



EYTHORNE PARISH COUNCIL

PARISH COUNCIL MEETING

Sir/Madam,

You are hereby summoned to attend a Full Council meeting of Eythorne Parish Council at **6.30pm Wednesday 13 March 2024** at **Elvington Community Centre, Elvington**, for the purposes of considering and passing such resolutions as may be deemed necessary or desirable in respect of the matters contained within the agenda. If you are unable to attend this meeting, will you, please advise the Clerk in advance by email so that your apologies and reasons for absence can be given at the meeting.

Any member of the public wishing to attend or speak on item 7 of the agenda please email the Clerk before the meeting with the agenda item and question for members, eythornepcclerk@fastmail.fm, this must be relevant to agenda items.

AGENDA

1. **Chairmans welcome and opening comments**
2. **Apologies for absence**
3. **DECLARATION OF MEMBERS INTERESTS** – To register any new interests and to disclose any interests Councillors may have for any items on the agenda.
4. **Approval and signing of minutes** – 14 February 2024 meeting by the Chairman.
5. **Completed actions from the February meeting / matters arising.**
6. **KCC and DDC councillor and community warden reports** – TO RECEIVE the reports.
7. **PUBLIC CONTRIBUTIONS AND QUESTIONS** - Please email the Clerk with any contributions.
8. **Planning** - TO CONSIDER AND NOTE DECISIONS made by DDC including any late applications due to expire.

Applications:

24/00211

Proposal: Certificate of lawfulness (proposed) for the erection of a single storey rear extension

Address: 38 Milner Road, Elvington, CT15 4EL – closing date 19 March

DOV/23/00679

Location: The Old Vicarage

Proposal: Variation of Condition 2 (approved plans) for amendments to DOV/17/00246 relating to pedestrian access, creation of opening in Listed wall and repositioning of plots 1,2 & 3

24/00179

Proposal: Siting of 2 containers and erection of a canopy roof over

Location: Residential Car Park And Garages, Milner Close, Elvington, Kent – closing date 11 March

To NOTE – discussed at February meeting and comments submitted online - 24/00079
Proposal: Caravan At Barfrestone Court Farm, Barfrestone Road, Barfrestone, CT15 7JJ
Location: Change of use of land for the siting of a static caravan for residential occupation, new vehicular access, means of enclosure and gates (retrospective) – closing date 11 March

24/00154

Proposal: Bromley Wood, Long Lane, Shepherdswell, CT15 7LX
Location: Erection of a detached plant room for farm and animal welfare services- – closing date 11 March

Applications commented on under the scheme of delegation - None.

Decisions:

Con/22/00193/C

Proposal: 5. Biodiversity

Location: The Bungalow, Flax Court Lane, Eythorne, CT15 4AB – COAPP – condition approved – 27 February 2024.

24/00127

Proposal: Prior approval for the erection of an agricultural building for storage

Location: Stafflands Wood, Barfrestone Lane, Barfrestone, Kent - Prior Approval refused (28 days) 23 February 2024

TO NOTE any new applications that are validated prior to the meeting since the agenda was published.

9. Finance matters and authorisation of payments:

a) TO NOTE and APPROVE the monthly payments for March

- Clerks and Handyman's salaries
- HMRC March payment - £462.25
- KCC pension fund March payment - £350.43
- Handyman's mileage & expenses February - £12.38
- Clerks' expenses February - Defib pads - £153.59, posted papers to Cllr Hansell - £2.70 = £156.62
- Idverde February grass cutting - £69.92
- SO monthly payment to Hugo Fox - £23.99
- Elvington Room hire to 31 March 2024 - £120.00
- Dynamix payroll Quarter 4 - £72.00
- To note the increase in National Living wage 01 April 2024 by £1.02 an hour

b) TO RECEIVE the bank reconciliation for February, TO RESOLVE the signature of a councillor other than the Chairman thereon

c) TO RESOLVE that the clerk will transfer £3,000.00 from the Instant Access Account to the Current Account.

Bank Balances as of 29 February 2024

Statement - Current Account – February = £1,080.18

Statement – Reserve - Instant Access Account – February = £61,008.81

Total: £62,088.99

10. Allotments – TO RECEIVE any updates

11. Play Areas – TO RECEIVE any updates.

12. Alternative energy project – TO DISCUSS.

13. Highway Improvement Plan – TO RESOLVE to reprioritise the order of the HIP document

14. Speedwatch – TO RECEIVE any updates

15. **Section 106 monies** – TO DISCUSS and RECEIVE the draft explanation and shopping list with approximate pricing and categories for expenditure.
16. **Actions from February meeting**
17. **External organisations** - TO RECEIVE a presentation from the Elvington Community Centre. In response to the email received from a member of the public re: Tilmanstone Welfare a statement will be prepared for the meeting.
18. **Litter bins and Open Spaces** – **TO DISCUSS and RESOLVE** any responses to the litter letter requesting meetings and any actions going forward.
TO DISCUSS the refurbishment of the interior of the two notice boards and to purchase a new notice board to be cited near the White Horse Junction. If DDC is agreeable.
19. **TO RESOLVE to ADOPT** the following new / revised policies: New Cllr co-option policy, the Scheme of Delegation, Documents Disposal & Retention policy
20. **Cllrs items** – TO DISCUSS who to invite as a speaker for the Annual Parish Assembly to be held on 24 April 2024.
21. **Date of next Parish meeting** – Wednesday 10 April 2024, 6.30pm Eythorne Baptist Church

Ms J Pannell - Clerk to the Council – 06 March 2024