plans for the disposal or redevelopment of the existing River Park Leisure Centre have both been put on hold whilst the impact of the pandemic is considered. In Central Winchester itself, consultants have been appointed to undertake a feasibility study into creating a new creative quarter at Kings Walk. Up to 50,000 sq ft of flexible work space could be available to enable the use of currently empty properties whilst plans for the wider project are finalised.

Laurence Ruffell Hugh Lumby